

**MINUTES OF BOARD OF TRUSTEES MEETING
NOVEMBER 13, 2017
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Special Meeting of November 13, 2017 was called to order at 7:06pm, by Chairman Barker.

Trustee McClure moved to adjourn the Special Meeting of November 13, 2017, seconded by Trustee Hook. All yea. Motion carried.

The Regular Meeting of November 13, 2017 was called to order. Those Present: Trustees Daryl G Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson and Chairman Marina Barker, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance, and then a moment of silence for the victims and first responders of the Sutherland Springs, Texas shooting on Sunday, November 5, 2017.

Trustee McClure moved to approve the Minutes of the Regular Meeting of October 23, 2017, as corrected, seconded by Trustee Sulzberger. Trustees Hook, McClure, Sulzberger, Thompson, yea; Chairman Barker abstained. Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of October 21, 2017 thru November 9, 2017, seconded by Trustee Sulzberger. All yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce updated the Board that the IT company came in and upon review of the server room felt it was necessary to turn on the previously discussed cooler, as the server room was running warm. It needed a filter, which was replaced. It was consensus of the Board that they would not sell the cooling unit.

Coonce also stated Jake Daugherty, the property owner of 425 E. Park, had contacted him. The big blocks in his yard were going to be moved to become part of his new driveway and used as a wall structure. He is working with Larry Brown Excavating to get it done. Additionally he stated Detective Bruner had begun to work on the basement of the public works building to remove items on behalf of the police department.

Clerk Chapman stated her office had received notification from KCP&L regarding the streetlights that were being repaired and out over several months. They will be crediting the Village \$1,246.20. She thanked Deputy Clerk Wright for continuing to follow up on the matter. Additionally, the architects for Pizza Hut had contacted City Hall and were working to provide plans and start work for 2018. They will be relocating to the property directly across Highway 69. The dumpster at the public works building was delivered and the cleanup project has begun. There are several items that need to be sold and/or removed. The main issue at this time is the large amount of mice. They will be resolving that issue once the building is cleaned out.

Trustee Sulzberger asked about the large items at the Bryant Street Apartments by the trash bin. Chief Coonce stated they had ticketed the apartment owners. It was discussed to maybe contact Ted's Trash Service, who does the pickup, and have the items removed and bill the property owner. He was going to talk with the property owner again. Chief Coonce also added that they spoke to the Claycomo Plaza regarding the concrete materials behind their shopping center and they would look into cleaning it up.

Sulzberger asked Chairman Barker if she had contacted the Village Attorney, George Kapke, regarding regarding details for a Community Improvement Development (CID). Chairman Barker stated yes and would need to be sponsored by the municipality. A group of selected people to form a group from the geographic area

would be required. An election would be required to approve a sales tax the Village would collect for the improvement area. He recommended not proceeding at this time as there are other tax initiatives being pursued at the next election. Trustee McClure added that a group of landowners in the area would need to form a not-for-profit before it becomes a CID.

Trustee Hook asked what the status was on the roof replacement at the municipal building. Clerk Chapman stated it was completed since the last meeting and came in exactly as quoted. The cleanup is done. Board members stated it looked very nice.

Trustee McClure reminded Clerk Chapman that the light on the community-building flagpole is still out. Clerk Chapman stated the bulbs had been changed and we will have a vendor look at it. She acknowledged the delay was hers.

NEW BUSINESS:

Marj Finley, Resident, thanked both the Chiefs for their recent department reports. She acknowledged Chief Coonce for a very informative report. She also noted concern regarding the tree rubbing on the roof of the community building and would like to see if it can be fixed. Clerk Chapman made note they will look at it.

Jeff Carter, Resident, asked Police Chief Coonce if they could boost patrols on Sundays around the churches, acknowledging the recent shooting in Texas. Chief Coonce stated he has asked the officers to set up patrols. He also recently spoke to the churches about security. Chairman Barker stated that many churches have begun to train for situations and security issues.

Kara Drury, Mid-Continent Public Library Branch Manager, shared the Beyond the Books informational program. She noted they have recently changed the Claycomo branch location hours to adapt to patron usage.

Chief Miles shared that they had a blood pressure check event at the library. It was a good event and hope to do it regularly every other month. He thanked the Claycomo Mid-Continent Library for holding the event. Additionally, he was working on getting financial numbers for replacement of the bunker gear. He wanted to address the Board's prior concerns and have established a protocol that they will receive fitted bunker gear after their 6-month probation; otherwise, they will utilize the newest of the used inventory.

It was asked if glass was to go in the new mixed recycling container. Clerk Chapman stated they had called the company and asked directly. They will follow up, as the sign does not state glass.

Clerk Chapman advised the Board that she and Chief Coonce have signed the Village up for the free Nixle communication program. This will allow them to begin to message residents regarding the meetings, events and emergencies within the Village. The service level, which they signed up for, is free if it is under a public service agency. It has been listed under the Claycomo Police Department and they will begin training on it.

Trustee Thompson visited with previous residents from years ago. He shared their thoughts that Claycomo looked very different. Thompson thanked the businesses and residents who along or close to Highway 69 have worked to improve their property as it was making a difference. Chairman Barker added that she appreciated the new trees along the highway at various businesses as well as the new village parking lots and roof.

Trustee Sulzberger discussed an idea to send out a personal invitation to see what businesses and residents would like in the Village. She added that it could include an open dialogue with the Ford Plant and the unions.

