

**City of Fountain Inn
Council Meeting Minutes
January 5, 2016 – 6pm – Council Chambers**

MAYOR AND COUNCIL PRESENT:

Phil Clemmer

Matthew King

Mayor, Sam Lee

John Mahony (absent)

Andrew Stoddard

Berry Woods, Jr.

Rose Ann Woods

STAFF PRESENT:

Chris Barrineau (Rec)

Naomi Buckmire (Admin)

Eddie Case (City Administrator)

Roger Case (Public Works)

Johanna Inman (HR)

Mike Pitman (Gas)

Keith Morton (Police)

David Holmes (City Attorney)

Ronnie Myers (Fire)

Byron Rucker (Community Dev)

Sandra Woods (Clerk/Treasurer)

VISITORS: 6

CALL TO ORDER

Mayor Lee called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilwoman Rose Ann Woods gave prayer.

CONSENT AGENDA:*

Minutes: October 29, 2015, November 12, 2015 and December 1, 2015.

Due to the timing of the meeting the financial report was not completed for the meeting.

The report will be emailed to Mayor and Council as soon as it is ready.

Matthew King asked for an amendment to the December 1, 2015 minutes to include his name in the swearing in ceremony.

Motion by Rose Ann Woods, second by Phil Clemmer to approve the minutes as amended.

The motion carried unanimously 6/0.

ADMINISTRATOR'S REPORT

Eddie Case gave his report to council. (Attached)

OLD BUSINESS

AX 2015-002 Annexation-West Farms – Second Reading

David Holmes reviewed the annexation with Council. This request was presented to Council last month and passed on first reading. The Planning Commission held a public

hearing and there was no opposition. The Planning Commission voted unanimously to approve the annexation. The property will be rezoned to R12 and will be assigned to Council Ward 1.

Motion by Matthew King, second by Rose Ann Woods to approve the annexation. The motion carried unanimously 6/0.

ZTXT 2015-001 - Open Space Development – Second Reading

David Holmes reviewed the Open Space Development ordinance with Council. This request was presented to Council last month and passed on first reading.

The Planning Commission held a public hearing and there was no opposition. The Planning Commission voted unanimously to approve the Open Space Development.

Motion by Matthew King, second by Andrew Stoddard to approve ZTXT 2015-001.

Motion by Mayor Lee to amend the ordinance by adding “the open space which is undevelopable due to an overhead utility easement not be counted toward the open space percentage”. Second by Phil Clemmer. The amended motion carried 6/0.

The motion was approved unanimously to approve the amended Open Space Development 6/0 .

NEW BUSINESS

Appoint City Clerk and Treasurer and City Judge

Eddie Case recommended for reappointment Sandra Woods as City Clerk and Treasurer for a one year term and Ike Johnson as City Judge for a two year term.

Motion by Matthew King, second by Phil Clemmer to approve the re-appointments. The motion carried unanimously 6/0.

2016 Safety and Loss Statement

Eddie Case commented that SCMIT (workers comp) requires the City to renew the Safety and Loss statement each year.

Motion by Matthew King, second by Andrew Stoddard to adopt the resolution. The motion carried unanimously 6/0.

2016 Council Retreat will be held Saturday, January 9, 2015 from 8:30am – 5pm at the Fountain Inn Activities Center.

Motion by Matthew King to adjourn the meeting. The motion carried unanimously 6/0
Time: 6:23 pm

Respectfully submitted,

City of Fountain Inn Council Meeting Minutes
1/5/2016

Sandra Woods
City Clerk and Treasurer

ADMINISTRATOR'S REPORT

Tuesday, January 5, 2016

1. Please make your plans to attend the City Council Retreat on Saturday Jan. 9th starting with breakfast at 8 am and finishing up around 5 pm. The Retreat will be held at the Fountain Inn Activities Center located at 610 Fairview St.
2. Economic Development, Community Development & Performing Arts
Two New Businesses opened in the last week of 2015
BoJangles – 12/28 (second location in city limits)
QuikTrip (QT) – 12/31 (Ribbon Cutting yet to be scheduled)
Meeting with Paradise Hotel representatives this week
Village at N. Main Subdivision (in front of Quail Run) moving forward

