

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

January 28, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on January 28, 2025. Those in attendance were:

Directors

Don Osborne, ECBID
Mike LaPlant, QCBID
Philip Stadelman, QCBID
J.J. Danz, SCBID
Charles Lyall, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (present)

Craig Simpson, ECBID
John Rylaarsdam, QCBID
Norm Semanko, QCBID
Roger Sonnichsen, QCBID
Lahn Clark, SCBID
John Crotty, SCBID
John O'Callaghan, SCBID

Others (called in)

Douglas Cramer, ECBID
Kevin Lyle, ECBID
Maury Balcom, SCBID
Kellie Pierson-Geddes, SCBID
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, the minutes of the December 17, 2024, meeting were approved as distributed.

NO PUBLIC COMMENTS

2025 CBHP BOARD

District Appointees to Board:

On motion by J.J. Danz, seconded by Philip Stadelman, which motion passed unanimously, the following District appointees to the Columbia Basin Hydropower Board was approved.

EAST DISTRICT	QUINCY DISTRICT	SOUTH DISTRICT
Duaine Anderson Don Osborne Reid Baker (Alt) Kevin Lyle (Alt)	Mike LaPlant Philip Stadelman John Rylaarsdam (Alt) Ko Weyns (Alt)	J.J. Danz Charles Lyall Maurice Balcom (Alt) Lahn Clark (Alt)

Committee Appointments:

On motion by Charles Lyall, seconded by Don Osborne, which motion passed unanimously, the following District appointees to the Power Steering Advisory Committee was approved.

East District	Quincy District	South District
Anna Franz Duaine Anderson Don Osborne (Alt)	Mike LaPlant Philip Stadelman John Rylaarsdam (Alt) Ko Weyns (Alt)	J.J. Danz Charles Lyall Maurice Balcom (Alt) Lahn Clark (Alt)
	SEATTLE CITY LIGHT	TACOMA PUBLIC UTILITIES
	Josh Walter	Mike Hill Jim Russell Ray Johnson

On motion by Charles Lyall, seconded by Philip Stadelman, which motion passed unanimously, the following District appointees to the Quincy Chute & P.E.C. Headworks Projects Advisory Committee was approved.

East District	Quincy District	South District	Grant County PUD
Anna Franz Duaine Anderson Don Osborne (Alt)	Mike LaPlant Philip Stadelman John Rylaarsdam (Alt) Ko Weyns (Alt)	J.J. Danz Charles Lyall Maurice Balcom (Alt) Lahn Clark (Alt)	Mindy Johnston Wendy Bunch Dale Campbell (Alt)

President LaPlant appointed the following members to serve on respective committees for 2025:

BUDGET, FINANCE AND CAPITAL PROJECTS:

East District – Duaine Anderson, Kevin Lyle (Alt), Reid Baker (Alt)
 Quincy District – Philip Stadelman
 South District – Jared Balcom, John O’Callaghan
 Tacoma Power – Michael Hill
 Seattle City Light – Josh Walter
 CBHP – Alan Lackner, Jacob Taylor, Larry Thomas
 Attorney – Anna Franz

PERSONNEL:

East District – Duaine Anderson
 Quincy District – Mike LaPlant
 South District – J.J. Danz
 Tacoma Power – Michael Hill
 Seattle City Light – Josh Walter
 CBHP – Alan Lackner

PROJECT DEVELOPMENT:

East District – Craig Simpson, Don Osborne, Duaine Anderson (Alt)
Quincy District – Roger Sonnichsen, John Rylaarsdam
South District – John O’Callaghan, J.J. Danz, Charles Lyall

On motion by Don Osborne, seconded by Charles Lyall, which motion passed unanimously, the committee appointments were approved.

ORGANIZATION OF 2025 CBHP BOARD**Election of Officers:**

On motion by Philip Stadelman, seconded by J.J. Danz, which motion passed unanimously, the election of Mike LaPlant for President was approved.

On motion by Philip Stadelman, seconded by Charles Lyall, which motion passed unanimously, the election of Duaine Anderson for Vice-President was approved.

Appointment of Staff:

On motion by Philip Stadelman, seconded by Don Osborne, which motion passed unanimously, the appointment of Alan Lackner as Secretary-Manager was approved.

On motion by Philip Stadelman, seconded by Charles Lyall, which motion passed unanimously, the appointment of Jacob Taylor as Assistant Manager/Treasurer was approved.

On motion by Charles Lyall, seconded by Don Osborne, which motion passed unanimously, the appointment of Anna Franz as Attorney was approved.

Issuance of Oaths of Office:

An Oath of Office will be issued to each appointed Board Member and Officer.

TREASURER REPORTS

The 2025 Cash Flow Analysis was included in the Board packets for review and comments.

The December 31, 2024, Balance Sheet (unaudited) and the December 31, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Philip Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated January 28, 2025, in the amount of \$1,813,413.37 was approved.

Fourth Quarter Deposit Report:

Assistant Manager/Treasurer Taylor reviewed the Fourth Quarter Deposit Report of October-December 2024 that was included in the Board packets.

Other:

Assistant Manager/Treasurer Taylor also discussed the CLA Audit, the State Capital Audit, the open Clerk position, the potential change in 2026 from CLA to State, and the 2023 Incentive True-up and 2024 O&M True-up.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of December 9, 2024, to January 21, 2025, that was included in the Board packets for review and comments. He also commented on the cavitation repair work in process at the Summer Falls Power Plant.

OTHER AGENCIES BUSINESS

Columbia River Treaty – Managers O’Callaghan and Simpson reported from the Reserved Works meeting on January 27, 2025.

USBR – not in attendance.

Cities – Mike Hill commented on the Columbia River Treaty.

Avista – not in attendance.

Districts – Simpson reported that projects are moving forward.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:Resolutions:

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, Resolution 2025-01 Appointing Alan Lackner as Secretary-Manager was approved. A copy of said resolution is hereby incorporated by reference.

On motion by Don Osborne, seconded by Charles Lyall, which motion passed unanimously, Resolution 2025-02 Authorizing Persons to Exercise Certain Powers with Funds was approved. A copy of said resolution is hereby incorporated by reference.

On motion by Philip Stadelman, seconded by J.J. Danz, which motion passed unanimously, Resolution 2025-03 Appointing an Agent to Receive Claims for Damages made against CBHP pursuant to the Provisions of R.C.W. Chapter 4.96 was approved. A copy of said resolution is hereby incorporated by reference.

On motion by Charles Lyall, seconded by Philip Stadelman, which motion passed unanimously, Resolution 2025-04 Appreciation for Public Service was approved. A copy of said resolution is hereby incorporated by reference.

Contracts & Agreements:

On motion by Philip Stadelman, seconded by Don Osborne, which motion passed unanimously, the 2025 Doble Service and Equipment Agreement Contract No. 4192 was approved.

On motion by Charles Lyall, seconded by Don Osborne, which motion passed unanimously, authorizing Manager Lackner to sign a Balancing Authority Area Service Agreement with the Bonneville Power Administration was approved.

Main Canal Flood Claim February 2024 Settlement: to discuss in Executive Session.

Offer to Purchase the PEC Headworks Power Purchase Agreement: to discuss in Executive Session.

Tabled Motion - To Impose a 2-year wage and hiring freeze on all non-union CBHP Employees: to discuss in Executive Session.

PEC-QC COMMITTEE MEETING – February 25, 2025, 9:00 AM

DATE OF NEXT BOARD MEETING – February 25, 2025, 9:30 AM

EXECUTIVE SESSION

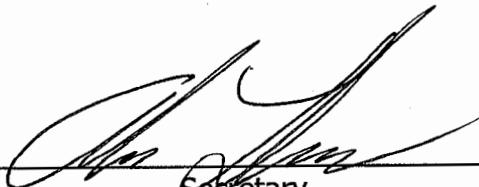
At 10:40 AM President LaPlant called for a 60-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(i) regarding potential litigation, RCW 42.30.110(1)(g) to review the performance of public employees, and RCW 42.30.110(1)(b) potential purchase of property.

RECONVENE

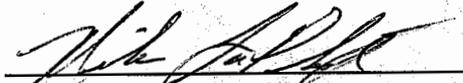
President LaPlant called the question on the Tabled Motion: Directors Danz and Lyall abstained from the vote; the remainder of the Directors voted nay and the motion failed.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:50 AM.



Secretary



President

**RESOLUTION NO. 2025-01
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
APPOINTING ALAN LACKNER AS SECRETARY-MANAGER**

WHEREAS, Alan Lackner has accepted offer of employment in the CBHP manager position; and

WHEREAS, Alan Lackner commenced CBHP employment on December 16, 2024; and

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors that Alan Lackner is hereby appointed as Secretary-Manager of Columbia Basin Hydropower effective January 28, 2025.

ADOPTED IN OPEN MEETING by the BOARD of Columbia Basin Hydropower on the 28th day of January, 2025.

