

# SUMMER VILLAGE OF SOUTH VIEW

## AGENDA

Regular Council Meeting at the Onoway Civic Centre, held on  
May 31<sup>st</sup>, 2017 9:30 a.m.

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1. Call to Order
2. Agenda: a) May 31<sup>st</sup>, 2017 Regular Council Meeting Agenda
3. Minutes: p1-5 a) April 19<sup>th</sup>, 2017 Regular Council Meeting Minutes
4. Appointments: a)
5. Bylaws: a) Bylaw #193-17 - Plan Cancellation Bylaw – The property owners of Lot 2 and Lot 3 Block 3 Plan 6524KS wish to consolidate the two lots. Council gave 1<sup>st</sup> and 2<sup>nd</sup> readings at the last meeting, but deferred 3<sup>rd</sup> reading pending confirmation of one of the kitchens from the two dwellings be removed. Development Officer Diane Burtnick will be present to address this matter (*consider 3<sup>rd</sup> reading, defer pending original confirmation as noted above, or some other direction as given by Council*)  
p 6  
b) Bylaw #196-17 – Fortis Franchise Agreement Bylaw. March 27<sup>th</sup>, 2017 email from Nicky Smith Stakeholder Relations Manager is attached speaking to the renewal of the Electrical Distribution System Franchise Agreement. The existing franchise agreement is due to expire at the end of 2017. The existing franchise fee is 0%, does Council wish to stay with this fee? Also, what kind of a term would Council wish, they are suggesting a 10 year (5 year with 5 year renewal option). (*give 1<sup>st</sup> reading to Bylaw #196-17, set the franchise fee at \_\_\_\_\_%, and set the term at 10 years (5 year with 5 year renewal option)*)  
p 7-10  
c) Bylaw #197-17 – Ste. Anne Summer Villages Emergency Management Bylaw. Further to previous meeting discussions and regional meeting discussions on this, attached is the bylaw that is needed so the request can be made to the Minister of Municipal Affairs to form the regional agency on behalf of the Summer Villages (*give all readings to bylaw*)  
p 11-17
6. Business: a) Land Use Bylaw discussions – Development Officer Diane Burtnick will be present to discuss with Council the current Land Use Bylaw, and specifically the garden suite, garage suite, two kitchens matters (*direction as given by Council*)  
b) Request to construct living quarters above garage on Hillside, deferred from our last Council meeting. This matter will be discussed with Development Officer Diane Burtnick in attendance (*direction as given by Council*)  
p 18-26  
c) LILSA – attached is a notice of scheduled LILSA events, as well as a request from LILSA for the Summer Village to contribution an additional \$750.00. We did not specifically build \$750.00 into our 2017 budget for this purpose, but we certainly could find the funding if Council so directs (*ratify/authorize attendance, contribute the additional \$750.00 or deny the additional contribution*)  
p 27-28

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- p29 d) Border Paving Ltd – April 24<sup>th</sup>, 2017 letter on quote for crackfilling at a cost of \$2,515.00 plus GST (*approve quote*)
- p30-32 e) Proposed Area Structure Plan – Silver Sands Golf Course Development – April 27<sup>th</sup>, 2017 letter from MPS advising of this proposed ASP and giving notice of a May 20<sup>th</sup>, 2017 public hearing with respect to same. Administratively we dropped the ball here as I should have emailed this notice out to Council so they had an opportunity to comment or attend this public hearing. We will provide additional information at meeting time (*accept for information, or some other direction as given by Council*)
- p33-34 f) Municipal Development Plans – attached is the notices of the two sessions with respect to the MDP's. The first was the Council and Administration Workshop which was held on May 18<sup>th</sup>, and then there is the open house with the Community scheduled for June 3<sup>rd</sup>. (*ratify attendance*)
- p35-68 g) Parkland County Safety Codes Services Agreement – further to our last Council meeting attached is the noted agreement. This agreement would be for the four disciplines being building, plumbing, electrical and gas (is not for fire) (*approve agreement and authorize execution*)
- p69-72  
p73-74 h) Alberta Municipal Affairs – May 1<sup>st</sup> and 8<sup>th</sup>, 2017 letters on the existing Municipal Sustainability Agreement, and an attached memorandum of agreement extending this program for an additional two year period taking us to the fiscal year 2018-2019. Also attached is a May 17<sup>th</sup>, 2017 letter from Hon Shaye Anderson advising of 2017 MSI and GTF funding allocations (*approve agreement and authorize execution*)
- p75-79 i) Ste. Anne Natural Gas Coop – invite to sponsor or participate in their 2017 Annual Charity Golf Tournament July 14<sup>th</sup>, 2017 at Trestle Creek. There are various sponsorship levels, or the cost to golf (and dinner) is \$135.00/person. (*accept for information or authorize attendance or sponsorship*)
- p80 j) Elected Officials Training Courses – May 24<sup>th</sup>, 2017 email from ASVA advising they have been working with AUMA and AAMDC on development of government approved training programs for Elected Officials. There are two sessions specifically for Summer Village elected officials which are scheduled for September 16 and 17 (Saturday/Sunday) in Edmonton and September 11 and 12 (Monday/Tuesday) in Ponoka. Cost is \$200 per person. This will be mandatory training sessions for those elected at the 2017 municipal elections (*authorize participation*)
- p81-82 k) Alberta Municipal Affairs – May 17<sup>th</sup>, 2017 letter on Seniors Week June 5 to 11<sup>th</sup>, 2017 (*declare Seniors week, or accept for information*)

