

**RHODE ISLAND ARMY NATIONAL GUARD**  
**56<sup>TH</sup> TROOP COMMAND**  
**CAMP FOGARTY ARMORY, 2841 SOUTH COUNTY TRAIL**  
**EAST GREENWICH, RHODE ISLAND 02818-1728**

S: 30 June 2020

NGRI-TPC-CDR

18 February 2020

MEMORANDUM FOR All International Participants

SUBJECT: Memorandum of Instruction (MOI) for the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST)

1. References:

- a. NGR 350-1 Training, dated 4 August 2009.
- b. FM 3-21.38 Pathfinder Operations, dated 25 April 2006.
- c. TC 3-21.220 Static Line Parachuting Techniques and Training, dated 18 September 2018.
- d. FORSCOM Reg 350-2.

2. I would like to invite you to participate in the Annual Rhode Island Army National Guard International Parachute Competition (LEAPFEST) to be held in Rhode Island from **27 July to 4 August 2020**. In-processing will take place during the morning of **28 July 2020** followed by familiarization and training on the MC-6 parachute in the afternoon. A familiarization jump and U.S. wings exchange will occur on **29 July 2020**. The competition will be held on **1 August 2020**; the alternate date for the competition will be **2 August 2020**. The final event will be an international wings exchange jump held on **3 August 2020**. This final airborne operation will be held in accordance with foreign teams' availability and criteria.

3. The purpose of the competition is to enhance the readiness of the Airborne community, improve interoperability, and strengthen alliances & partnerships by promoting camaraderie and Esprit de Corps of the Airborne Soldier through international competition. The competition is routinely attended by representatives from the U.S. Active Army, Army Reserve, Army National Guard, Marines, Navy, Air Force, and multiple international teams.

4. A competition team consists of five (5) personnel; four (4) primary jumpers and one alternate. The alternate jumper can substitute any of the primary jumpers at any time, but only four will jump as a team. All team members, to include the alternate, will participate in the training and familiarization jump/U.S. wings exchange and can participate in the international wings exchange on the Monday following the competition. No one is allowed as an observer on the aircraft and all jumpmaster duties will be

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performed by this headquarters, to include duties on the aircraft. Jumpers will exit from a CH-47 helicopter from 1500 feet (AGL) using the MC-6 static line parachute system. Each stick consists of four jumpers and every team will make two jumps for the competition. Rules are provided at the event rules briefing.

5. All international participants must meet the following requirements:

- a. Must be on an active military status.
- b. Must be authorized by the participant's military to conduct parachute operations.
- c. Must have a minimum of 10 static-line parachute jumps.

6. All teams are required to have a memorandum signed by a Lieutenant Colonel (OF-4) or higher in their chain of command validating that all participants meet all requirements. See Enclosure 3 for an example of this requirement.

7. All registration forms (Enclosure 1), memorandums (Enclosure 3), and certificates are due at this headquarters no later than **30 June 2020**. This headquarters will review all registrations and assign team numbers. Once a team is registered by this headquarters, the team will receive an email confirmation. A registration fee of \$800.00 U.S. per team is due to this headquarters no later than 30 June 2020 via PayPal or a mailed check. Payment is only to be submitted after the registration email confirmation is received. **The registration fee is not refundable after 30 June 2020.**

- a. Email registration forms to [leapfest@leapfest.com](mailto:leapfest@leapfest.com) or mail a hard copy to:

Commander, 56<sup>th</sup> Troop Command  
Camp Fogarty Armory  
ATTN: SSG Edward Comerford  
2841 South County Trail  
East Greenwich, RI 02818-1728

- b. PayPal payment instructions: Access the PayPal web link that can be found at [www.leapfest.com](http://www.leapfest.com). Follow the instructions on the website to submit payment.

- c. Check payment instructions: Make checks payable to "Leapfest Association" and mail to the address listed above.

8. Each unit is allowed to register no more than five (5) teams. A stand-by roster of teams that do not get registered will be maintained by this headquarters. If positions are still available after registration closes on 30 June 2020, teams that are on the stand-by roster will be considered. A maximum of **50** teams can be supported for the event.

9. IN-PROCESSING: All team members will report to the CQ desk at Wiley Hall Dormitory Building, University of Rhode Island (URI), 180 Flagg Road, Kingston, Rhode

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Island 02881 on Monday, 27 July 2020 upon arrival. At that time, team members will receive room assignments and a welcome packet with a training schedule. The following day, 28 July 2020, all team members will in-process **together** at the Center for Biotechnology and Life Sciences Building from 0900-1200, then receive a welcome briefing and initial parachute training. Team Leaders are responsible for sign-in, receiving billet assignments, team number, banquet tickets, and coordination of transportation for team departure.

a. The following items are required for all participants at in-processing:

(1) Copy of hazardous duty orders.

(2) Emergency Data Cards, one per participant (Enclosure 2).

