

**MINUTES OF THE WORK SESSION MEETING  
OF THE  
BOARD OF EDUCATION  
Valley Stream Union Free School District Twenty-Four**

**JULY 7, 2014  
4:00 PM**

The meeting took place at the William L. Buck School on July 7, 2014.

Members Present: Paul DePace, Armando Hernandez, Anthony Iadevaio, Donna LaRocco, John Maier, Lisa Pellicane, and Lawrence Trogel

Others Present: Superintendent Fale, Attorney Richard Zuckerman

President DePace called the Work Session meeting to order at 4:00 p.m. after determination of quorum.

The Board reviewed and discussed the lunch program deciding they would continue to use Preferred Meals for this year since there was not a lot of time to review the proposals from Revolution Foods. They decided to renew SCOPE membership and to join R.E.F.I.T to try them out for the year.

Motion: Vice President LaRocco, seconded by Trustee Trogel to enter into Executive Session to discuss the Reorganization agenda as it pertained to potential salaries for Non-Affiliated employees as part of a review of their employment history and continuing employment with the District, and other staffing personnel matters affecting specific employees' employment history and continuing employment with the District. Executive Session was entered into at 4:15 PM. Motion unanimously carried.

Motion: President DePace to adjourn the executive session at 5:00 p.m. Motion unanimously carried.

### **Reorganization Meeting**

At 5:04 p.m. the District Clerk called the meeting to order and asked all to stand for the Pledge of Allegiance.

The District Clerk administered the Oath of Office to newly elected Trustee Armando Hernandez, re-elected Trustees Paul DePace and Lisa Pellicane, and Dr. Edward Fale, Superintendent.

The District Clerk then called for nominations for the Office of President for 2014-2015.

Motion: Trustee Iadevaio to nominate Donna LaRocco as President for the 2014-2015 year. Motion seconded by Trustee Trogel. Motion unanimously carried.

The District Clerk then administered the Oath of Office to Mrs. Donna LaRocco, as the newly elected President of the Board of Education for the year 2014-2015 fiscal year.

### **Newly Elected President assumed the Chairmanship of meeting.**

President called for nominations for the Office Of Vice President for the 2014-2015 fiscal year.

Motion: Trustee Anthony Iadevaio nominates Lawrence Trogel be elected as Vice President of the Board of Education for the school year 2014-2015. Seconded by Trustee Pellicane. Motion unanimously carried.

The District Clerk administered the Oath of Office to the Vice President, Lawrence Trogel.

Motion: Trustee Pellicane, the Board of Education of Valley Stream School District Twenty-four appoints Johanna Owen, as District Clerk for the 2014-2015 school year. The annual compensation for this position will be \$7,200. Motion unanimously carried.

Attorney Zuckerman administered the Oath of Office to the District Clerk.

Motion: President DePace, the Board of Education of Valley Stream School District Twenty-four appoints three members to represent District #24 to the Board of Education of Valley Stream Central High School District to serve as Trustees for a period of one year commencing on this date and expiring on June 30, 2015, as follows: Anthony Iadevaio, Lisa Pellicane, and Lawrence Trogel. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education of Valley Stream Twenty-four tables the appointment of Treasurer to serve at the pleasure of the Board of Education for the 2014-2015 school year. Motion unanimously carried.

Motion: Vice President Trogel, the Board of Education appoints Anthony Iadevaio to serve as the Acting District Treasurer, to serve without compensation whenever the Treasurer is absent from the District, or otherwise unable to serve. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education appoints the following Board members to the District's Audit Committee: Paul DePace, Armando Hernandez, Anthony Iadevaio, Donna LaRocco, John Maier, Lisa Pellicane and Lawrence Trogel. Motion unanimously carried.

Motion: Trustee Maier, the Board of Education appoints the firm of Lamb & Barnosky, LLP, as the District's School Attorney for the period July 1, 2014 to June 30, 2015, at an annual retainer of \$30,000 and an hourly rate of \$245.00 per hour for any adversarial relationship including negotiations, disciplinary proceedings and litigation. Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education appoints the firm of Guercio & Guercio, LLP, as the District's Labor Counsel for the period of July 1, 2012 through June 30, 2015, at an annual retainer of 1/6 of the total between the Valley Stream School Districts. This share shall be \$7,166.67 and an hourly rate of \$245.00 per hour for any labor counsel services for coalition bargaining. Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education tables the appointment of the District's Independent Auditor for the school year 2014-2015. Motion unanimously carried.