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- p83
- l) Farm Safety Centre – May 3<sup>rd</sup>, 2017 letter from the noted organization again requesting financial support to offset the cost of providing their education programs throughout the Province. They are requesting consideration of a donation between \$200 and \$400. In 2016 South View donated \$150.00 (*approve donation of \_\_\_\_\_, or accept for information, or some other direction as given by Council*)
  - m) 2017 Municipal Election – Returning Officer, as per the Act the Council needs to appoint a Returning Officer for the upcoming election (*that Wendy Wildman be appointed Returning Officers for the 2017 Municipal Election*)
  - n)
  - o)
  - p)
7. Financial
- a) Accounts Payable – cheques 1004 to 1012 including auto withdrawals totaling \$4,227.02 for February 2017, as well as cheques 1013 to 1023 including auto withdrawals totaling \$25,419.09 for March 2017.
  - b) Income and Expense Statement – for February and March 2017
  - c) Bank Reconciliation – for February and March 2017
  - d) Grant Report – n/a
- p84-85  
p86-99  
p100-113
8. Council Reports
- a) Mayor Benford
  - b) Deputy Mayor Ward
  - c) Deputy Mayor Johnson
9. Chief Administrator's Report
- House of Commons Council Certificates
  - Tax Notices mailed May 12<sup>th</sup>
  - FCSS Funding Darwell Library and School
  - Resident discussion
10. Information and Correspondence
- a) Town of Mayerthorpe – May 19<sup>th</sup>, 2017 letter and certificate of insurance for Community Peace Officer
  - b) Yellowhead Regional Library – May 8<sup>th</sup>, 2017 Executive Committee Highlights.
- p114-115  
p116-117

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| p118     | c) | Fortis Alberta – April 21 <sup>st</sup> , 2017 letter on LED Streetlight Conversion Program                                                                          |
| p119-124 | d) | Protecting Alberta's Water Resources: Updates from the Aquatic Invasive Species Program.                                                                             |
| p125-127 | e) | ASVA – April 28 <sup>th</sup> , 2017 email on meeting with Minister Phillips to discuss mooring policy, abandoned ice fishing huts and ASVA's Lake Stewardship Guide |
| p128     | f) | East End Bus Society – April 12 <sup>th</sup> , 2017 letter thanking the South View for its financial support                                                        |
| p129-134 | g) | East End Bus Society – 2017 Annual Meeting report on 2016 statistics                                                                                                 |
| p135-138 | h) | AUMA – April 13 <sup>th</sup> , 2017 email from President Lisa Holmes on their press release on Municipalities call for measured pace in legalization of marijuana   |
| p139-140 | i) | Darwell Lagoon Commission – April 24 <sup>th</sup> , 2017 letter on the proposed regional discharge line                                                             |
| p141     | j) | Bylaw and Policy Review – April 12 <sup>th</sup> , 2017 email from consultant Erica Thomas                                                                           |
| p142-167 | k) | ASVA – April 10 <sup>th</sup> , 2017 letter and Fire Bylaw Template                                                                                                  |
| p168-198 | l) | AUMA – April 10 <sup>th</sup> , 2017 email and attached analysis on amendments to MGA                                                                                |
| p199     | m) | FCM – May 16 <sup>th</sup> 2017 email thanking South View for its donation to their legal defense fund                                                               |
|          | n) |                                                                                                                                                                      |

11. In Camera Session – n/a

12. Next meeting:

13. Adjournment

### Upcoming Meetings:

- June 3<sup>rd</sup>, 2017 SVLSACE Meeting – 9:00 a.m. (location tbd)
- June 10<sup>th</sup>, 2017 – Nomination Day – 10:00 a.m. to 12:00 noon, Fallis Hall
- June 30<sup>th</sup>, 2017 – Advance Vote – 4:00 p.m. to 8:00 p.m., Fallis Hall
- July 8<sup>th</sup>, 2017 – Election Day – 10:00 a.m. to 7:00 p.m., Fallis Hall