Community Development -

Christmas Festival had a record year – up almost 700 carriage rides over 2014

\$12k turnaround from 2014 – turning a profit this year

Over \$10k in sponsorship additional in 2015

Thanks to Diane Turner, staff and volunteers for a great event

Younts Center for Performing Arts:

☑ 12 event dates during December including performances by FIRE, FI Chorale and GLOW

January events on calendar

Saturday 1/9 - Rick Alviti (Elvis Impersonator); strong sales, looking for sellout

Saturday 1/23 (3pm and 7:30pm) – Glen Miller Band; solid advance sales at this point

Construction Update:

Lobby is coming along; finally seeing some activity and projected finish by end of February

Portico is close to finish; all aspects should be done by end of January

Looking at a couple of options for the “Practice Stage” project; construction on project will

Not begin until Lobby construction is completed.

3. Administration – Morale Meeting with Mayor, HR, Administrative Assistant and Administrator. Budgeting/Forecasting to insure everyone stays on budget. Training with Jill Vales on accounting procedures. Jan. we will be working with Jill on mid-year budget review and proposing budget amendments. Jan. we will begin working

on 2016/2017 budget. Jan. we will begin preparing to use cash collections and purchasing modules. Researching problems with email exchange server. Needs – Full time accounting specialist, full or part time city secretary.

4. Fire Department – Ran 177 Calls, spent \$1,245.38 on fuel, spent \$925.76 on maintenance.
5. Gas Department – December was a very mild month with temperatures averaging 11 degrees above normal. Deliveries were 47.12% below average. We will begin bidding process for West side high pressure expansion and hope to start in Mid-March. New industrial customer announced in Southchase which will add about 150 new employees. 15 new subdivisions proposed which could add 1,100 new homes to our customer base.
6. Police Department – See their statistical reports in your Council Packet.
7. Diamond Tip Blvd. Woodside Street Construction. Hope to take bids for the streetscape/landscape first quarter of 2016. . SCDOT has reviewed the drawings and we are obtaining right-of-way.
8. Woodside Mill District public/private development partnership – Project is on hold until future date as funding is available. We are moving forward with Yellow Book Appraisal to convert this property for the 6 acres owned by city behind Bilo as the Woodside Park property has restrictions from National Park Service grant in early 1980's. Additional Update at Council Retreat.
9. Sanctified Hill Park – The City has been asked by Golden View Baptist Church to exchange some of their lots for the park. Update at Council Retreat.
10. Patton St. – We have had a request to have SCDOT reinstall “No Thru Truck” signs. SCDOT has sent us an email on how to proceed with this request. Public Works is doing the application.
11. Woodside Park Capital Campaign – The city has secured a \$70,000 matching grant from USDA to begin engineering drawings. We have requested Greenville County or Triple M Metals to provide the \$70,000 match. Update at Council Retreat.
12. Speed Humps – Public Works is working with Committee, traffic counts and recommendation.
13. Traffic Study at Woods Dr/Fairview St/418 proposal – Update at Council Retreat.
14. \$500,000 ARC grant remaining from Main St. Upgrade – Update at Council Retreat.

15. TIF Plan – Moving forward and will be presented to new City Council at the Sat. Jan. 9th Council Retreat for discussion.
16. HR Department – Job Openings: 1 Police Officer
17. Greenlink – No Update.
18. Ft. Inn Cemetery - has now been surveyed and graves located. We will be seeking funding for this upgrade. Seeking additional funding for updating cemetery. No Update.
19. All departments continue working hard on grants.
20. Staff continues looking at WIFI & Security Cameras - Commerce and Rotary Park security cameras have been installed and operational. WIFI is operational.
21. All departments have suggestion boxes for the public to comment on how city employees are doing their jobs. Only a limited number of comments have been received and all have been positive. Encourage all citizens to complete cards when they visit any department.
22. City website: www.fountaininn.org is being updated weekly and visited more each month. We are working to use social media to promote Fountain Inn through Twitter and Facebook.
23. Senior staff meeting will be held Thursday Jan. 7th at 8:30 a.m. Council members are welcome to attend.
24. We will go out for RFP on all city services after First quarter of this year