BOARD OF DIRECTORS

[Signature]

Director

Director



(Seal)

ATTEST:

[Signature]

Secretary

RESOLUTION NO. 2025-02
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
AUTHORIZING PERSONS TO EXERCISE CERTAIN POWERS WITH FUNDS

WHEREAS, Washington Trust Bank of Spokane, Washington (Branch 0000042) has been designated as a depository for funds of Columbia Basin Hydropower since April 22, 1988;

WHEREAS, Larry D. Thomas was appointed Assistant Manager/Hydro Supervisor on September 1, 2014; and

WHEREAS, Jacob M. Taylor was appointed Assistant Manager/Treasurer on November 26, 2024; and

WHEREAS, Mike LaPlant was re-elected CBHP President on January 28, 2025; and

WHEREAS, Alan Lackner was appointed Secretary-Manager on January 28, 2025; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, as follows:

1. The Financial institution named above is designated as a depository for the funds of CBHP.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.
3. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this corporation with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
4. Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the power indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this corporation and this Financial Institution subject to any restricts stated below.
5. Any and all prior resolutions adopted by the Board of Directors of this corporation and certified to this Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, unless supplemented or modified by this authorization. This resolution supersedes Resolution No. 2019-07 authorizing persons to exercise certain powers with funds.
6. This corporation agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation, and authorizes the Financial Institution named above, at any time, to charge this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens (or the facsimile signature specimens that this corporation files with this Financial Institution from time to time) and contain the required number of signatures for this purpose. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

Alan Lackner, Secretary-Manager
 Mike LaPlant, President
 Jacob Taylor, Assistant Manager/Treasurer
 Larry Thomas, Assistant Manager/Hydro Supervisor

- | | | |
|--------------------|-----|--|
| <u>N/A</u> | 6.1 | Exercise all of the powers listed in 2 through 6. |
| <u>All Signers</u> | 6.2 | Open any deposit or checking account(s) in the name of this corporation. |

RESOLUTION NO. 2025-03
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
APPOINTING AN AGENT TO RECEIVE CLAIMS FOR DAMAGES MADE AGAINST
CBHP PURSUANT TO THE PROVISIONS OF R.C.W. CHAPTER 4.96

WHEREAS, the provisions of R.C.W. Chapter 4.96 require local governmental entities, whether acting in a governmental or proprietary capacity, to appoint an agent to receive any claims for damages:

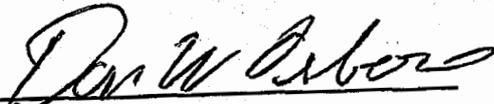
NOW, THEREFORE, BE IT RESOLVED that the following named person is appointed to agent to receive any claim for damages against CBHP:

Name – Alan Lackner
Title – Secretary-Manager
Address – 107 D Street NW, Ephrata, WA 98823
Normal Business Hours – 7:30 AM to 4:30 PM, Monday through Thursday

BE IT FURTHER RESOLVED that the identity and address of CBHP's agent shall be a matter of public record and that this Resolution be recorded with the Auditor of Grant County, Washington.

ADOPTED IN OPEN MEETING by the Board of Columbia Basin Hydropower on the 28th day of January, 2025.

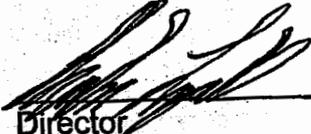
BOARD OF DIRECTORS

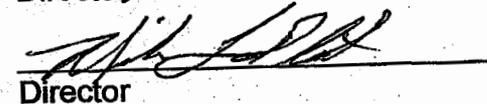


Director


Director


Director



Director


Director

Director

(Seal)

ATTEST:



Secretary



RESOLUTION NO. 2025-04
RESOLUTION OF APPRECIATION FOR PUBLIC SERVICE
COLUMBIA BASIN HYDROPOWER (CBHP)

WHEREAS, Darvin Fales was hired by Columbia Basin Hydropower (CBHP) on July 8, 2019, in the position of Secretary-Manager; and

WHEREAS, the Board of Directors and employees of CBHP desire to recognize and honor these five-and-a-half (5 ½) years of dedicated service by Darvin to the water users of the Columbia Basin Project (CBP); and

WHEREAS, Darvin has worked closely and competently with the people and organizations associated with CBHP including CBP managers and staff, CBHP Board of Directors, Irrigation District managers and staff, attorneys, U.S. Bureau of Reclamation, Seattle City Light, Tacoma Power, Grant County PUD, Avista, and other state and federal agencies; and

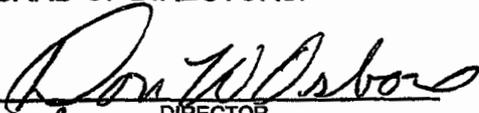
WHEREAS, Darvin has announced his retirement from CBHP effective February 1, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, on behalf of CBHP, the East, Quincy, and South Columbia Basin Irrigation Districts, and on behalf of the CBHP staff, express their appreciation for Darvin Fales's service to CBHP and the Districts, and

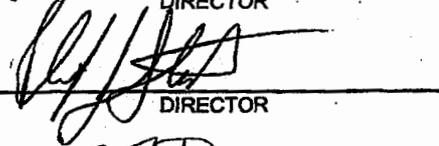
BE IT FURTHER RESOLVED, that the Board hereby congratulates Darvin Fales on his retirement decision and wish him the best in whatever avenues he pursues.

APPROVED BY THE BOARD of CBHP in open meeting on the 28th day of January, 2025.

BOARD OF DIRECTORS:



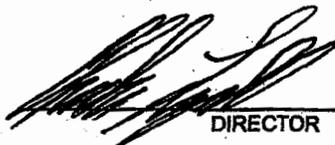
DIRECTOR



DIRECTOR



DIRECTOR



DIRECTOR



DIRECTOR

DIRECTOR

(SEAL)

ATTEST:

SECRETARY





**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

February 25, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on February 25, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Mike LaPlant, QCBID
Philip Stadelman, QCBID
J.J. Danz, SCBID
Lahn Clark, SCBID

Others (present)

Craig Simpson, ECBID
Norm Semanko, QCBID
Roger Sonnichsen, QCBID
John Crotty, SCBID
John O'Callaghan, SCBID
Amy Rodman, USBR

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (called in)

Douglas Cramer, ECBID
Kevin Lyle, ECBID
Maury Balcom, SCBID
Eric Dixon, SCBID
Kellie Pierson-Geddes, SCBID
Chris Drake, Avista
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz, seconded by Lahn Clark, which motion passed unanimously, the minutes of the January 28, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

PERSONNEL COMMITTEE RECOMMENDATIONS TO DISCUSS IN EXECUTIVE SESSION

NO PEC/QC ADVISORY COMMITTEE RECOMMENDATIONS

TREASURER REPORTS

The 2025 Cash Flow Analysis was included in the Board packets for review and comments.

Assistant Manager/Treasurer Taylor gave a brief update on the 2023 True-up Report.

The January 31, 2025, Balance Sheet (unaudited) and the January 31, 2025, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Duaine Anderson, seconded by Philip Stadelman, which motion passed unanimously, the Current Expense Voucher (O&M) dated February 25, 2025, in the amount of \$458,206.47 was approved.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of January 22 to February 18, 2025, that was included in the Board packets for review and comments.

2023 OWNER'S DAM SAFETY PROGRAM REPORT

Assistant Manager/Hydro Supervisor Thomas presented the 2024 Owner's Dam Safety Program Report that was included in the Board packets for review and comments.

OTHER AGENCIES BUSINESS

Columbia River Treaty – nothing to report.

USBR – nothing to report.

Cities – Mike Hill discussed PEC 66.0 Contract and Main Canal production and notifications.

Avista – Chris Drake discussed agreement updates, meter changes, good communications with CBHP, and asked about possible startup dates.

Districts – Manager Sonnichsen reported that repairs are still underway to be ready for startup. Manager O'Callaghan had nothing new to report. Manager Simpson reported that work is progressing on the EL 26 mile repairs and that there was a meeting last week with the Odessa program including several past managers and staff.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Main Canal Flood Claim Settlement: Attorney Franz had nothing new to report.

Purchase of the PEC Headworks Power Purchase Agreement: to discuss in Executive Session.

Travel Authorization: On motion by Philip Stadelman, seconded by Lahn Clark, which motion passed unanimously, the travel authorization for Robert Stoaks to witness factory testing on at the transformer repair shop in Vernon, California was approved.

Other:

On motion by Philip Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the H2E Contract 12356-13-17, Task Order No. 18, Change Order No. 2 extending the time of competition to May 1, 2025, was approved.

PERSONNEL COMMITTEE MEETING – MARCH 25, 2025, 8:30 AM

POWER STEERING COMMITTEE MEETING – MARCH 25, 2025, 9:00 AM

DATE OF NEXT BOARD MEETING – MARCH 25, 2025, 9:30 AM

EXECUTIVE SESSION

At 10:20 AM President LaPlant called for a 60-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(g) to review the performance of public employees, and RCW 42.30.110(1)(b) potential purchase of property.

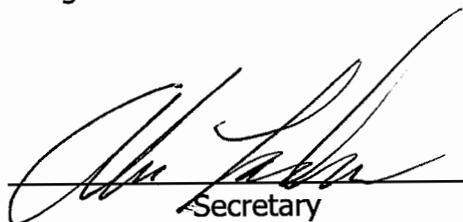
RECONVENE

On motion by Duaine Anderson, seconded by Philip Stadelman, which motion passed unanimously, the full-time position and job description for an Accounting/Payroll Specialist & Payroll Benefits Administrator was approved.

On motion by Duaine Anderson, seconded by J.J. Danz, which motion passed unanimously, Resolution 2025-05 Adopting a Salary Scale for Non-Bargaining Employees was approved. A copy of said resolution is hereby incorporated by reference.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:32 AM.


Secretary


President

**RESOLUTION 2025-05
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
ADOPTING A SALARY SCALE FOR NON-BARGAINING EMPLOYEES**

Whereas, the Board shall annually adopt a salary scale for non-bargaining employees;

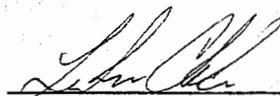
Now, Therefore, Be It Hereby Resolved by the Board of Directors that the attached CBHP Salary Scale for Non-Bargaining Employees Policy incorporated herein by reference is hereby approved and adopted.

Adopted In Open Meeting by the Board on the 25th day of February, 2025.

BOARD OF DIRECTORS



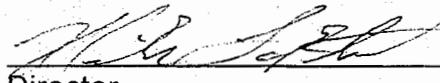
Director



Director



Director



Director



Director

Director



ATTEST:



Secretary

**COLUMBIA BASIN HYDROPOWER
POLICY AND PROCEDURES****APPROVED BY: BOARD OF DIRECTORS
DATE: February 25, 2025****TITLE: SALARY SCALE FOR NON-
BARGAINING EMPLOYEES****RESOLUTION NO.: 2025-05**

The Board shall annually adopt a salary scale for non-bargaining employees.

