

SECOND READING – BYLAWS COMMITTEE RECOMMENDATIONS 6/8/2024
(Second and final reading of bylaws with a vote – June, 2024 Department Convention)

Committee Members: Chair/Parliamentarian PNP Charlene Kee, PNP Dee Baggett, NEC Debbie Beck, PNP Evelyn McElvin, PDP Sherry Marecek, Karen Schooley, and President Patty Piening, Ex-officio.

ARTICLE IV - HONORARY MEMBERSHIP

(b) Honorary Card and/or replacement card shall be ~~\$15.00~~ **\$20.00** (~~\$10.00-\$15.00~~) to National AMVETS Ladies Auxiliary and \$5.00 retained by AMVETS Ladies Auxiliary Department of FL). **(National Change)**

ARTICLE V - OFFICIAL UNIFORM

Black or white shoes with a closed heel and toe, heel should not be higher than 2 inches. Black or white handbag, white gloves, and official ladies auxiliary hat. Pearl earrings and single strand pearl necklace, or Auxiliary necklace and earrings will be acceptable. ~~White shoes/purse may be worn from April until Labor Day.~~ Hat must be worn two (2) fingers above the eyebrows. **(National Change)**

ARTICLE VI - EXECUTIVE BOARD

(e) If a Department President is not fulfilling her duties she shall be replaced by the Executive Board. **(New e)**

ARTICLE VIII - OFFICERS

(e) The Department Officers Training Chair, **Grievance Chair, Appeals Chair**, NEC, and Alt. NEC shall be a Past Department President. **(Moved from Standing Rules #6 new e)**

New 1 under New F:

1. Incoming President shall appoint the Department Officers Training Chair for the following year. **one (1) year in advance of the Department Convention.**

ARTICLE IX - DUTIES OF OFFICERS AND CHAIRS

(b) The following committee chairmen are not eligible to wear a department auxiliary hat unless previously earned. See list: Convention Chair, Awards Chair, ~~Credentials Chair, Grievance Committee Chair, Appeals Board Chair~~, VAVS Representative, VAVS Deputy, ~~Junior AMVETS Coordinator, Quartermaster~~, Public Relations Officer, SEC Council Chair, and Presidents Council Chair.

SECTION 1: The President

(e) She shall receive and approve all **Officers** vouchers **with original receipts**.

(f) She shall make every effort to fulfill official visits within National and the Department. Visits requiring the President's assistance to resolve internal problems or special situations shall be at the expense of the Department of Florida **with original receipts**. Any other visits, such as installations or social functions, ~~shall be at the expense of local auxiliary requesting her visit.~~ shall be at the discretion of the President if cost is within her budget.

Charlene Kee
2nd PNP/PDP Evelyn McElvin
motion carry

Charlene Kee
2nd SEC 444
Lest Lon
motion carry

CONT. ARTICLE IX - DUTIES OF OFFICERS AND CHAIRS - SECTION 1: The President

(n) When the purchase of Department equipment has been approved, a committee of at least three (3) board members shall be appointed to search for the best buy. When a computer is purchased all necessary software and installation must be included in the purchase price. This committee shall be responsible for checking old equipment to see if it needs to be repaired, disposed of, sold, or placed with another board member. This committee shall report to the Executive Board for approval. (Moved from Article XIV-D)

(q) The Department President must serve for one (1) full term to be considered a Past Department President. (Housekeeping)

SECTION 2: First Vice President

(c) The First Vice President shall ensure that the Department, present the out-going President with a Past Department Presidents pin at the end of her term and a life membership. If said President has a life membership, she will be given a monetary gift ~~of equal value~~ of the amount sent to National.

SECTION 6: The Recording Secretary

(c) She shall read all motions that were passed at the previous Department Meeting, motions passed during E-board and between meetings, to the upcoming Department Membership Meeting.

New (E) She shall bring a working copy of the Department Officers calendar to the February SEC and then prepare a finalized calendar to be emailed to the Department President, 1st Vice, and Parliamentarian.

SECTION 7: The Executive Secretary

(j) ~~She shall copy to disc all membership records at the end of each month. The disc shall be mailed to the Department First Vice President. (Delete)~~

(p) She shall ~~copy e-mail~~ and mail out information as directed by the Department President which includes three (3) issues of the HOT LINE unless a hardcopy is requested or if email address is not available.

(u) ~~She shall e-mail all SEC's Women the minutes unless a hard copy is requested in writing. (Delete- same as c in Section 7 Executive Secretary)~~

SECTION 18: The Credential Chair

(a) She shall prepare name badges for all meetings. (Registration is paid for all Elected and Appointed Officers including Past Department Presidents, Bushnell Cemetery Representative, and VAVS Representatives).