(3) Training Certification Memorandum signed by a Lieutenant Colonel (OF-4) or equivalent/above (Enclosure 3).

(4) Identification card and identification tags.

b. The following items are required for all jumpmasters at in-processing:

(1) Wings.

(2) Certificates (if not already submitted).

10. TRANSPORTATION: We will assist with transportation from T.F. Green Airport in Warwick, Rhode Island, Logan International Airport in Boston, Massachusetts, and Kingston Train Station, Kingston, Rhode Island to the University of Rhode Island. Transportation will be provided to and from the billets and the competition site, as well as the banquets on Thursday and Saturday. It is extremely important to keep the Leapfest staff updated on the status of your flights if you require transportation to and from the airport.

11. MEALS: All meals are provided at no additional cost for competitors beginning with dinner on 27 July and ending with breakfast on 4 August 2020. Breakfast and dinner will be served at the dining facility on the URI Campus. MREs are made available each morning at the CQ desk in Wiley Hall for lunch. On the three jump days, there will be bagged breakfasts available. We will be hosting the international Welcome Dinner event the afternoon of 30 July 2020 at @ The Deck in Newport, Rhode Island. There will also be an Awards Banquet and presentation following the competition at 1800 on 1 August 2020 at Gurney's Newport Resort & Marina, One Goat Island, Newport, Rhode Island 02840. Both events require no additional payment. Additional tickets will be available for purchase during in-processing upon request.

12. BILLETING: Before in-processing, all teams will report to CQ at Wiley Hall for room assignments and room keys. Billeting is provided at no additional cost beginning the

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evening of 27 July 2020 at the University of Rhode Island campus (bring a padlock). Participants must checkout by noon on 4 August 2020. Rooms are a combination of two-person rooms or five-room suites with bathroom facilities. All competitors staying at URI will reside in Wiley Hall. **Billeting is for competitors ONLY.** WIFI is available throughout the URI campus. Any deviation from the arrival/departure billeting schedule is at your own expense. Please let us know ahead of time if you do not plan on staying at the provided billets at URI.

13. UNIFORM and EQUIPMENT: All international teams are required to wear their country's field uniform and have an approved jump helmet. During initial parachute training, all helmets will be inspected by a U.S. jumpmaster to ensure it meets U.S. regulations. Proper civilian attire is required to attend the "Welcome Dinner" and the Awards Banquet. Business casual is acceptable for both events.

14. RULES BRIEFING: The event rules briefing will be conducted in uniform at 1900 on Friday, 31 July 2020 at the Center for Biotechnology and Life Sciences Building, University of Rhode Island. Attendance is required for all participants.

15. MEDICAL SUPPORT:

a. MILITARY Facility: Participants with non-life threatening cases will be treated at Newport Naval Health Clinic, 43 Smith Avenue, Newport, RI 02840; Phone: (401) 841-3771.

b. CIVILIAN Facility: Participants with non-life threatening cases will be treated at South County Hospital, 100 Kenyon Ave, Wakefield RI 02879; Phone: (401) 788-1430 (Weekdays only).

c. Participants with life-threatening situations and level one trauma cases will be treated at Rhode Island Hospital, 593 Eddy Street, Providence, RI; Phone: (401) 444-4300.

d. Medical support on the Drop Zone (DZ) is provided by military 68W medics. MEDEVAC helicopters and ground ambulances are also on site.

e. All international participants are responsible for any medical bills incurred at any civilian medical facility.

16. OUT-PROCESSING: Out-processing for all teams returning to their home station is Monday, 3 August 2020 from 1800-2000, and Tuesday, 4 August 2020 from 0700-1000 at Wiley Hall. Teams will receive a packet with DA Form 1306s and foreign wings certificates, if applicable. Teams will turn-in billet keys, linen and sign-out.

17. INTERNATIONAL WINGS EXCHANGE JUMP: For those teams or individuals that wish to participate, an International Wings Exchange Jump will occur on Monday, 3 August 2020, at the same pick-up and drop zone used for the competition. All teams

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will automatically be included in this event, but are not required to participate. The intent must be conveyed to us on the registration form (Enclosure 1) or during in-processing at the latest. We also ask that any country that is prepared and authorized to award their own wings to other countries to let us know via email or at in-processing. Please let us know the maximum number of wings you will be able to present and how many jumpmasters/dispatchers will be present.

18. ADDITIONAL INFORMATION: Strip maps and driving directions to the University of Rhode Island, billeting and in-processing information, and all required Enclosures will be available at [www.leapfest.com](http://www.leapfest.com).

19. The point of contact for registration and operations is SSG Edward Comerford at (401) 275-4615 or at [edward.r.comerford.mil@mail.mil](mailto:edward.r.comerford.mil@mail.mil).

- 3 Encls
1. Registration Form
  2. Emergency Data Card
  3. Training Certification Memorandum

*Ronald D. Tammaro*

RONALD D. TAMMARO  
COL, LG  
Commanding