Employees will be eligible for a step increase provided that they have met the following tenure at their current step:

Step Progression Tenure Requirements

- 1 to 2: 52 weeks
- 2 to 3: 52 weeks
- 3 to 4: 52 weeks
- 4 to 5: 104 weeks
- 5 to 6: 104 weeks
- 6 to 7: 104 weeks
- 7 to 8: 156 weeks
- 8 to 9: 156 weeks
- 9 to 10: 156 weeks

The Manager shall evaluate the performance of each non-bargaining employee when eligible for a step increase and determine whether or not the employee progresses to the next step.

The Manager's salary shall be set by action of the Board and is not subject to the salary scale.

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

March 25, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on March 25, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID
Philip Stadelman, QCBID
J.J. Danz, SCBID
Charles Lyall, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (present)

Craig Simpson, ECBID
John Rylaarsdam, QCBID
Norm Semanko, QCBID
Roger Sonnichsen, QCBID
Lahn Clark, SCBID
John Crotty, SCBID
John O'Callaghan, SCBID
Marc Maynard, USBR
Sara Millard, USBR
Amy Rodman, USBR

Others (called in)

Maury Balcom, SCBID
Eric Dixon, SCBID
Kellie Pierson-Geddes, SCBID
Chris Drake, Avista
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz, seconded by Don Osborne, which motion passed unanimously, the minutes of the February 25, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

PERSONNEL COMMITTEE RECOMMENDATIONS TO DISCUSS IN EXECUTIVE SESSION

NO POWER STEERING ADVISORY COMMITTEE RECOMMENDATIONS

TREASURER REPORTS

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis that was included in the Board packets for review and comments.

The February 28, 2025, Balance Sheet (unaudited) and the February 28, 2025, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Duaine Anderson, seconded by Don Osborne, which motion passed unanimously, the Current Expense Voucher (O&M) dated March 25, 2025, in the amount of \$515,670.84 was approved.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of February 19 to March 17, 2025, that was included in the Board packets for review and comments.

OTHER AGENCIES BUSINESS

Columbia River Treaty – holding pattern – Canada webinar scheduled for tonight.

USBR – canal levels are steady this week.

Cities – nothing to report.

Avista – nothing to report.

Districts – startup is going well.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:Resolutions:

On motion by Duaine Anderson, seconded by Charles Lyall, which motion passed unanimously, Resolution 2025-06 Declaration of Special Market Conditions was approved. A copy of said resolution is hereby incorporated by reference.

Vehicle Purchase Proposals:

On motion by Don Osborne, seconded by Philip Stadelman, which motion passed unanimously, vehicle purchase proposals of the following were approved:

- 1) 2025 Ford Explorer for \$51,713.30
- 2) 2025 Chevrolet Silverado 1500 4x4 and 2025 Chevrolet Silverado 3500 4x4 w/Service Body for \$132,357.48

Travel Authorizations:

On motion by Philip Stadelman, seconded by Don Osborne, which motion passed unanimously, the travel authorization for the following was approved:

- 1) WPTA Annual Conference, April 8-11, 2025, Lake Chelan, WA, Registration Fee \$400 – J. Taylor

On motion by Charles Lyall, seconded by Duaine Anderson, which motion passed unanimously, the travel authorization for the following was approved:

- 1) WREGIS Basics: General & Generator Organizations, April 23, 2025, WECC Office in Salt Lake City, Utah, Registration Fee \$50 – S. Bresee, B. Craig

DATE OF NEXT BOARD MEETING

On motion by Philip Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the change of April's Board Meeting to April 21, 2025, was approved.

EXECUTIVE SESSION

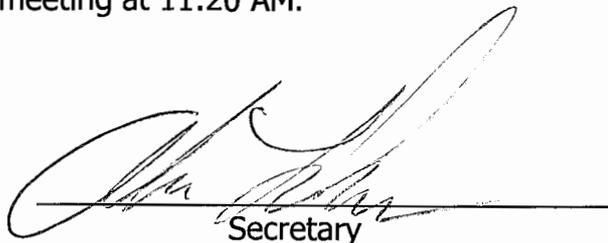
At 10:20 AM President LaPlant called for a 55-minute executive session to consider under RCW 42.30.110(1)(g) to review the performance of public employees and RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel.

RECONVENE

On motion by Duaine Anderson, seconded by Philip Stadelman, which motion passed unanimously, the Board approved a general salary increase of 3.0% to be effective March 30, 2025, for all non-bargaining unit employees with the exception of Alan Lackner, Jacob Taylor, and Derek Wolf.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:20 AM.



Secretary



President

**RESOLUTION 2025-06
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
DECLARATION OF SPECIAL MARKET CONDITIONS**

Whereas, the Board requires the purchase of certain used equipment for operation, maintenance, and capital improvements identified in the 2025 budget as follows:

Used Equipment
40T Boom Truck

Vehicle Budget
\$585,000.00

Whereas, due to current market conditions, used equipment is in high demand and low supply and used equipment meeting the specifications of CBHP will likely be sold by the vendors before CBHP can complete the formal bid process;

Whereas, RCW 87.03.435(3)(c) and RCW 39.04.280(1)(b) authorizes CBHP to waive competitive bidding requirements for purchases involving special market conditions;

Now, Therefore, Be It Hereby Resolved that the Board of Directors of Columbia Basin Hydropower declares that the foregoing circumstances regarding the purchase of the used equipment identified in the 2025 budget constitute special market conditions that require direct negotiation to obtain.

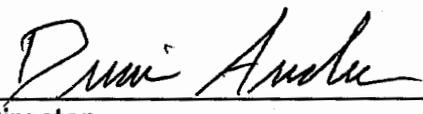
Be It Further Resolved that the Secretary-Manager or designee is authorized to purchase the above identified used equipment, not to exceed \$400,000.00.

Duly Adopted In Open Meeting by the Board on the 25th day of March, 2025.

BOARD OF DIRECTORS



Director



Director



Director



Director



Director



Director



ATTEST:


Secretary

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

April 21, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on April 21, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Kevin Lyle, ECBID
Mike LaPlant, QCBID
John Rylaarsdam, QCBID
Lahn Clark, SCBID
Charles Lyall, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator
Karen Maedke, Accounting Payroll/Benefits Admin.

Others (present)

Craig Simpson, ECBID
Roger Sonnichsen, QCBID
John Crotty, SCBID
John O'Callaghan, SCBID

Others (called in)

Douglas Cramer, ECBID
Norm Semanko, QCBID
Philip Stadelman, QCBID
Maury Balcom, SCBID
J.J. Danz, SCBID
Eric Dixon, SCBID
Kellie Pierson-Geddes, SCBID
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Charles Lyall, seconded by Duaine Anderson, which motion passed unanimously, the minutes of the March 25, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

PERSONNEL COMMITTEE RECOMMENDATIONS TO DISCUSS IN EXECUTIVE SESSION

On motion by Lahn Clark, seconded by Duaine Anderson, which motion passed unanimously, the recommendation by the Personnel Committee to begin the job replacement process for 2025 retirement of Hydro Supervisor and Technical Information Administrator including authorization to expend additional funds to overlap positions on or after July 1, 2025.

TREASURER REPORTS

Power Production Reports – March 2025:

Generation Summary and Energy & Incentive reports were distributed. Total March generation was 111% of 2021-2024 average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis that was included in the Board packet for review.

Balance Sheet – March 31, 2025:

The March 31, 2025, Balance Sheet (unaudited) was included in the Board packet for review and discussion.

All Power Plants Income Statement – March 31, 2025:

The March 31, 2025, All Plants Income Statement (unaudited) was included in the Board packet for review and discussion.

Approval of Voucher:

On motion by Duaine Anderson, seconded by Lahn Clark, which motion passed unanimously, the Current Expense Voucher (O&M) dated April 21, 2025, in the amount of \$486,640.59 was approved.

First Quarter Deposit Report – January-March 2025:

Assistant Manager/Treasurer Taylor reviewed the First Quarter Deposit Report of January-March 2025 that was included in the Board packet.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of March 18 to April 14, 2025, that was included in the Board packet for review and comments.

OTHER AGENCIES BUSINESS

Columbia River Treaty – nothing new to report.

USBR – not in attendance.

Cities – nothing to report.

Avista – not in attendance.

Districts – Manager Sonnishsen had a meeting with Secretary-Manager Lackner last week. Manager Simpson gave a brief maintenance update.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:Revised 2025 Vehicle Purchase Information:

On motion by Charles Lyall, seconded by Duaine Anderson, which motion passed unanimously, to ratify the substitute purchase of the 2024 Chevrolet Silverado 1500 4WD for \$48,780.

Insurance Policy Renewal:

On motion by Duaine Anderson, seconded by Lahn Clark, which motion passed unanimously, the 2025 insurance policy renewal was accepted and approved.

Other:

Secretary-Manager Lackner reported on discussions with Avista regarding potential pseudo-ties for Quincy Chute and PEC Headworks.

DATE OF NEXT QC-PEC ADVISORY COMMITTEE MEETING – May 27, 2025, 9:00 AM

DATE OF NEXT BOARD MEETING – May 27, 2025, 9:30 AM

EXECUTIVE SESSION

At 10:25 AM President LaPlant called for a 60-minute executive session after a 5-minute break to review the qualifications of applicants for public employment under RCW 42.30.110(g), to consider the acquisition of property under RCW 42.30.110(b), and to discuss potential litigation under RCW 42.30.110(i).

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:30 AM.



