

Minutes of Mirfield Town Council Meeting

Held on: Tuesday 19th June 2018 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

M Ibberson (Chairman), V Lees-Hamilton, J Hirst, K Taylor, P Tolson, S Guy, M Burton, D Pinder, J Nottingham, K Sibbald, S Benson

In Attendance:

Clerk: Lisa Staggs

Public: 1 resident, 1 member Mirfield In Bloom

MTC31/2018 Chairman's Welcome and Remarks:

The Chairman Cllr Ibberson welcomed Cllrs & members of the public to the meeting

MTC32/2018 Public Question Time:

None

MTC33/2018 Apologies For Absence

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: A Burton, C Walker, J Taylor, P Blakeley, M Bolt

Absences were accepted at the meeting.

MTC34/2018 Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests.

Cllr Guy declared a personal interest MTC36(1) member RBL

Cllr Taylor declared a pecuniary interest Heavy Woollen Planning & Kirklees Licensing

Cllr Benson declared a personal interest in MTC39 member of Project Mirfield

Cllr Ibberson declared a personal interest in MTC40 & MTC41(6) member of My Mirfield

Cllr Ibberson Proposed to suspend standing orders & bring forward

MTC38(2) Cllr Hirst Seconded Vote: All in favour

MTC35/2018 Confirmation of Minutes

To approve minutes of the ordinary meeting of 5th June 2018 as a true and

correct record including payments of **Nil**. MTC29 amend from Cllr Pinder to Cllr Guy reports Armed Forces Day Cllr Lees-Hamilton **Proposed** once the amendment was made the minutes were a true & correct record Cllr Pinder **Seconded Vote: All in favour**

MTC36/2018

Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Clerk on Mirfield Memorial Park & decide and agree any action necessary – Clerk reports that she has not had any response from Kirklees or the Chief Executive. Cllr Lees-Hamilton **Proposed** the Clerk email 2 Kirklees officers regarding the lack of response Cllr Benson **Seconded Vote: All in favour** Cllr Pinder reports that himself and Cllr Bolt attended the meeting at Mirfield Tennis Club. He reports that officers from Kirklees had also attended the meeting.
2. To receive an update from the Flood Prevention meeting and agree any action necessary – Defer
3. To receive an update from Cllr Pinder on Ambassadors Book & Board & agree any action or costs necessary – Cllr Pinder reports that Birstall Woodturners are working on the Board and he is still researching the books.
4. To receive an update from Cllr Blakeley on Defibrillator Plaques & agree any action or costs necessary – Defer in the absence of Cllr Blakeley. Clerk to send a reminder to Cllr Blakeley
5. To receive an update from the Clerk on Ambassador Nominations – Clerk reports that 1 nominee has accepted and that she will send a letter to the other 3 in case they have not received the email.

MTC37/2018

Finance:

To approve the following accounts for payment:

JUNE		
Payee	Description	Amount
Clerk L Staggs	June Salary	£ 776.18
HMRC	June PAYE	£ 260.64
Clerk L Staggs	Home Working Allowance	£ 18.00
St Marys	June Room Hire	£ 42.00
Just Gardens	June Maintenance	£ 80.00
YLCA	GDPR Training Session	£ 90.00
Knowl Park Nurseries	Community Orchard (Coop Donation)	£ 200.00
Npower	Admin Charges	£ 80.57
S Breeze	Office Outlet Ink Costs (Neighbourhood Watch)	£ 55.98
Wel-Medical	Replace pads for 2 defibrillators	£ 167.64
TOTAL		£ 1771.01

Cllr Lees-Hamilton **Proposed** items 1-10 payment en block Cllr Guy **Seconded Vote: All in favour**

11. To receive a bank reconciliation to 31/05/18 – **Noted**
12. To receive a spend/income comparison with the adopted budget - **Noted**

MTC38/2018

Grant Applications:

1. To consider grant applications submitted: **None**
2. To receive updates from previously approved grants: **Mirfield In Bloom –**
A member of MIB is present to share an update with Cllrs. The member reports that the judging day is 19th July and that they have worked with many community groups and have adopted the railway station in the transformation. The member states that further funding is needed as funding previously promised by another group has not transpired. Cllrs discuss with the member but are concerned that the request is not clear and the group are wanting funding for things not associated directly with MIB, MTC cannot allocate funding without a further grant application and full breakdown of items. Clerk confirms that this is the case and MTC requires a full breakdown of items required and an application form for further funding to be considered. Cllr Pinder suggests the group take to social media and ask groups and residents for a 'Tool Amnesty'. Cllr Guy suggests the group contacts the local cricket clubs for the use of a lawnmower. MIB agree to complete a grant application with a full breakdown of costs and Clerk confirms that she will put on as an urgent item on the next agenda. Cllr Ibberson confirms that MTC fully supports Mirfield in Bloom.

