



**Union County Emergency Management Commission
Meeting Minutes December 21, 2016 at 5:15 PM**

I. Call to order

Ron Riley, Chairperson, called to order the regular meeting of the **Union County Emergency Management Commission** at **5:29 PM** on **December 21, 2016** at **208 W. Taylor St., Creston, IA**. **Sign-In:** The following persons were present: Dennis Wimmer representing the City of Arispe; Michelle Burger representing the City of Afton; Dave Koets, representing the City of Creston; Terry Gilbert, representing the City of Shannon City; Skip Mitchell representing the City of Thayer; and Ron Riley, representing Union County Board of Supervisors. Absent were: Sheriff Rick Piel; Duane Adamson, representing the City of Cromwell; The City of Lorimor; and Quorum determined by sign-in.

II. Approval of Agenda

Motion made by Dave Koets to approve agenda, second by Michelle Burger. All voting aye. MC

III. Approval of minutes from last meeting

Motion made by Michelle Burger to approve the minutes of the November 16, 2016 regular commission meeting. Second by Dennis Wimmer. All voting aye. MC

IV. Claims

Claims were submitted for approval.

Expense Type	Vendor	Amount
CC-November	ISSB	\$ 199.20
Fuel & Int. Charges	Fuel	
Web Services	Go Daddy SSL Cert.	
Telephone/Internet	MediaCom	\$ 128.65
Computers (Laptops EOC)	GRMC	\$ 3,612.50
Cellphone -	Jo Duckworth	\$ 96.18
Paper	OMC	\$ 89.79
Rent	Alliant Energy	\$ 430.00
Total		\$ 4,986.32

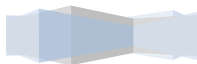
Dennis Wimmer moved to approve claims as presented. Second by Dave Koets. All present voting aye. MC

V. Bylaw Changes

Bylaws were approved by roll call vote as follows: City of Afton – Aye; City of Arispe – Aye; City of Creston – Aye; City of Shannon City – Aye, City of Thayer – Aye; Union County Board of Supervisors – Aye. All present voting aye. MC.

VII. Initial Budget Presented

The 2017-2018 budget was presented to the Commission. After discussion between commission members, without the Coordinator present, it was decided to raise the Coordinators Salary 5%, as compared to 10% to meet the FLSA requirement, which is now in Federal Court. Percentage dependent contributions were adjusted to reflect this change and health insurance increase was noted. Draft





budget approved and a public hearing has been scheduled for January 18, 2017 at 5:20 PM. Director Duckworth to send notices of hearing to County Newspapers for publication.

VIII. Memorandum of Understanding – Southwest Iowa Regional Long Term Recovery Committee

Discussion took place in reference to the MOU with the SWIRL-TRC renewal. It was felt the Commission should execute the MOU, since the County and all sub-jurisdictions are served by the Organization. Dave Koets made a motion to sign the MOU, second by Michelle Burger. All present voting Aye. MC

IV. Coordinator Report Given

X. Adjournment:

Meeting was adjourned at 6:00 P.M. on a motion by Dave Koets. Second by Terry Gilbert. Meeting adjourned.

Next meeting date: **January 18, 2017**

Minutes submitted by: Jo Anne Duckworth, Coordinator