Secretary



President

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

May 27, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on May 27, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID
Philip Stadelman, QCBID
J.J. Danz, SCBID
Charles Lyall, SCBID

Others (present)

Norm Semanko, QCBID
Roger Sonnichsen, QCBID
Teddy Zografus, QCBID
Lahn Clark, SCBID
John Crotty, SCBID
John O'Callaghan, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (called in)

Kevin Lyle, ECBID
Maury Balcom, SCBID
Eric Dixon, SCBID
Kellie Pierson-Geddes, SCBID
Chris Drake, Avista
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Duaine Anderson, seconded by Don Osborne, which motion passed unanimously, the minutes of the April 21, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

NO RECOMMENDATIONS FROM QC & PEC HEADWORKS ADVISORY COMMITTEE

TREASURER REPORTS

Power Production Reports – April 2025:

Generation Summary and Energy & Incentive reports were distributed. Total April generation was 97% of 2021-2024 average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis that was included in the Board packet for review.

Balance Sheet – April 30, 2025:

The April 30, 2025, Balance Sheet (unaudited) was included in the Board packet for review and discussion.

All Power Plants Income Statement – April 30, 2025:

The April 30, 2025, All Plants Income Statement (unaudited) was included in the Board packet for review and discussion.

Approval of Voucher:

On motion by Charles Lyall, seconded by Duaine Anderson, which motion passed unanimously, the Current Expense Voucher (O&M) dated May 27, 2025, in the amount of \$2,629,625.72 was approved.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of April 15 to May 19, 2025, that was included in the Board packet for review and comments.

MANAGER REPORT

Secretary-Manager Lackner gave a brief report on the following items:

- Job openings for Hydro Supervisor and Regulatory Compliance Officer
- Contract amendments for QC & PEC Headworks reviewed by all Districts
- Exciter cost discussions with Grant PUD will come back to Board for approval

OTHER AGENCIES BUSINESS

Columbia River Treaty – nothing new to report.

USBR – not in attendance.

Cities – nothing to report.

Avista – Chris Drake mentioned there is some pseudo-tie setup to discuss.

Districts – Manager O'Callaghan reported spring on/off cycles swinging widely.

Manager Sonnichsen stated USBR feed may shut off at end of month.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:Summer Falls Elevator Modernization Recommendation:

On motion by Philip Stadelman, seconded by Don Osborne, which motion passed unanimously, the Small Works Roster contract to TK Elevator Corporation for \$244,086.87 subject to approval of CBHP Attorney and Manager, was approved.

Travel Authorization:

On motion by Philip Stadelman, seconded by Charles Lyall, which motion passed unanimously, the travel authorization to IEEE Power & Energy Society General Meeting on July 27-31, 2025, in Austin, TX, for \$695, R. Stoaks was approved.

DATE OF NEXT POWER STEERING COMMITTEE MEETING – June 24, 2025, 9:00 AM

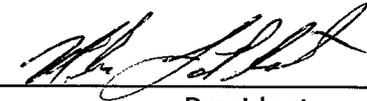
DATE OF NEXT BOARD MEETING – June 24, 2025, 9:30 AM

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 10:15 AM.



Secretary



President

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

June 24, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:35 AM on June 24, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID
J.J. Danz, SCBID
Charles Lyall, SCBID

Others (present)

Maury Balcom, SCBID
John Crotty, SCBID
John O'Callaghan, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (called in)

Kevin Lyle, ECBID
John Rylaarsdam, QCBID
Norm Semanko, QCBID
Chris Drake, Avista
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by Charles Lyall, which motion passed unanimously, the minutes of the May 27, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

NO RECOMMENDATIONS FROM POWER STEERING ADVISORY COMMITTEE

TREASURER REPORTS

Power Production Reports – May 2025:

Generation Summary and Energy & Incentive reports were distributed. Total May generation was 100% of 2021-2024 average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis that was included in the Board packet for review.

Balance Sheet:

The May 31, 2025, Balance Sheet (unaudited) was included in the Board packet for review and discussion.

All Power Plants Income Statement:

The May 31, 2025, All Plants Income Statement (unaudited) was included in the Board packet for review and discussion.

Approval of Voucher:

On motion by J.J. Danz, seconded by Duaine Anderson, which motion passed unanimously, the Current Expense Voucher (O&M) dated June 24, 2025, in the amount of \$1,154,730.06 was approved.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of May 20 to June 17, 2025, that was included in the Board packet for review and comments.

MANAGER REPORT

Secretary-Manager Lackner gave a brief report on the following items:

- Pseudo-tie with GrantPUD and Avista is still being put together
- Exciter cost discussions with GrantPUD will come back to Board for approval
- Contract amendments for QC & PEC Headworks still with GrantPUD to discuss and will be brought to District board meetings in July
- CBHP policy updates regarding CDL use and Substance Abuse
- Job openings for Hydro Supervisor and Regulatory Compliance Officer to close June 30
- CBHP organization chart changes to come due to staff changes
- RFQ for FERC support to close August 13

OTHER AGENCIES BUSINESS

Columbia River Treaty – nothing new to report.

USBR – not in attendance.

Cities – not in attendance.

Avista – Chris Drake mentioned some questions Avista has had and is working through with CBHP.

Districts – President LaPlant mentioned the Quincy ditch break.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Main Canal Shop Bridge Crane Recommendation:

Assistant Manager/Hydro Supervisor Thomas stated that the Main Canal Shop Bridge Crane recommendation has been tabled by staff due to crane removal and disposal costs.

Other:

Secretary-Manager Lackner mentioned his discussion with Clint Kalich of Avista regarding the Upper Columbia Coordination Study.

Director Lyall reported on a schedule update for the Family Farm Alliance event.

DATE OF NEXT BOARD MEETING – July 22, 2025, 9:30 AM

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 10:30 AM.


Secretary


President

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

July 22, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:35 AM on July 22, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID
John Rylaarsdam, QCBID
J.J. Danz, SCBID
Charles Lyall, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Regulatory Compliance Officer
Karen Maedke, Accounting Payroll/Benefits Admin

Others (present)

Craig Simpson, ECBID
Norm Semanko, QCBID
Roger Sonnichsen, QCBID
Teddy Zografos, QCBID
Lahn Clark, SCBID
John Crotty, SCBID
John O'Callaghan, SCBID
Marc Maynard, USBR

Others (called in)

Douglas Craker, ECBID
Maury Balcom, SCBID
Eric Dixon, SCBID
Kellie Pierson-Geddes, SCBID
Chris Drake, Avista
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by Charles Lyall, which motion passed unanimously, the minutes of the June 24, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

PERSONNEL COMMITTEE RECOMMENDATIONS

On motion by Duaine Anderson, seconded by J.J. Danz, which motion passed unanimously, new Hydro Supervisor Michael Fleurkens request to begin with a balance of eighty (80) vacation leave hours and an accrual of eight (8) vacation leave hours per pay period was approved.

On motion by Charles Lyall, seconded by J.J. Danz, which motion passed unanimously, a change of job title to Administrative, Finance, and Benefits Coordinator and increase in pay in grade 7 for Karen Maedke was approved.

On motion by Duaine Anderson, seconded by Don Osborne, which motion passed unanimously, a new job title of Hydro Engineer in pay grade 10 for the open FTE position was approved.

Secretary-Manager Lackner stated that a new organization chart will be distributed for approval at a future board meeting.

TREASURER REPORTS

Power Production Reports – June 2025:

Generation Summary and Energy & Incentive reports were distributed. Total June generation was 102% of 2021-2024 average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis that was included in the Board packet for review.

Balance Sheet:

The June 30, 2025, Balance Sheet (unaudited) was included in the Board packet for review and discussion.

All Power Plants Income Statement:

The June 30, 2025, All Plants Income Statement (unaudited) was included in the Board packet for review and discussion.

Approval of Voucher:

On motion by Duaine Anderson, seconded by Don Osborne, which motion passed unanimously, the Current Expense Voucher (O&M) dated July 22, 2025, in the amount of \$563,654.12 was approved.

Second Quarter Deposit Report – April-June 2025:

Assistant Manager/Treasurer Taylor reviewed the Second Quarter Deposit Report of April-June 2025 that was included in the Board packet.

Assistant Manager/Treasurer Taylor stated that he is still waiting on the final 2023 Audit from Clifton Larson Allen (CLA) accountants.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report for the period of June 17 to July 14, 2025, that was included in the Board packet for review and comments.

MANAGER REPORT

Secretary-Manager Lackner gave a brief report on the following items:

- New Hydro Supervisor and Regulatory Compliance Officer have been selected
- Changes to the CBHP organization chart will be completed and distributed
- GrantPUD accepted CBHP's proposal regarding District's portion of the Quincy Chute exciter project cost
- Contract amendments for QC & PEC Headworks still with GrantPUD for review with potential revisions and will be brought to District board meetings in August for approval
- CBHP policy updates regarding CDL use and Substance Abuse
- Pseudo-tie with GrantPUD and Avista is still being put together

OTHER AGENCIES BUSINESS

USBR – nothing to report.

Cities – nothing to report.

Avista – nothing to report.

Districts – Manager Sonnichsen stated that QCBID is running strong at max levels. Manager Simpson stated that EL 84.7 delivery system construction to begin in September and EL 80.6 to begin in the winter.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Summer Falls Elevator Modernization Update:

Assistant Manager/Hydro Supervisor Thomas reviewed the Summer Falls Elevator Modernization report that was included in the board packet and asked for the board to ratify the increase of \$1,200.00 for performance bond.

On motion by Don Osborne, seconded by Charles Lyall, which motion passed unanimously, the revised contract price in the amount of \$245,286.87 was approved.

Main Canal Shop Bridge Crane Recommendation:

Assistant Manager/Hydro Supervisor Thomas stated that the Main Canal Shop Bridge Crane recommendation is still on hold for more quotations to be received.

Travel Authorizations:

On motion by Duane Anderson, seconded by Charles Lyall, which motion passed unanimously, travel authorization for Stacey Bresee and Betty Craig to attend the Western Electricity Coordinating Council (WECC) Power Systems Security Conference, August 12-14, 2025, in Salt Lake City, Utah, was approved.