Motion: Vice President Trogel, the Board of Education appoints Madison-Davis as its Claims Auditor for the 2014-2015 school year at an annual contract salary of \$8,200. Motion unanimously carried.

Motion: Trustee DePace, the Board of Education, upon the recommendation of the Superintendent of Schools, appoints H2M as District Architects for the 2014-2015 school year. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education authorizes its President to execute all contracts approved by resolution of the Board of Education of the Valley Stream Union Free School District Twenty-four. Motion unanimously carried.

Motion: Trustee Maier, in the absence of the President, the Vice President of the Board of Education is authorized to execute all contracts approved by the resolution of the Valley Stream Union Free School District Twenty-four. Motion unanimously carried.

Motion; Trustee Maier, the Board of Education of Valley Stream Union Free School District Twenty-four designates the following Banks and/or Trust Companies as the official Depositories for the funds shown during the school year 2014-2015:

**Capital One Bank** as the principal depository and the paying agent for school funds, and **J.P. Morgan Chase** as secondary depositories and the secondary paying agents for school funds, for the fiscal year July 1, 2014 through June 30, 2015. Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education appoints Angela Liatto as the District's Records Access Officer, to serve without compensation. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education appoints the Assistant Superintendent, Daniel Onorato, as the District's Attendance Officer, to serve without compensation. Motion unanimously carried.

Motion: Trustee DePace , the Board of Education appoints the District's Committee on Special Education (CPSE and CSE) for the school year 2013-2014, as per the regulations of the Commissioner of Education as follows:

- a. *Administrator/Director of Special Education: Vanessa A. Myers*
- b. *School Physician: Dr. Giuseppe Dellorusso*
- c. *Parent Representatives: Loredana Amoroso, Jennifer Levine, Jeffrey Sharp, Tatiana Mejia, Alexandra Browne-Martin*
- d. *School Psychologists: Suzanne Dalal (BAS), Shira Greenblatt (RWC) Kerriann Cunningham (WLB), Alf Rasmussen (WLB-PT), & one .5 psychologist (to be hired)*
- e. *Resource Room Classification (attends only those meetings that involve children from their respective buildings): Christine Iadevaio(WLB); Sophia Kalemkeridis (BAS); Linda Karlin (RWC) Michele Rehs (Non-Resident Private & Parochial Schools)*

- f. *Special Education Classes Classification* (attends only those meetings that involve children assigned to their respective Special Education Classes: Karen Kane, Kelly Martin, Deborah Migliore, Donna Ruggiero, Amy Rappaport, Stacy Pagliaro, Deborah Murray, Annmarie Rachoi, Amy Catalano, Christine Anson, Donna Lifman, Jennifer Albahae, Susan Blaes, Marissa Levenberg, Samantha Joltin)
- g. *Speech Language Therapist Classification* (attends only those meetings that involve children from their assigned case load): Karen Brass, Speech/Language Pathologist (RWC); Catherine Herr, Speech/Language Pathologist (WLB), Maria Herzner Speech/Language Pathologist (BAS); Michele Knight, Speech/Language Pathologist (WLB CID/RWC Special Kindergarten)
- h. New York State Approved Evaluators – when applicable a representative of Nassau County Dept. of Mental Health, Office of Children with Special Needs, Early Intervention Program
- i. Certified Professional from Nassau County Department of Mental Health, Office of Children with Special Needs, Early Intervention Program – when applicable.
- j. Impartial Hearing Officers (to be appointed in accordance with the Commissioner’s Regulations). Motion unanimously carried.

Motion: Trustee Maier, the Board of Education appoints the District’s Board Registry for the school year 2014-2015 as follows:

- a) **Election District 24-1 – Corona Avenue Firehouse-** Mrs. Dorothy Kirchner
- b) **Election District 24-2 – William L. Buck School –** Mrs. Barbara Carroll
- c) **Election District 24-3 – Brooklyn Avenue School -** Mr. Ronald Garafolo
- d) **Election District 24-4 – Robert W. Carbonaro School –** Mrs. Maria Pontrello

Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education establishes the rate of pay for such registry to be as follows:

- a) Chief Election Inspectors: \$155.00 per day
- b) Assistant Election Inspectors: \$130.00 per day

Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education shall appoint chairpersons for the following Board committees at the next Business Meeting:

- a) Education
- b) Finance
- c) Policy
- d) Buildings & Grounds
- e) Legislation
- f) Public Relations
- g) Personnel

Motion unanimously carried.