Application for Sign Permits, for a temporary awning sign in front of store, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of November 25, 2017 to December 25, 2017, subject to the Building Inspector's approval. Trustee Sulzberger moved to grant the sign permit, seconded by Trustee McClure. All yea. Motion carried.

Application for Sign Permits, for two temporary feather signs inside the right of way of 69 Highway from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of November 25, 2017 to December 25, 2017, subject to the Building Inspector's approval. Trustee McClure moved to grant the sign permit, seconded by Trustee Sulzberger. All yea. Motion carried.

Application for Sign Permits, for a temporary feather sign in front of store, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of November 25, 2017 to December 25, 2017, subject to the Building Inspector's approval died for lack of motion. No action taken.

Nathan Thomas and Rob Wilson, of Accounting Solutions, LLC, reviewed the 2016 draft audit with the Board.

Resolution 110, Acceptance of The Village of Claycomo Financial Statements for the year ending March 31, 2017, received from Accounting Solutions, LLC. Trustee McClure moved to table Resolution 110 until the regular meeting of November 27, 2017, seconded by Trustee Hook. All yea. Motion carried.

Reading of Bill No. 2978, being an **AN ORDINANCE ADOPTING AN EMPLOYEE HANDBOOK FOR THE EMPLOYEES OF THE VILLAGE OF CLAYCOMO, CLAY COUNTY, MISSOURI**. Trustee Thompson moved to table Bill No. 2978 for further review, seconded by Trustee McClure. All yea. Motion carried.

Bill No. 2979, being an **AN ORDINANCE ADOPTING FIRE PREVENTION TO INCLUDE SMOKE ALARM AND CARBON MONOXIDE ALARMS IN RENTAL UNITS OF THE VILLAGE OF CLAYCOMO, CLAY COUNTY, MISSOURI** was read. Second Reading by Title only. Trustee Thompson moved to for Bill No. 2979 to become Ordinance No. 2978, seconded by Trustee McClure. Trustee Hook, yea; McClure, yea; Sulzberger, yea; Thompson, yea; and Chairman Barker, yea. Motion carried.

Acceptance of Resignation Letter of Matthew Levy, Firefighter-EMT effective November 1, 2017. Trustee Thompson moved to accept the resignation, seconded by Trustee McClure. All yea. Motion carried.

Speed letter from Fire Chief Miles to hire Mark Harris, as a part-time Firefighter-EMT, at an hourly rate of \$13.75, and to serve a standard six-month probation. Trustee McClure moved to accept hiring Mark Harris, seconded by Trustee Hook. All yea. Motion carried.

Speed letter from Fire Chief Miles to hire Richard Kendall, as a part-time Firefighter-EMT, at an hourly rate of \$13.75, and to serve a standard six-month probation. Trustee Thompson moved to accept hiring Richard Kendall, seconded by Trustee McClure. All yea. Motion carried.

Speed letter from Fire Chief Miles to hire Jason Lawson, as a part-time Firefighter-Paramedic, at an hourly rate of \$15.75, and to serve a standard six-month probation. Trustee Thompson moved to accept hiring Jason Lawson, seconded by Trustee McClure. All yea. Motion carried.

Speed letter from Fire Chief Miles to hire Craig Wilson, as a full-time Firefighter-EMT, at an annual salary of \$37,084.00, and to serve a standard six-month probation. Trustee Thompson moved to accept hiring Craig Wilson, seconded by Trustee McClure. All yea. Motion carried.

Speed letter from Fire Chief Miles to hire Ray Connor, as a full-time Firefighter-EMT, at an annual salary of \$37,084.00, and to serve a standard six-month probation. Trustee Thompson moved to accept hiring Ray Connor, seconded by Trustee McClure. All yea. Motion carried.

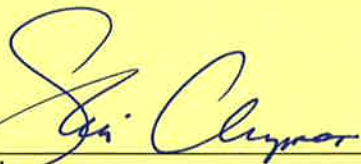
Motion to Accept October 2017 Police Department and Fire Department Activity Reports. Trustee Thompson moved to accept the October 2017 reports for public viewing, seconded by Trustee Hook. All yea. Motion carried.

Speed letter from Police Chief Coonce to hire Erik Arellano, as a part-time patrolman, at an hourly rate of \$13.75, and to serve a standard six-month probation. Trustee Thompson moved to accept hiring Erik Arellano, seconded by Trustee McClure. All yea. Motion carried.


Speed letter from Police Chief Coonce to add REJIS to the computers in the patrol cars at the annual fee of \$81 and a monthly fee of \$24 with a startup cost of \$1,284 from the 1% equipment replacement fund. Trustee Thompson moved to obtain access to the cars through REJIS, seconded by Trustee McClure. All yea. Motion carried.

Motion to accept agreements with Time Warner Cable and Verizon to update the internal phones at both the municipal building and the fire station, upgrade the cell phone plans and to install fleet management software/equipment for essential vehicles of the fire department, police department and public works. Trustee Thompson moved to accept new service contracts for service and equipment with Time Warner Cable and Verizon at a startup cost not exceed \$1800.00 from the 1% equipment replacement fund, seconded by Trustee McClure. All yea. Motion carried.

There being no further business with the Board, Trustee Thompson moved to recess the meeting subject to the call of the Chairman, seconded by Trustee McClure. All yea. Motion carried. Recessed at 9:10PM.



Sheri Chapman
Village Clerk



Marina Barker, Chairman
Board of Trustees