On motion by Don Osborne, seconded by Duane Anderson, which motion passed unanimously, travel authorization for Jacob Taylor to attend the Washington Finance Officers Association Annual Conference, September 24-26, 2025, in Bellevue, WA, was approved.

On motion by J.J. Danz, seconded by Duaine Anderson, which motion passed unanimously, travel authorization for Robert Stoaks to attend the Doble Client Meeting & Conference, September 29 – October 2, 2025, in Coral Gables, FL, was approved.

BUDGET & FINANCE COMMITTEE MEETING: AUGUST 19, 9:00 AM

PEC & QC ADVISORY COMMITTEE MEETING: AUGUST 26, 9:00 AM

DATE OF NEXT BOARD MEETING: AUGUST 26, 2025, 9:30 AM

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 10:40 AM.


Secretary


President

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

August 26, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:35 AM on August 26, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID
Philip Stadelman, QCBID
J.J. Danz, SCBID
Charles Lyall, SCBID

Others (present)

Craig Simpson, ECBID
Kevin Lyle, ECBID
Norm Semanko, QCBID
John Rylaarsdam, QCBID
Roger Sonnichsen, QCBID
Teddy Zografos, QCBID
Lahn Clark, SCBID
John Crotty, SCBID
John O'Callaghan, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Michael Fleurkens, Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Regulatory Compliance Officer
Karen Maedke, Accounting, Payroll/Benefits Coord.

Others (called in)

Eric Dixon, SCBID
Kellie Pierson-Geddes, SCBID
Chris Drake, Avista
Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne seconded by Charles Lyall, which motion passed unanimously, the minutes of the July 22, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

NO RECOMMENDATIONS FROM QC & PEC HEADWORKS ADVISORY COMMITTEE

TREASURER REPORTS

Power Production Reports – July 2025:

Generation Summary and Energy & Incentive reports were distributed. Total July generation was 102% of 2021-2024 average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis that was included in the Board packet for review.

Balance Sheet:

The July 31, 2025, Balance Sheet (unaudited) was included in the Board packet for review and discussion.

All Power Plants Income Statement:

The July 31, 2025, All Plants Income Statement (unaudited) was included in the Board packet for review and discussion.

Approval of Voucher:

On motion by Philip Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated August 26, 2025, in the amount of \$5,212,392.66 was approved.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report covering the period of July 14 through August 18, 2025. The report was included in the Board packet for review and comments.

Thomas clarified that the Summer Falls unit was restarted on August 13, 2025, rather than August 18, as initially reflected in the packet.

The Board engaged in discussion regarding the availability and capacity of the Summer Falls Plant.

MANAGER'S REPORT

Secretary-Manager Lackner provided a brief report and addressed the following items:

- Introduction of New Hydro Supervisor: Michael Fleurkens was introduced as the new Hydro Supervisor.
- The Request for Qualifications (RFQ): The Request for Qualifications (RFQ) process for Federal Energy Regulatory Commission (FERC) relicensing support has closed. Submissions are currently under review, with evaluations underway. Final selections are anticipated to be completed next month.
- Hydro Engineer Recruitment: The recruitment process for the Hydro Engineer position remains open and will close at the end of August.

ELECTRICAL ENGINEER REPORT

Electrical Engineer Robert Stoaks presented a report on the recent Busbar Failure at Summer Falls, providing an overview of the incident, and corrective actions. The presentation included photographs showing the damage prior to repair and the completed repairs afterward.

OTHER AGENCIES BUSINESS

USBR – not in attendance

Cities – nothing to report

Avista – Avista inquired about the status and timing of the contract amendments for Quincy Chute and PEC Headworks. The Secretary-Manager confirmed that follow-up will occur to address this inquiry.

Districts – nothing to report

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:Budget & Finance Committee Recommendations for 2026 O&M Budget Proposal:

On motion by Philip Stadelman, seconded by Duaine Anderson, the Board voted unanimously to accept the recommendation of the Budget and Finance Committee to approve the 2026 Operations and Maintenance (O&M) Budget Proposal.

Main Canal Shop Bridge Crane Recommendation:

CBHP staff recommended awarding the small works contract to Washington Crane and Hoist, Pacific, WA, in the amount of \$251,116.43 (exclusive of sales tax).

On motion by J.J. Danz, seconded by Charles Lyall, the Board voted to award the contract.

Summer Falls Busbar Failure Report:

Resolution 2025-07 was presented to waive the standard bid requirements for the purchase of Duresca Insulated Compact Busbar spares as a single-source procurement.

On motion by Charles Lyall, seconded by Duaine Anderson, the Board voted to approve the resolution.

Report the Disposition and Sale of Surplus Property:

The Board received a report of surplus property disposed of during the period. This report was received for the record, with no action required by the Board.

Other:

The Board received a resolution on proposed updates to CBHP credit card policy. After review and discussion, the Board tabled further consideration of the policy update until the next regular meeting, allowing additional time for review and input.

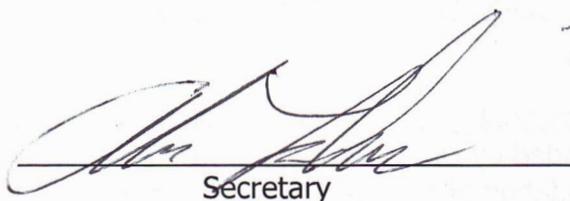
Separately, the Board considered a request for issuance of a credit card to the Hydro Supervisor. On motion made by J.J. Danz and seconded by Duaine Anderson, the Board waived the standard non-probationary employment status requirement for

credit card eligibility and approved issuance of a card with a spending limit of \$2,000 to Michael Fleurkens.

DATE OF NEXT BOARD MEETING: SEPTEMBER 23, 2025, 9:30 AM

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 10:55 AM.



Secretary



President

RESOLUTION NO. 2025-07
A RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP) TO
WAIVE THE BID REQUIREMENTS FOR THE PURCHASE OF
DURESCA INSULATED COMPACT BUSBAR SPARES

WHEREAS, the Board of Directors of CBHP (the Board) has established a purchasing policy setting forth procedures for acquisition of materials, supplies and equipment; and

WHEREAS, RCW 87.03.435(3)(c) and RCW 39.04.280 provide for establishing the purchase price by direct negotiation if the purchase is clearly limited to services or a single source; and

WHEREAS, the original busbar system installed at the Summer Falls Power Project is a Duresca Busbar system manufactured by Moser Glaser; and

WHEREAS, the only supplies and materials compatible with existing equipment, and physical limitations in the powerhouse structure, necessary to replace the existing damaged Duresca Busbars, are manufactured by Moser Glaser; and

WHEREAS, Moser Glaser has authorized PAF Electrical Inc. as the only vendor for the regional area of Washington and Oregon for the Duresca Busbar:

WHEREAS, the Board finds that PAF Electrical Inc. is the sole source provider of the above referenced product and believes it is in the best interest of Columbia Basin Hydropower to authorize the Manager to negotiate price, delivery and terms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of CBHP hereby declares that PAF Electrical Inc. is clearly and legitimately the single source of supply for the Duresca Busbar system to meet the CBHP's need for compatible equipment; and

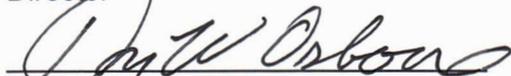
BE IT FURTHER RESOLVED that competitive bidding requirements are hereby waived, and the Manager is hereby authorized to purchase the Duresca Busbar system from PAF Electrical Inc.

ADOPTED IN OPEN MEETING by the Board on the 26th day of August, 2025.

BOARD OF DIRECTORS



Director



Director

Director



Director



Director



Director

ATTEST:


Secretary

(Seal)

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

092

September 23, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:31 AM on September 23, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID
Charles Lyall, SCBID
Lahn Clark, SCBID

Others (present)

Craig Simpson, ECBID
Roger Sonnichsen, QCBID
John Crotty, SCBID
John O'Callaghan, SCBID
Kellie Pierson-Geddes, SCBID
Merle Gibbons

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Larry Thomas, Asst. Manager/Hydro Supervisor
Michael Fleurkens, Hydro Supervisor
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Regulatory Compliance Officer
Karen Maedke, Accounting, Payroll/Benefits Coord.

Others (called in)

Kevin Lyle, ECBID
Douglas Cramer, ECBID
Rosa Dekker, ECBID
Norm Semanko, QCBID
Maurice Balcom, SCBID
Eric Dixon, SCBID
Chris Drake, Avista
Jay Russell, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne seconded by Duaine Anderson which motion passed unanimously, the minutes of the August 26, 2025, meeting were approved as distributed.

PUBLIC COMMENTS

Introduction of former CBHP Secretary/Manager Merle Gibbons.

NO RECOMMENDATIONS POWER STEERING ADVISORY COMMITTEE

TREASURER REPORTS

Power Production Reports – August 2025:

The Generation Summary and Energy & Incentive Reports were distributed. August's total generation equaled 99% of the five-year average.

Incentive checks totaling \$7,780,000.00 were distributed to the districts, with the next set to be distributed within the next week or so.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis which was included in the Board packet for review. July and August incentive checks are included in the analysis.

Balance Sheet:

The unaudited Balance Sheet as of August 31, 2025, was included in the Board packet for review and discussion.

All Power Plants Income Statement:

The unaudited All Plants Income Statement as of August 31, 2025, was included in the Board packet for review and discussion.

Voucher Approval:

On motion by Lahn Clark seconded by Charles Lyall, which motion passed unanimously, the Current Expense Voucher (O&M) dated September 23, 2025, in the amount of \$4,495,203,29 was approved.

STAFF ACTIVITY REPORT

Assistant Manager/Hydro Supervisor Thomas presented updates to the Staff Activity Report covering the period of August 18 through September 15, 2025. The report was included in the Board packet for review and comments. The Bureau of Reclamation anticipates shutdown date for the Main Canal will be October 22, 2025.

