



The FBI's acquisition, retention, and sharing of information submitted on this form is generally authorized under 28 USC 534 and 28 CFR 16.30-16.34. The purpose for requesting this information from you is to provide the FBI with a minimum of identifying data to permit an accurate and timely search of criminal history identification records. Providing this information (including your Social Security Account Number) is voluntary; however, failure to provide the information may affect the completion of your request. The information reported on this form may be disclosed pursuant to your consent, and may also be disclosed by the FBI without your consent pursuant to the Privacy Act of 1974 and all applicable routine uses. If you are not a U.S. Citizen or Permanent US Resident, you must make your request directly to the FBI.

# Application Form \* Denotes Required Fields

*Last Name		*First Name		Middle Name	
*Alias Names Maiden, Married, Adoption or other					
*Sex	*Race	*Height	*Weight	*Eye Color	*Hair Color
*Date of Birth			* Place of Birth ( State or Country if outside the US)		
*Phone Number					
*Are you a United States Citizen or a Permanent Resident		YES	NO	If "NO" then STOP...you must submit your request directly to the FBI (you cannot use VetConnex channeling services)	

**PLEASE COMPLETE THE MAILING ADDRESS FOR THE RETURN OF YOUR FBI REPORT:**

The report can only be mailed to the applicant's residence within the U.S. **The report cannot be mailed to a foreign country or to a P.O. Box. If response is being sent to the applicant's attorney, the attorney must include a written request on the attorney's letterhead.**

Full Name		
Address		
City	State	Postal (ZIP) Code
Email Address:		Phone:

Reason for the request: Under DO 556-73, an individual may obtain a copy of his/her FBI criminal identification record upon request, for review and correction purposes, to challenge the information on record, or satisfy certain legal requirements such as adopting a child, satisfy a requirement to live in a foreign country, satisfy a requirement to work in a foreign country, satisfy a requirement to travel in a foreign county; and/or other court related matters.

<b>PLEASE CHECK ALL THAT APPLY</b>	Teach Abroad	Personal Review	Planning to Live in a Foreign Country	Challenge Information on your personal record
	Student Visa	Adoption Requirement	Satisfy Foreign Travel Requirement	

**NEXT STEPS: (MAIL THE FOLLOWING TO VETCONNEX AT 8120 PENN AVE S, #454, BLOOMINGTON, MN 55431)**  
 (Optional: If you are a Minneapolis local you can use our walk-in services for steps 1-5 below)

1. Completed application form and payment form.
2. Two sets of fingerprints rolled on standard fd258 cards - (Go to your local police agency and have fingerprints rolled)
3. Select the type of services you would like for the return of your FBI report (listed on p2. and on website payment page)
4. Select payment type and include payment (cashiers check, money order, or printed online payment receipt)
5. **Include a copy of 2 forms of identification (one must be a valid government issued photo ID)**

Applicant Signature:	Date:
By signing this form you hereby warrant that all the above information is correct and that you have read and understand the privacy act statement located at the top of this form.	