8.24pm Member MIB leaves

Cllr Ibberson Proposed to reinstate standing orders Cllr Lees-Hamilton Seconded Vote: All in favour

MTC39/2018

Planning

1. To consider planning applications received from Kirklees Council.
2018/91403 – **Noted**.
2018/91675 – **Noted**
2018/91770 – **Noted**
2018/91850 – **Noted**
2018/91719 – **Noted**
2018/91713 Land off Old Bank Road – Cllrs discuss the application at length. Cllr Lees-Hamilton **Proposed** MTC email Kirklees with the following objection: MTC express concern due to serious environmental hazard & cross contamination to local residents with great harm to health of local residents Cllr Benson **Seconded Vote: All in favour** Clerk to include under item 3 on Planning in future agendas.
2. To consider planning decision notifications from Kirklees Council:
No Comments/Noted
91249 – Cllr Lees-Hamilton thanks MTC for their support
3. To consider potential controversial applications:
2017/93935 Erection of 61 dwellings with associated access, drainage, open space & landscaping Land off Woodward Court - No Update
2017/94124 Land at Dunbottle Lane Outline application erection 60 dwellings – No update
2018/91005 Land at Slipper Lane – No Update

MTC40/2018

Community

To receive an update/discuss/note on the following items:

1. To discuss town centre improvements and the appointment of a Town Team and agree any action necessary – Cllr Ibberson discussed the formation of a Town Team, to help shape the high street & beyond. Cllr Ibberson to organise a meeting with local businesses and bring a report back to MTC. Cllr Pinder **Proposed** MTC support the Mayor's initiative Cllr

MTC41/2018

Lees-Hamilton **Seconded Vote: All in favour**

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To approve Annual Return Annual Governance statement 2017/18 – Cllr Guy **Proposed** to approve Annual Return Annual Governance Statement Cllr Lees-Hamilton **Seconded Vote: All in favour**
2. To approve Annual Return Accounting Statements 2017/18 – Cllr Guy **Proposed** to approve Annual Return Accounting Statements 2017/18 Cllr Lees-Hamilton **Seconded Vote: All in favour**
3. To appoint Internal Auditor for 2018/19 first visit in October – Cllr Guy **Proposed** to appoint the Internal Auditor Cllr Lees-Hamilton **Seconded Vote: All in favour**
4. To agree and approve Chairman's Allowance of £1000 – Cllr Guy **Proposed** to approve Chairman's Allowance of £1000 Cllr Lees-Hamilton **Seconded Vote: All in favour**
5. To agree and adopt YLCA Record Management Policy – Cllr Guy **Proposed** to adopt the YLCA Record Management Policy Cllr Lees-Hamilton **Seconded Vote: All in favour**
6. To agree a date for the Christmas Light Switch on and discuss appointing local contractor & purchase of replacement lights – Cllr Ibberson reports that the suggested date for the switch on will be Saturday 1st December, to tie in with the decoration of the shop windows and pay day. The newly formed Town Team will be involved and will likely include St Paul's with the potential for a Christmas Market. Cllr Ibberson reports that the cables the Christmas lights are attached to are in a bad state and beyond repair and have an estimated replacement cost of £4000. Cllr Ibberson to obtain a written report on the condition of the lights. Cllr Guy **Proposed** Cllr Ibberson obtain a quotation to discuss at the next meeting Cllr Lees-Hamilton **Seconded Vote: All in favour**
7. To receive an update from the Clerk on the letter to the resident in respect of Nab Lane Allotments and access road and decide any action necessary – Cllr Pinder **Proposed** to take the item in a closed private meeting Cllr Taylor **Seconded Vote: All in favour 9.05 resident leaves.** Cllrs discuss the issues at Nab Lane allotments. Cllr Lees-Hamilton **Proposed** an extraordinary meeting to discuss the matter in detail Cllr Pinder **Seconded Vote: All in favour** Cllr Pinder **Proposed** MTC write to the resident and ask for their patience whilst MTC investigate the matter further Cllr Lees-Hamilton **Seconded Vote: All in favour** Cllrs discuss an associated matter at Nab Lane allotments regarding tenancy Cllr Pinder **Proposed** MTC ask the Allotment Society to suspend the termination of a lease of a plot holder to investigate further and seek clarification Cllr Lees-Hamilton **Seconded Vote: All in favour**

MTC42/2018

Correspondence

To receive the following new items of correspondence and decide any action where necessary.

1. NALC Annual Conference - **Noted**
2. YLCA White Rose Update - **Noted**
3. NALC Newsletter – **Noted**
4. NALC Chief Executive Bulletin - **Noted**

MTC43/2018

Matters for Report and Information

Members wishing to raise items under this heading should consult the

Chairman prior to the meeting.

None

MTC44/2018

The Date Of The Next Town Council Meeting:

Date of next meeting **Tuesday 3rd July 2018**

Time Meeting Closed.....**9.49pm**.....