MANAGER'S REPORT

Secretary-Manager Lackner provided a brief report and addressed the following items:

- Avista PPA Amendment
- Hydro Engineer interview is scheduled for October 1, 2025.
- Discussion regarding a developer proposing to build a solar farm with battery storage near the Summer Falls plant and seeking partnership with CBHP on the transmission side.

OTHER AGENCIES BUSINESS

USBR – not in attendance

Cities – nothing to report

Avista – The fully executed amendment should be returned soon. Regarding the solar farm developer discussion, Avista requires participation in a Request for Proposal (RFP) as the first step in the process for any sale of power to Avista.

ECBID – Manager Simpson shared that the EL 84.7 groundbreaking is scheduled for October 6, 2025.

QCBID – Secretary-Manager Sonnichsen informed the Board that they were planning on shutting down the West Canal on October 22, 2025.

SCBID - Secretary/Manager O’Callaghan reported on a meeting with the Bureau of Reclamation regarding SCADA funding. The district accepted the Funding Agreement; no signatures were required. Acceptance secures the funds but does not authorize expenditure. Spending is limited to specific items.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Main Canal Bridge Update:

The Board approved awarding a Small Works Contract to Washington Crane and Hoist for the removal and replacement of the Main Canal Shop Bridge Crane in the amount of \$251,116.43 in August. Following the meeting, Washington Crane and Hoist notified CBHP that the cost of Performance and Payment Bonds was omitted, and they subsequently submitted a corrected quote with an increase of \$7,533.49. The revised contract total is \$258,649.92.

On motion by Don Osborne, seconded by Duaine Anderson, the Board voted to approve the revised contract total.

Allocation of Personal Leave for the new Hydro Engineer:

On motion by Charles Lyall, seconded by Duaine Anderson, the Board approved granting the Secretary-Manager the discretion to offer up to 80 hours of personal leave for the Hydro Engineer position.

Vehicle Purchase Proposals

On motion by Lahn Clark, seconded by Don Osborne, the Board approved the purchase of:

- Two (2) 2026 Ford Explorer 4x4 vehicles from Bud Clary Ford for \$98,617.98, and
- One (1) 2026 RAM 2500 Crew Cab 4WD from Northsound Dwayne Lane for \$55,169.70.

All purchases are made under State Procurement Contract No. 28423 and are within the 2026 budget estimates.

Avista Upper Columbia Basin Coordination Study

On motion by Duaine Anderson, seconded by Charles Lyall, the Board voted to reauthorize the participation in the study allocating up to 40 hours of staff time per year for the next two years.

McMillan RFQ Selection and Contract Approval

There were four responses to the FERC relicensing support and general engineering RFQ. CBHP developed a scoring system, and McMillan had the top score. They took no exceptions to the contract.

On motion by Lahn Clark, seconded by Duaine Anderson, the Board approved and signed the contract for McMillan services.

Part 12 Main Canal- Task Order #1

Task Order No. 1 authorizes McMillen to prepare the 12D Safety Inspection Report for the Main Canal Headworks Project (FERC No. 2849), including an inspection plan and qualified consultant team proposal, per 18 CFR Part 12D.

On motion by Charles Lyall, seconded by Duaine Anderson, the Board approved Task Order #1 under the Part 12 Main Canal.

Resolutions

On motion by Duaine Anderson seconded by Charles Lyall, the Board voted to approve the revised Resolution 2025-08 Adopting the Use of Credit Card. A copy of said resolution is hereby incorporated by reference.

On motion by Don Osborne, seconded by Duaine Anderson, the Board voted to approve the Resolution 2025-09 Resolution 2025-09 Public Service (Thomas). A copy of said resolution is hereby incorporated by reference.

On motion by Charles Lyall, seconded by Don Osborne, the Board voted to approve the Resolution 2025-10 Resolution 2025-10 Public Service (Craig). A copy of said resolution is hereby incorporated by reference.

On motion by Duaine Anderson, seconded by Don Osborne, the Board voted to approve the Resolution 2025-11 Resolution 2025-11 Vehicle Surplus. A copy of said resolution is hereby incorporated by reference.

DATE OF NEXT BOARD MEETING: October 28, 2025, 9:30 AM

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 10:46 AM.


Secretary


President

RESOLUTION NO. 2025-08
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
ADOPTING USE OF CREDIT CARDS

WHEREAS, the Washington State Legislature has determined that the use of credit cards is a customary and economical business practice to improve cash management, reduce costs, increase efficiency, and

WHEREAS, RCW 42.24.115 provides authority for municipal corporations to provide for the issuance of charge cards to officers and employees for the purpose of covering expenses incident to authorized travel; and

WHEREAS, RCW 43.09.2855 provides authority for municipal corporations to provide for the issuance of credit cards for official government purchases and acquisitions.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Directors is authorized to execute a contract on behalf of CBHP for the issuance by Washington Trust Bank of CBHP credit cards and for the issuance by American Express of one Amazon Business credit card to be used as established in this Resolution, effective August 26, 2025.

BE IT FURTHER RESOLVED as follows:

1. That the Secretary-Manager of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided the credit limit of the credit card issued to the Secretary-Manager shall not exceed \$15,000.00.
2. That the Assistant Manager/Treasurer of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Assistant Manager/Treasurer shall not exceed \$15,000.00.
3. That the Hydro Supervisor of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Hydro Supervisor shall not exceed \$15,000.00.
4. That the Administrative, Finance & Benefits Coordinator of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Administrative, Finance & Benefits Coordinator shall not exceed \$15,000.00.
5. That the Electrical Engineer of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Electrical Engineer shall not exceed \$15,000.00.
6. That the Mechanical Engineer of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Mechanical Engineer shall not exceed \$15,000.00.
7. That the Hydro Engineer of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Hydro Engineer shall not exceed \$15,000.00.
8. That the Regulatory Compliance Officer of CBHP is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for

official government purchases and acquisitions provided that the credit limit of the credit card issued to the Regulatory Compliance Officer shall not exceed \$15,000.00.

9. That subject to approval by the Secretary-Manager, any CBHP employee may be issued a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued shall not exceed \$2,000.00.

10. One Amazon Business credit card issued by American Express for the sole purpose of making official government purchases and acquisitions exclusively through CBHP's authorized Amazon Business Account provided that the credit limit of the credit card issued by American Express shall not exceed \$20,000.00.

11. That liability for and payment of expenses incurred through the use of authorized credit cards for expenses incident to authorized travel shall be as provided for in RCW 42.24.115.

12. That liability for and payment of bills incurred through the use of authorized credit cards for official government purchases and acquisitions shall be subject to the same authority, process and individual obligation as provided for expenses incident to travel in RCW 42.24.115.

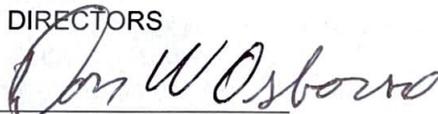
13. That cash advances on CBHP credit cards shall be prohibited.

14. That the Board of Directors of CBHP shall have unlimited authority to revoke any use of any CBHP credit cards obtained pursuant to this Resolution.

15. This resolution supersedes Resolution No. 2024-07 Adopting Use of Credit Cards.

ADOPTED IN OPEN MEETING by the BOARD of Columbia Basin Hydropower on the 23rd day of September 2025.

BOARD OF DIRECTORS



Director



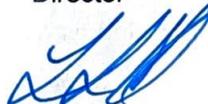
Director



Director



Director



Director

Director

ATTEST:



Secretary



**RESOLUTION NO. 2025-09
RESOLUTION OF APPRECIATION FOR PUBLIC SERVICE
COLUMBIA BASIN HYDROPOWER (CBHP)**

WHEREAS, Larry D. Thomas began his employment with the South Columbia Basin Irrigation District (SCBID) Power Division in May 1984 in the position of Operator under the direction of Manager Russell D. Smith, and

WHEREAS, Larry began his employment with the Grand Coulee Project Hydroelectric Authority (GCPHA) on May 16, 1990, in the position of Assistant Hydro Supervisor under the direction of Manager Merle R. Gibbens, and

WHEREAS, Larry has responsibly performed the Operation and Maintenance activities required for CBHP (formerly known as GCPHA) in the positions of Assistant Hydro Supervisor, Hydro Supervisor, Interim Manager, and Assistant Manager, and

WHEREAS, Larry has announced his retirement from CBHP effective December 1, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, on behalf of CBHP, the East, Quincy and South Columbia Basin Irrigation Districts, and on behalf of the CBHP staff, express their appreciation for Larry D. Thomas's service to CBHP and the Districts, and

BE IT FURTHER RESOLVED, that the Board hereby congratulates Larry D. Thomas on his retirement decision and wish him the best in whatever avenues he pursues.

APPROVED BY THE BOARD of CBHP in open meeting on the 23rd day of September,

BOARD OF DIRECTORS

 _____ DIRECTOR	 _____ DIRECTOR
 _____ DIRECTOR	 _____ DIRECTOR
 _____ DIRECTOR	_____ DIRECTOR

(SEAL)

ATTEST


Secretary



RESOLUTION NO. 2025-10
RESOLUTION OF APPRECIATION FOR PUBLIC SERVICE
COLUMBIA BASIN HYDROPOWER (CBHP)

WHEREAS, Betty Craig began her employment with the Grand Coulee Project Hydroelectric Authority (GCPHA) on July 10, 1995, under the direction of Manager Merle R. Gibbens, and

WHEREAS, Betty has responsibly performed the Operation and Maintenance activities required for CBHP (formerly known as GCPHA) in the positions of Staff Engineer Assistant and Technical Information Administrator, and

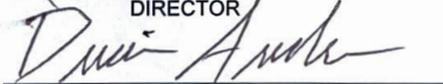
WHEREAS, Betty has announced her retirement from CBHP effective November 1, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors, on behalf of CBHP, the East, Quincy and South Columbia Basin Irrigation Districts, and on behalf of the CBHP staff, express their appreciation for Betty Craig's service to CBHP and the Districts, and

BE IT FURTHER RESOLVED, that the Board hereby congratulates Betty Craig on her retirement decision and wish her the best in whatever avenues she pursues.

