

## Minutes of the Regular Meeting

Joint Powers Board  
Northwest Suburban Integration School District #6078

January 21, 2015

### Call to Order

Chair Tynjala called the regular/organizational meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, January 21, 2015 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Janelle Collier, Jacki Girtz, Dan Hunt, Ken Ogden, Chris Riddle, Jeff Simon, Jon Tynjala and ex-officio Melissa Jordan. Also in attendance: Superintendent Kate Maguire (Osseo), Business Manager Carole Nielsen, and Jackie Knowles (KDV).

### Approval of Agenda

Motion by Riddle, seconded by Simon, to approve the agenda as presented for January 21, 2015. Upon vote being taken, all voted in favor, none voted against. Motion carried.

### Welcome Melissa Jordan

Melissa Jordan started as the NWSISD Executive Director on January 5, 2015.

### Board Member Representation

New Board Members: Jacki Girtz was welcomed as the new board representative for Osseo Area Schools, replacing Tammie Epley. Dan Hunt was welcomed as the new board representative for Elk River District, replacing Jane Bunting. Bunting will serve as alternate.

Board Member Recognition: Congratulations to Kris Abrahamson, Rockford, who was named to the 2015 Minnesota All-State School Board.

### Business Action Approvals for 2015:

Motion by Collier, seconded by Riddle, to approve the slate of officers and the following 2015 organizational items. Upon vote being taken, all voted in favor, none voted against. Motion carried.

- Officer Elections

Chair	Jon Tynjala
Vice Chair	Chris Riddle
Treasurer	Kris Abrahamson
Clerk	Jacki Girtz

- Organizational Items

- Designation of Sun Post as the Official Newspaper for the District.
- Designation of Official Depositories for district funds to be the Minnesota School District Liquid Asset Funds (MSDLAF).
- Authorization of Payments for Goods and Services in Advance of Board Approval.
- Authorization of Procedures for the Investment of Excess Cash.
- Authorization Relating to Negotiable Safekeeping.
- Authorization of Kern-DeWenter-Viere (KDV) to perform the annual financial audit.
- 2015 Board Meeting Schedule.

### Executive Director, Programming and Other Reports

1. **Financial Audit Report:** Jackie Knowles (Kern-DeWenter-Viere, Ltd.) presented the final audit report for the year ending June 30, 2014. Knowles acknowledged it was a successful, clean audit and controls are in place to ensure compliance. Tynjala thanked KDV and Carole Nielsen for their diligence and hard work on the audit.
2. **Financial Report:** Jordan and Nielsen presented the monthly financial report, including the high school grant update.

3. **Legislative/EMID/WMEP/NWS Update:** Jordan presented the monthly legislative update as received from Amundson Strategies.
4. **MDE Isolated School Information/Edinbrook (Osseo):** Jacki Girtz presented a letter from MDE informing the Osseo School District that based on enrollment data, Edinbrook qualifies as a racially identifiable school as defined by statute. Osseo School District will provide further information and background data to MDE as requested.
5. **Magnet Schools Program Report:** Jordan presented the magnet schools program report including applications received to date and slots available per magnet school site.
6. **January 2015 Program Report:** Jordan presented the monthly programs report of program projects and activities.

### **Discussion Items**

#### **NWSISD Fund Balance Policy #714**

Motion by Abrahamson, seconded by Riddle, to waive a second reading and to approve changes to Policy #714 to reflect that NWSISD will strive to maintain at least a 5% fund balance. Upon vote being taken, all voted in favor, none voted against. Motion carried.

#### **Consent Agenda**

Motion by Hunt, seconded by Ogden, to approve the Consent Agenda of routine action items including: Check register for November-December 2014; and Minutes from the regular Joint Powers Board meeting held on November 19, 2014. Upon vote being taken, all voted in favor, none voted against. Motion carried.

#### **Written Information Presented**

1. Joint Powers Board Directory
2. WMEP Article - 1/12/15 MINNPOST

#### **Adjournment**

Motion by Abrahamson, seconded by Simon, to adjourn the meeting at 7:15 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

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Jacki Girtz, Board Clerk