Motion: Vice President Trogel, the President of the Board shall appoint the following Board members to serve on the following negotiating committees at the next Business meeting:

- a) Teachers
- b) Administrators
- c) Secretaries
- d) Custodians
- e) Aides

Motion unanimously carried.

Motion: Trustee DePace, the Board authorizes membership for District Twenty-Four Board of Education for the 2014-2015 school year in the following associations:

- New York State School Boards Association
- Nassau Suffolk School Boards Association
- National School Boards Association
- SCOPE
- R.E.F.I.T.

Motion unanimously carried.

Motion: Trustee DePace, the Board of Education appoints its President to be its official delegate to the New York State School Boards Association's annual meeting. In the event the President is unable to attend, the Vice President of the Board of Education shall be the official delegate; and in the event neither is able to attend, the senior Board member present shall be the official delegate. Motion unanimously carried.

Motion: Trustee Maier, the Board authorizes its members, officers of the Board, and the Superintendent of Schools to attend the State and National School Board conventions, with expenses paid by the District, and the American Association of School of Administrators, with expenses paid by the District as follows:

- a) New York State School Boards – October 24-26, 2013 – Rochester, NY
- b) American Association of School Administrators –February 13-15, 2014, Nashville, TN
- c) National School Boards Association – April 5-7, 2014 – New Orleans, LA

Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education appoints Mr. Daniel Onorato as Purchasing Agent for the fiscal year 2014-2015. In the absence of Mr. Onorato, the Board authorizes the Superintendent to assume this responsibility, at no extra compensation. Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education appoints Dr. Giuseppe Dellorusso, as the School Physician for the school year 2014-2015 at an annual compensation for this position to be \$4,650. Motion unanimously carried.

Motion: Vice President Trogel, the Board of Education appoints Ann Willoughby as Hearing Officer for the school year 2014-2015, compensation to be \$175.00 per hour. Motion unanimously carried.



Motion: Trustee Iadevaio, the Board of Education authorizes the establishment of the District's Petty Cash funds for the school year 2014-2015 in the amounts as indicated:

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|-------------------------------|---------------------|
| k. Business Office            | \$100 monthly       |
| l. Superintendent's Office    | \$100 monthly       |
| m. Brooklyn Avenue School     | \$100 semi-annually |
| n. Board of Education         | \$100 monthly       |
| o. William L. Buck School     | \$100 semi-annually |
| p. Robert W. Carbonaro School | \$100 semi-annually |
| q. CSE Office                 | \$50 semi-annually  |

Motion unanimously carried.

Motion: Trustee DePace, the Board of Education appoints the Assistant Superintendent as the "custodian/supervisor" of the petty cash funds.

Motion unanimously carried.

Motion: Trustee Maier, the Board of Education establishes the following dates for the **regularly scheduled business monthly meetings** of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: July 7, August 27, September 17, October 22, November 19, December 10, 2014, January 28, February 11, March 25, April 21, May 27 and June 17, 2015. All regularly scheduled meeting will be held at the William L. Buck School at 8:30 PM, unless otherwise notified.

Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education establishes the following dates for the **regularly scheduled work session meetings** of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: July 7, August 27, September 10, 17, October 8, 22, November 5, 19, December 10, 2014, January 7, 28, February 11, March 11, 25, April 1, 21, May 6, 19, 27, June 17, 2015. All work session meetings will be held at the William L. Buck School at 7:30 PM, unless otherwise notified. Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education establishes the reimbursement rate for mileage at the prevailing rate as established by the IRS. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education authorizes the Superintendent to certify payrolls. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education authorizes the Superintendent to make budget transfers according to Board Policy #3160. Motion unanimously carried.

Motion: Trustee DePace, the Board of Education authorizes the District Clerk to be responsible for the opening of all bids. In the absence of the District Clerk it authorizes the Assistant Superintendent or the Superintendent to perform this function. Motion unanimously carried.

Motion: Trustee Maier, the Board of Education authorizes the Assistant Superintendent to prepare all necessary legal advertisements with reference to the securing of bids. Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education authorizes the Treasurer to sign checks for the School District. Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education re-adopts Policy #3290, Investment Policies & Guidelines in effect during the 2014-2015 school year, authorizing the District Treasurer, or in his/her absence, the Assistant Superintendent, to make investments for the District. Motion unanimously carried.