APPROVED BY THE BOARD of CBHP in open meeting on the 23rd day of September, 2025.

BOARD OF DIRECTORS

 _____ DIRECTOR	 _____ DIRECTOR
 _____ DIRECTOR	 _____ DIRECTOR
 _____ DIRECTOR	_____ DIRECTOR

(SEAL)

ATTEST:



Secretary



**RESOLUTION 2025-11
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP) DECLARING
CERTAIN MOTOR VEHICLES SURPLUS TO THE NEEDS OF CBHP**

WHEREAS, listed motor vehicles have become obsolete, uneconomical to maintain and surplus to the needs of CBHP;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following motor vehicles are hereby declared to be not necessary and surplus to the needs of CBHP and shall be sold at auction and/or by sealed bid to the highest and best bidder:

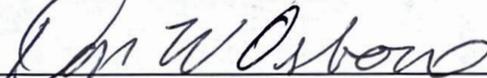
<u>VEHICLE NO.</u>	<u>YEAR</u>	<u>DESCRIPTION</u>
6-69	2012	Dodge 1500 Crew Cab 4x4 ID: 1C6RD7FT0CS248724
6-71	2013	Chevrolet 3500 Silverado Ext Cab 4x4 ID: 1GB5KZEGXDZ305960
6-72	2014	Ford Escape 4x4 ID: 1FMCU9G96EUC61221

BE IT FURTHER RESOLVED that the Secretary of CBHP shall cause to be published Notice of Public Sale by auction and/or sealed bid for disposal of listed property as required by Title 87, R.C.W.; and

BE IT FURTHER RESOLVED that the Secretary of CBHP is hereby authorized to execute a document transferring ownership of listed items upon receipt of payment by the highest and best bidder.

ADOPTED this 23rd day of September, 2025.

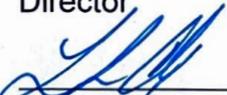
BOARD OF DIRECTORS



Director



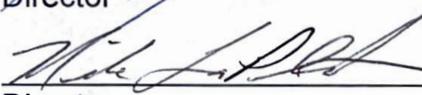
Director



Director



Director



Director

Director

ATTEST:



Secretary



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

October 28, 2025

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice President Duaine Anderson at 9:31 AM on September 23, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Philip Stadelman, QCBID
Ko Weyns, QCBID
Lahn Clark, SCBID
J.J. Danz, SBID

Others (present)

Craig Simpson, ECBID
Roger Sonnichsen, QCBID
John Crotty, SCBID
Eric Dixon, SCBID
Marc Maynard, USBR

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Wendy Iris, Hydro Engineer
Michael Fleurkens, Hydro Supervisor
Stacey Bresee, Regulatory Compliance Officer
Karen Maedke, Accounting, Payroll/Benefits Coord.

Others (called in)

Kevin Lyle, ECBID
Norm Semanko, QCBID
Maurice Balcom, SCBID
Chris Drake, Avista

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz seconded by Lahn Clark which motion carried unanimously, the minutes of the September 23, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

PERSONNEL COMMITTEE RECOMMENDATIONS

On motion by J.J. Danz seconded by Lahn Clark, the Board approved the new CBHP Organization Chart.

On Motion by Lahn Clark, seconded by Philip Stadelman, the Board approved the Personal Leave accrual rate of 6 hours per pay period for the Hydro Engineer.

TREASURER REPORTS

Power Production Reports – September 2025:

The Generation Summary and Energy & Incentive Reports were distributed. September's total generation equaled 99% of the five-year average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis and the Extraordinary O&M Capital Improvement Projects Cashflow analysis, which was included in the Board packet for review.

Balance Sheet:

The unaudited Balance Sheet as of September 30, 2025, was included in the Board packet for review and discussion.

All Power Plants Income Statement:

The unaudited All Plants Income Statement as of September 30, 2025, was presented on the screen for review and discussion.

Voucher Approval:

On motion by Philip Stadelman seconded by Lahn Clark which passed unanimously, the Current Expense Voucher (O&M) dated September 23, 2025, in the amount of \$2,797,956.72 was approved.

Third Quarter Deposit Report:

July – September 2025 was included in the Board packet for review

STAFF ACTIVITY REPORT

Hydro Supervisor Fleurkens presented updates to the Staff Activity Report covering the period of September 16 through October 20, 2025. The report was included in the Board packet for review and comments. Shutdown for Summer Falls and Main Canal was on October 22, 2025 and it is anticipated that shutdown for PEC 66 and EBC 4.6 will be on November 5, 2025.

MANAGER'S REPORT

Secretary-Manager Lackner provided a brief report and addressed the following items:

- Introduction of Wendy Iris, Hydro Engineer
- Avista and Grant P.U.D. pseudo-ties for Quincy Chutes and PC Headworks could be completed in time for 2026 generating season.
- RFQ for WECC Compliance and Summer Falls and Main Canal Coordination Study will be going out to bid at the end of the week
- Green Energy Today's Contract and Certificate of Insurance have expired and a new renewal contract has been sent for signature. Secretary-Manager Lackner brought the request from Green Energy to reduce the \$2,000,000 insurance requirement. The Board took no action.
- Mid-Columbia Coordination Study is moving along.
- Labor Management committee meeting will be held tomorrow 10/29/25. Subjects of discussion include Substance Abuse Policy, Transportation Policy, and Operators at Summer Falls proposing a 12-hr shift.

OTHER AGENCIES BUSINESS

USBR – Marc Maynard discussed the impacts of the government shutdown. Winter maintenance will resume throughout the shutdown.

Cities – Not in Attendance

Avista – Working through the pseudo-ties and meters with CBHP and Grant P.U.D.

ECBID – Nothing to report

QCBID – Roger Sonnichsen reported that they are moving equipment that requires a CDL for CBHP until the new policies are adopted and CBHP is compliant with state and federal laws.

SCBID – Nothing to report

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:Main Canal Governor Valve Spares Recommendation:

The bid from Voith Hydro Inc. took several exceptions to the contract language specified in the bid packet.

On motion by Philip Stadelman, seconded by J.J. Danz, the Board voted to declare the bid non-responsive and that no bids were received in the first call and to authorize staff to solicit quotations from a minimum of three qualified contractors.

Main Canal Oil Storage Tanks:

On motion by Philip Stadelman, seconded by Don Osborne, the Board approved CBHP recommendation to award a Small Works Contract to Waite Specialty Machine, Inc. in the amount of \$26,945.00 plus applicable tax.

Ratification for Additional Vehicle Cost

On motion by Don Osborne, seconded by Philip Stadelman, the Board approved CBHP's request to ratify the Ford Explorer Purchases to include the standard wheel options that were inadvertently omitted from the initial specifications. This additional cost will be \$1368 per vehicle, for a total of \$2,736 plus applicable tax

2026 McCoy Consultant Agreement

On motion by Phil Stadelman seconded by Lahn Clark, the Board approved Ratification of contract No. 56-28-25 between McCoy Power Consultants and Columbia Basin Hydropower.

McMillen Contract 12356-27-25, Task Order 2

On motion by Ko Weyns, seconded by Don Osborne, the Board voted to approve McMillian Contract 12356-27-25, Task Order 2, not to exceed \$120,380.00

McMillen Contract 12356-27-25, Task Order 3

On motion by Ko Weyns, seconded by Don Osborne, the Board voted to approve McMillen Task Order 3 not to exceed \$1,275,770.00

Resolutions

On motion by J.J. Danz, seconded by Philip Stadelman, the Board voted to approve the Resolution 2025-12, Authorizing Persons to Exercise Certain Powers with Funds to approve the Resolution 2025-12 Authorizing Persons to Exercise Certain Powers Funds. A copy of said resolution is hereby incorporated by reference.

December Board Meeting and Power Steering Committee Meeting Date Change:
December 16, 2025

On motion by J.J. Danz, seconded Don Osborne, the Board approved CBHP moving the December Board meeting and Power Steering Committee Meeting to December 16, 2025.

DATE OF NEXT PEC & QC ADVISORY COMMITTEE MEETING: NOVEMBER 25, 2025,
9:00 AM

DATE OF NEXT BOARD MEETING: NOVEMBER 25, 2025, 9:30 AM

EXECUTIVE SESSION

At 11:25 AM, Vice President Anderson called for a 10-minute executive session to consider potential litigation under RCW 42.30.110(1)(i).

ADJOURNMENT

There being no further business to come before the Board, Vice-President Duaine Anderson adjourned the meeting at 11:35 AM.


Secretary


Vice - President

**RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)
AUTHORIZING PERSONS TO EXERCISE CERTAIN POWERS WITH FUNDS**

WHEREAS, Washington Trust Bank of Spokane, Washington (Branch 0000042) has been designated as a depository for funds of Columbia Basin Hydropower since April 22, 1988;

WHEREAS, Larry D. Thomas announced his retirement from Columbia Basin Hydropower and will resign from his duties as Assistant Manager/Hydro Supervisor effective November 30, 2025; and

WHEREAS, Jacob M. Taylor was appointed Assistant Manager/Treasurer on November 26, 2024; and

WHEREAS, Mike LaPlant was re-elected CBHP President on January 28, 2025; and

WHEREAS, Alan Lackner was appointed Secretary-Manager on January 28, 2025; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, as follows:

1. The Financial institution named above is designated as a depository for the funds of CBHP.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.
3. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this corporation with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
4. Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the power indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this corporation and this Financial Institution subject to any restricts stated below.
5. Any and all prior resolutions adopted by the Board of Directors of this corporation and certified to this Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, unless supplemented or modified by this authorization. This resolution supersedes Resolution No. 2025-02 authorizing persons to exercise certain powers with funds.
6. This corporation agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation, and authorizes the Financial Institution named above, at any time, to charge this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens (or the facsimile signature specimens that this corporation files with this Financial Institution from time to time) and contain the required number of signatures for this purpose. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

Alan Lackner, Secretary-Manager
Mike LaPlant, President
Jacob Taylor, Assistant Manager/Treasurer

- | | | |
|--------------------|-----|--|
| <u>N/A</u> | 6.1 | Exercise all of the powers listed in 2 through 6. |
| <u>All Signers</u> | 6.2 | Open any deposit or checking account(s) in the name of this corporation. |

- All Signers 6.3 Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution.
Number of authorized signatures required for this purpose 1.
- N/A 6.4 Borrow money on behalf and in the name of this corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.
Number of authorized signatures required for this purpose n/a.
- N/A 6.5 Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by this corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
Number of authorized signatures required for this purpose n/a.
- N/A 6.6 Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution.
Number of authorized persons required to gain access and to terminate the lease n/a.