(d) She shall prepare the registration form for all Department Meetings and include in the hotline, floor report, and convention digest. (New D)

Charlene Kee

2nd SEC #1 Patti Razo

Motion Carried

Charlene Kee

President # 2415 Nikki Anderson cert on back

Motion Carried

- (e) She shall set-up registration desk for all elected, and appointed officers including Past Department Presidents, Bushnell Cemetery Representative, and VAVS Representatives that are pre-registered on Thursday from 3:00 pm – 6:00 pm. (New E)

Section 19: All Department Officers and Chairs

- (b) ~~An orientation A training shall be conducted by the Gaveliers~~ The Training Chair shall conduct a training for all elected and appointed officers prior to the Fall SEC. The Training Chair shall select her Gaveliers trainers.

~~CONT. ARTICLE IX - DUTIES OF OFFICERS AND CHAIRS - Section 19: All Department Officers and Chairs~~

- (j) A School of instructions shall be conducted by the Gaveliers to be held at least once each year, preferably at the Fall State Executive Committee Meeting. The National Constitution and Bylaws shall be studied pertaining to the Local Auxiliaries. Special attention shall be given to the duties of local auxiliary officers and members. **The Chair shall be appointed by the Gaveliers President.**

ARTICLE X - NATIONAL CONVENTION DELEGATE

- (f) The Department delegate ~~or and~~ Alternate Delegate ~~acting on her behalf~~ shall submit a **combined** full report to her Department, within 45 days of all convention actions, with a copy to AMVETS National Ladies Auxiliary Parliamentarian.
- (g) ~~The outgoing President shall represent the Department at the National Memorial Service. If she is not in attendance the Department President shall serve in that capacity. (No longer exist)~~

ARTICLE XIV - FINANCE AND AUDIT COMMITTEES

- ~~(d) When the purchase of Department equipment has been approved, a committee of at least three (3) board members shall be appointed to search for the best buy. When a computer is purchased all necessary software and installation must be included in the purchase price. This committee shall be responsible for checking old equipment to see if it needs to be repaired, disposed of, sold or placed with another board member. This committee shall report to the Executive Board for approval. (Moved to Section 1 President New N)~~

ARTICLE XVII - DEPARTMENT CONVENTION

- (c) In order to have delegates seated at the Department Convention, each Local Auxiliary must be revalidated 20 days prior to Department Convention. That is:
1. Submit revalidation form with newly installed Officers with Department Executive Secretary.
 2. Have legal Bylaws on file with the Parliamentarian.
 3. Have paid all indebtedness to AMVETS and AMVETS Ladies Auxiliary.
 4. Current IRS 990 Form shall be completed and returned to Department 1st Vice President.
 5. ~~In order for an auxiliary to remain in good standing,~~ All revalidated auxiliaries shall submit a minimum of one (1) service report to Department per year. (New C #5 moved from Standing Rule #5)

Cont
from
front

Charlene
Kee

President
#33
Cristi
Garman
motiw
Carroll

ARTICLE XVIII - ALLOWANCES

(e) The Treasurer shall remit to the Executive Secretary the sum of ~~one thousand five hundred two thousand dollars (\$1,500.00)~~ **(\$2,000.00)** annually towards the operation of Headquarters.

Cont. from the first motion carried

CONT. ARTICLE XVIII - ALLOWANCES

(i) The NEC woman shall be reimbursed or advanced paid for three (3) nights for Spring NEC and six (6) nights at the National Convention, ~~forty six~~ **forty six** dollars ~~(\$40)~~ **(\$60)** per diem, and receive payment for mileage at the rate of fifty cents (\$.50) per mile round trip (not to exceed the lowest air fare) from the Department Treasury. She shall also be reimbursed for her registration fee and cost of the banquet ticket.

(j) The Alternate NEC shall be reimbursed or advanced paid for three (3) nights for Spring NEC, ~~sixty~~ **sixty** dollars **(\$60)** per diem, and receive payment for mileage at the rate of fifty cents (\$.50) per mile round trip (not to exceed the lowest air fare) from the Department Treasury. She shall also be reimbursed for her registration fee. She shall only be advanced paid to the National Convention if the NEC woman cannot attend. (New j)

(k) The Department Delegate, **Alt. Delegate**, and the incoming President shall be reimbursed or advanced paid for her hotel room for six (6) nights and ~~forty six~~ **forty six** dollars ~~(\$40)~~ **(\$60)** per diem at the National Convention. She shall receive the rate of fifty cents (\$.50) per mile round trip (not to exceed the lowest airfare) from the Department Treasury. She shall also be reimbursed for her registration fee and cost of the banquet ticket.