Motion: Vice President Trogel, the Board of Education re-adopts all policies and the Code of Ethics in effect during the school year 2013-2014 and directs that the Code of Ethics be posted in each building. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education establishes the date for the Annual Meeting and voting on the 2014-2015 School Budget and Election of School Board Trustees for Tuesday, May 19, 2015, voting hours from 7:00 a.m. to 9:00 pm. Motion unanimously carried.

Motion: Trustee DePace, the Board of Education establishes the date for the District's Budget Hearing for Wednesday, May 6, 2015 at 8:15 pm at the William L. Buck School. Motion unanimously carried.

Motion: Trustee Maier, the Board of Education authorizes the dates to be recognized for "religious holiday adjustment" for the school year 2014-2015 for the purposes in connection with our annual State aid attendance reports. These will be dates when school is scheduled to be in session. Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education adopts the District Pay books, listed below, authorizing salaries for the school year 2014-2015, effective July 1, 2014:

#1 Administrative Salaries	#5 School Aides*
#2 Teachers' Salaries *	#6 Clubs
#3 Custodian Salaries	#7 Other Civil Service Aides
#4 Clerical Salaries*	#8 School Nurses*
#9 Teacher Assistants	

\*under negotiations

Such pay books will be affixed to these minutes.

Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education adopts the summer custodial help hourly wage scale to be as follows:

Step 4 (1 <sup>st</sup> Employed Pre-2011)	\$12.25-12.75
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Pay Scale Effective 7/1/2011:

Step #1	\$10.00
Step #2	\$10.25
Step #3	\$10.50
Step 4 (new)	\$11.00

Motion unanimously carried.

Motion: Vice President Trogel, upon the recommendation of the Superintendent of Schools, the salary for per diem substitutes shall be \$ 105 per day, effective September 1, 2014. \$110 is to be paid to the per diem substitute who continuously covers the same absentee teacher for at least ten consecutive days, said salary of \$110 to begin on the eleventh day and to continue until the assignment is completed. Motion unanimously carried.

Motion: Trustee Iadevaio, upon the recommendation of the Superintendent of Schools, establishes a sliding scale of pay for per diem substitutes, effective September 1, 2014. Within this scale, the salary for a per diem substitute shall increase to \$110 per day\* beginning with the fifty-first day of service to the District in a school year and to \$115 per day beginning with the one hundred and first day of service in that school year, the record keeping and notification of such event(s) being the responsibility of the employee substitute. These scaled rates of pay shall not be retroactive beyond September 1, 2014, nor shall they be carried from one year to the next. Motion unanimously carried.

Motion: Trustee DePace, the Board of Education will bond the District Treasurer in the amount of \$2,000,000. Motion unanimously carried.

Motion: Trustee Maier, the Board of Education will bond the Payroll Clerk in the amount of \$2,000,000. Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education will bond the Principal Account Clerk in the amount of \$2,000,000. Motion unanimously carried.

Motion: Trustee Pellicane, the Board of Education will bond the Account Clerk in the amount of \$2,000,000. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education will bond the District Courier in the amount of \$2,000,000. Motion unanimously carried.

Motion: Trustee Iadevaio, the Board of Education designates the Valley Stream Herald and the Lynbrook Herald, as the official newspapers of the District.

Motion: Trustee DePace, that as a “public entity” pursuant to Public Officers Law Section 18(1)(a), the Valley Stream Union Free School District Twenty-four hereby expressly agrees pursuant to Public Officers Law Section (18(2)(b) to confer the benefits of Public Officers law Section 18 upon the employees of the Valley Stream Union Free School District Twenty-four and to be held liable for costs incurred under its provisions; and it is furthermore these benefits are expressly intended to supplement any and all other existing statutory protections. Motion unanimously carried.

Motion: Trustee Maier, the Board of Education re-adopts its Mission Statement for the 2014-2015 school year. Motion unanimously carried.

Motion: Trustee Hernandez, the Board of Education designates Dr. Lisa Conte as the District Compliance Officer to carry out the District’s responsibilities associated with Title IX pursuant to Policy 4111.1B Sexual Harassment of Employees & Section 504 without additional compensation or stipend. Motion unanimously carried.

The Reorganization Meeting was adjourned at 5:25 PM. The Board commenced their regular Business Meeting at 5:32 PM.