BE IT FURTHER RESOLVED, that the Board of Directors of this corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same effective October 28, 2025.

ADOPTED IN OPEN MEETING by the Board of Columbia Basin Hydropower on the 28th day of October, 2025.

BOARD OF DIRECTORS



Director

Director

Director

Director

Director

Director

(Seal)

ATTEST:

Secretary

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

November 25, 2025, Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice-President Duaine Anderson at 9:30 AM on November 25, 2025. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Philip Stadelman, QCBID
Ko Weyns, QCBID
John Rylaarsdam, QCBID
Lahn Clark, SCBID
J.J. Danz, SBID
Charles Lyall, SBID

Others (present)

Craig Simpson, ECBID
Roger Sonnichsen, QCBID
Marc Maynard, USBR

Others (called in)

Norm Semanko, QCBID
John Crotty, SCBID
Maurice Balcom, SCBID
John O'Callaghan, SCBID
Kellie Pierson-Geddes, SCBID

Staff

Alan Lackner, Secretary-Manager
Anna Franz, Attorney
Jacob Taylor, Asst. Manager/Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Wendy Iris, Hydro Engineer
Michael Fleurkens, Hydro Supervisor
Stacey Bresee, Regulatory Compliance Officer
Karen Maedke, Accounting, Payroll/Benefits Coord.

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne seconded by Lahn Clark which motion carried unanimously, the minutes of the October 28, 2025, meeting were approved as distributed.

NO PUBLIC COMMENTS

TREASURER REPORTS

Power Production Reports – October 2025:

The Generation Summary and Energy & Incentive Reports were distributed. September's total generation equaled 99% of the five-year average.

Cash Flow Analysis

Assistant Manager/Treasurer Taylor discussed the 2025 Cash Flow Analysis and the Extraordinary O&M Capital Improvement Projects Cashflow analysis, which was included in the Board packet for review.

Balance Sheet:

The unaudited Balance Sheet as of October 31, 2025, was included in the Board packet for review and discussion.

All Power Plants Income Statement:

The unaudited All Plants Income Statement as of October 31, 2025, was presented on the screen for review and discussion.

2023 Audit:

Assistant Manager/Treasurer Taylor announced that CLA had submitted the audit report for 2023. The audit report had no findings.

Voucher Approval:

On motion by Charles Lyall seconded by Ko Weyns which passed unanimously, the Current Expense Voucher (O&M) dated November 25, 2025, in the amount of \$2,664,593.31 was approved.

STAFF ACTIVITY REPORT

Hydro Supervisor Fleurkens presented updates to the Staff Activity Report covering the period of October 21 through November 18, 2025. The report was included in the Board packet for review and comments.

MANAGER'S REPORT

Secretary-Manager Lackner provided a brief report and addressed the following items:

- 1) Recognized Mike Fleurkens for his excellent work supporting the PEC Headworks and Quincy Chute turnover with Grant P.U.D.
- 2) Attended the Upper Columbia Basin Coordination Study kickoff meeting with stakeholders and discussed coordination of the study effort.

- 3) Green Energy Today- Updated Certificate of Insurance was received and the Contract is in process for signature.
- 4) The RFQ for WECC Compliance and the Summer Falls and Main Canal Coordination Study has closed. Staff will be reviewing the submittals in accordance with the established selection process.
- 5) Avista and Grant P.U.D. pseudo-ties for the Quincy Chutes and PEC Headworks projects are on track to be completed in time for 2026 generating season.
- 6) Labor-management meeting is scheduled for December 9, 2025, to discuss 12-hour shifts.

HYDRO ENGINEER REPORT:

Hydro Engineer Wendy Iris presented a slideshow regarding upcoming FERC requirements; the presentation materials were included in the Board packet.

OTHER AGENCIES BUSINESS

No reports were provided by attending agencies.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Interlocal Agreement – Conflict Waiver: KenisonFranz

On motion by Don Osborne, seconded by Charles Lyall, the Board approved the Conflict Waiver as presented.

Supplemental Agreement No. 4- Professional Service Contract 12356-13-17 H2E

On motion by Phil Stadelman, seconded by J.J. Danz, the Board ratified Supplemental Agreement No. 4 to Professional Service Contract 12356-13-17 with H2E, as presented.

Task No. 21 – Contract 12356-13-17 H2E Inc.

On motion by Charles Lyall, seconded by Phil Stadelman, the Board approved execution of Task No. 21 under Professional Service Contract 12356-13-17 with H2E Inc., as presented.

Travel Authorization

On motion by Don Osborne, seconded by Charles Lyall, the Board approved travel and related expenses for Wendy Iris, Hydro Engineer, and Mike Fleurkens, Hydro Supervisor, to attend the 2026 NWA Conference, February 24–26, 2026, in Vancouver, Washington, and for Alan Lackner, Secretary-Manager, and Wendy Iris, Hydro Engineer, to attend the WSWRA 2025 Annual Conference, December 3–5, 2025, in Spokane, Washington.

Resolutions 2025-13- Vehicle Use Policy

On motion by Don Osborne, seconded by J.J. Danz, the Board approved Resolution 2025-13, Vehicle Use Policy. A copy of said resolution is hereby incorporated by reference.

2025-14- Substance Abuse Policy

On motion by Ko Weyns, seconded by Philip Stadelman, the Board approved Resolution 2025-14, Substance Abuse Policy. A copy of said resolution is hereby incorporated by reference.

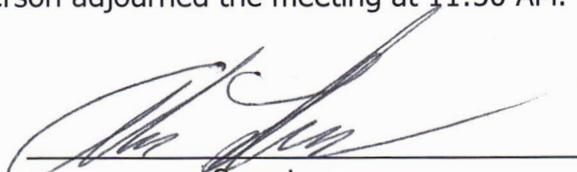
DATE OF NEXT BOARD MEETING: January 27, 2026, 9:30 AM

EXECUTIVE SESSION

At 11:39 AM, Vice President Anderson called for a 10-minute executive session to consider potential litigation under RCW 42.30.110(1)(i).

ADJOURNMENT

There being no further business to come before the Board, Vice-President Duaine Anderson adjourned the meeting at 11:50 AM.



Secretary



Vice - President

RESOLUTION NO. 2025-14
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP) ADOPTING THE SUBSTANCE ABUSE POLICY

WHEREAS, the Board of Directors of Columbia Basin Hydropower (CBHP) recognizes its obligation to maintain a safe, productive, and legally compliant work environment for all employees; and

WHEREAS, the Board finds it necessary to establish formal standards of conduct to ensure that all employees are fit for duty, unimpaired, and capable of performing their responsibilities safely and effectively; and

WHEREAS, CBHP has prepared and reviewed the *Substance Abuse Policy* setting forth clear expectations, prohibitions, and procedures regarding the possession, use, testing, and reporting of controlled substances and alcohol in the workplace; and

WHEREAS, the Board further recognizes that the adoption of this policy fulfills CBHP's commitment to workplace safety, regulatory compliance under the Drug-Free Workplace Act of 1988, and the protection of public and employee welfare;

NOW, THEREFORE, BE IT RESOLVED, that Columbia Basin Hydropower adopts the *Substance Abuse Policy*, as its official policy to ensure a safe and drug-free workplace

APPROVED BY THE BOARD of CBHP in open meeting on the 25th day of November 2025.



(SEAL)

BOARD OF DIRECTORS:



DIRECTOR



DIRECTOR



DIRECTOR

DIRECTOR

DIRECTOR

DIRECTOR

ATTEST:



SECRETARY

RESOLUTION NO. 2025-13
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP) ADOPTING THE UPDATED TRANSPORTATION POLICY (VEHICLE USE POLICY)

WHEREAS, Columbia Basin Hydropower (CBHP) recognizes the need to establish and maintain a clear and consistent policy governing the use, assignment, and operation of vehicles owned, leased, or otherwise utilized by CBHP for official business purposes; and

WHEREAS, the prior transportation policy (Resolution No. 2001-07) is hereby determined to be outdated and not fully aligned with current operational, safety, and regulatory requirements under Washington State law and Federal Motor Carrier Safety Administration (FMCSA) regulations; and

WHEREAS, the updated **Transportation Policy (Vehicle Use Policy)** sets forth comprehensive standards for CBHP vehicle operation, including assignment, use of privately owned and rental vehicles, compliance with state and federal licensing laws, and safety practices applicable to all CBHP personnel; and

WHEREAS, the Board of Directors finds that the adoption of this updated policy serves the best interest of the Districts and promotes consistency, accountability, and risk management in CBHP operations;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors, that the attached *Transportation Policy (Vehicle Use Policy)*, is hereby adopted and shall supersede Resolution No. 2001-07 in its entirety.

APPROVED BY THE BOARD of CBHP in open meeting on the 25th day of November 2025.

BOARD OF DIRECTORS:



[Handwritten Signature]

DIRECTOR

[Handwritten Signature]

DIRECTOR

[Handwritten Signature]

DIRECTOR

DIRECTOR

DIRECTOR

DIRECTOR

(SEAL)

ATTEST:

[Handwritten Signature]

SECRETARY