Charl- Kee
Aug 30
Delegat
Linda
Ever
+T
motion carried

ARTICLE XIX - COMMUNICATIONS

(b) "THE HOT LINE" shall be published at least three (3) times each year and shall be posted on the website, e-mailed and in the mail sixty (60) days prior to the State Executive Meetings and the Department Convention **unless a hard copy is requested or the e-mail address is not available.**

Charlene Kee
SEC
Beverly Gardner

ARTICLE XXIII- OTHER ORGANIZATIONS

(b) Junior AMVETS - the youth group (ages 5-17) of AMVETS, **Sons of AMVETS**, and AMVETS Ladies Auxiliary, sponsored by local Posts, shall hold their department meeting at the Mid-Winter SEC and the Department Convention in June.

motion carried

AMVETS Ladies Auxiliary Department of Florida
Standing Rules
10/2023


1. If an Auxiliary member is a member of the AMVETS Riders or Sacketts, she shall register with the AMVETS Ladies Auxiliary prior to registering with the Riders or Sacketts at all SEC's and Department Convention. Also, a Rider or Sackett uniform shall not be worn on the AMVETS Ladies Auxiliary floor.
2. In the case of a global pandemic, Department President, 1st Vice President, and Parliamentarian, have authority to make changes (as needed) to Auxiliary business with the approval of Executive Board."
3. ~~The Department Officers budget, shall not include reimbursement of color cartridges. If a special circumstances arises a letter needs to be written to the Finance Committee for approval. (Deleted at the October, 2023 SEC)~~
4. The Department will pay pre-registration to the National Convention for members who plan to attend. A completed registration form with payment must be returned to NEC Woman by the close of the Department Convention. Members shall attend all business sessions upon their arrival or checks will be deposited into Department's account.
5. ~~In order for an auxiliary to remain in good standing, all revalidated auxiliaries shall submit a minimum of one (1) service report to Department per year. (Moved to Article XVII, New 5)~~
6. ~~The Department Officers Training Chair, Grievance Chair, Appeals Chair, NEC, and Alt. NEC shall be a Past Department President. (Moved to Article VIII Officers New (e))~~
7. The Quartermaster shall provide hard copies of the Department Bylaws for purchase by members at every SEC and Convention.
8. Each Local Auxiliary shall submit only one (1) Awards entry for any award listed in the Forecast per Auxiliary.

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**AMVETS Ladies Auxiliary
Department of Florida**

Election Rules

1. All Delegates and Alternates must be members in good standing.
2. When an Accredited Delegate is absent from the room during the election, her accredited alternate, if present, may cast her vote.
3. A nominee may be nominated for any office or any number of offices. Each office shall be voted on separately. Nominations may be re-opened by a majority vote of accredited delegates, or alternates voting in place of delegates. If a candidate is elected, her name shall be dropped from the other offices for which she has been nominated.
4.  **Nominating speeches and election of department officers will be in the following order**
 - **President**
 - **First Vice President**
 - **Second Vice President**
 - **Third Vice President**
 - **Sergeant-at-Arms**
 - **Treasurer**
 - **Chaplain**
 - **Scholarship Officer**
 - **Hospital Officer**
 - **Americanism Officer**
 - **National Executive Committeewoman – Two Year Term (Elect in odd years)**
 - **Alt. National Executive Committeewoman – Two Year Term (Elect in odd years)**
 - **Alt. Delegate (If the President is re-elected or if the outgoing President is elected NEC)**
5. All nominating speeches shall be limited to two (2) minutes.
6. Election of all officers shall be by majority vote. In the event there are three (3) or more candidates for any one office and no candidate receives a majority vote on the first ballot, the candidate receiving the least number of votes will be dropped from the ballot and the balloting will continue until one of the candidates shall have received a majority.
7. All delegates and alternates shall remain in the convention room until the election is completed. No one shall be admitted to the convention room during the actual voting. However, at the discretion of the Presiding Officer admission may be granted in the interval between voting for different officers; and in case of emergency, delegates may be permitted to leave the room. If there is no alternate present to replace the delegate, the individual vote is forfeited. The Presiding Officer will, in all instances, announce the change in voting strength and the number necessary to elect.

8. Election shall be by secret ballot. A drawing of auxiliary numbers shall determine the order of casting votes.
9. Auxiliaries hold only one (1) delegate shall combine their votes as a unit.
10. Nominees must be present on the Convention floor during balloting to be eligible for election to office. A person not on the floor will not be nominated for an office.
(Bylaws Article XVII, Section D.)
- X 11. The presiding officer shall appoint two (2) tellers from non-voting members and guests. The presiding officer shall announce the voting results.
- X 12. At the time of the election, voting members shall be separated from non-voting members and guests. The parliamentarian and recording secretary shall assist the presiding officer at the dais.
- X 13. On roll call voting, the SEC/Alt SEC/President/Representative in that order shall prepare ballots, collect ballots, and announce the total vote.
14. These election rules may be changed by a two-thirds (2/3) vote of the authorized delegates on the convention floor.