



Best Payments Foundation

New Client Application

Client Information:**Date** _____

First Name _____ Last Name _____

Date of Birth _____ Social Security Number _____

Current Address _____

City _____ State _____ Zip Code _____

Client Phone Number _____ County _____

Client Email _____

Please provide a copy of the clients ID and Birth Certificate

Type of Services Being Requested – Please check all that apply

- ☐ Payee Services ☐ Authorized JFS (Job and Family Services) Representative

How will Services be Paid:

- ☐ Self-Pay \$55 monthly for payee services and \$24 monthly for JFS services
- ☐ Bill Local County Board of DD - **Please send ISP and PAWS to ISP@bestpayments.net**
- ☐ Bill Money Management through I/O Waiver or Level 1 Waiver - **Please authorize 40 units of Money Management per month and email the full ISP to ISP@bestpayments.net**

Guardian Information**(Please mail the court certified guardian document to our Po Box 839 Delaware OH 43015)**

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

Email _____

New Client Application (Page 2)

SSA / Case Manager Information

Contact Name _____

Email _____ Phone Number _____

Provider Information

Provider Name _____

Email _____ Phone Number _____

Income/Assistance Information – check all that you CURRENTLY RECEIVE

Social Security ☐ Employment ☐ Food Stamps ☐ Medicare ☐ Medicaid ☐

Other _____

Do you receive a Rent Subsidy? Yes No

If yes, what type of rent subsidy do you receive? _____ Amount _____

Do you have a Stable Account Yes No

If yes, please provide the Stable Account Number _____

Current Employer Information

Employer Name _____

HR Contact Name _____ Phone Number _____ Email _____

Living Arrangements

☐ Live Alone ☐ Live with Family (Describe) _____

☐ Have Roommates (Who are your roommates) _____

Reason for Payeeship _____

Current Payee Information

Company Name _____ Contact Name _____

Phone # _____ Email _____

For Authorized JFS Representative Services – Please complete the attached form labeled Designation of Authorized Representative. We are NOT required to be your JFS Rep to be your payee; however, we are required to be your payee if you would like us to be your Authorized JFS Rep.

Person Completing This Form

Name _____ Relationship to Client _____

Email _____ Phone Number _____