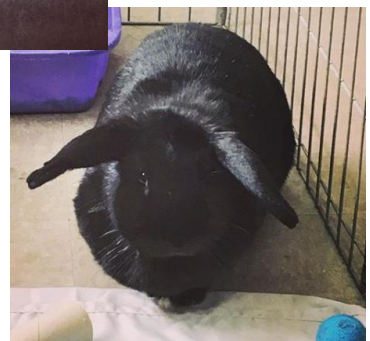
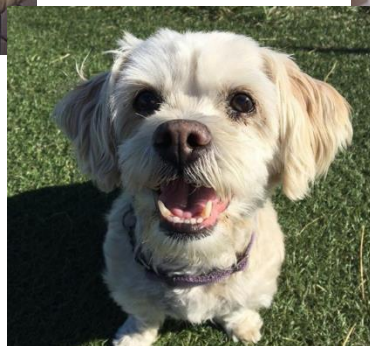




LLOYDMINSTER AND DISTRICT SPCA

2017 ANNUAL REPORT



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MESSAGE FROM OUR LEADERSHIP



Dear Friends of the Lloydminster and District SPCA,

It was another successful year at the Lloydminster and District SPCA. Once again, we had a record breaking adoption year. This year a remarkable 630 animals were adopted to their forever homes.

We continue to implement industry best practices to ensure that the animals at the SPCA receive the best possible care, including the implementation of Capacity to Care and Managed Admission programs. As a result, we have seen a dramatic decline in the number of cases of illnesses, particularly in our cat population.

To help those cats who, due to behaviour issues, would not be eligible for adoption program, we introduced the Barn Buddy Program in May. With the support of Lloydminster Animal Hospital and Southside Veterinarian Services, who provided the free spay and neuter surgeries, we were able to find barn homes for 26 cats.

In 2017, we were also the successful recipients of three PetSmart Charities grants, totaling \$27,000. This money will be used to support our Spay and Neuter program and continue to improve the housing for our cat population. One of the grants will be used to increase the number of animals in our community to receive microchips. We hope, that through this initiative, we will be able to reunite more stray dogs and cats with their families.

This year, we continued to work closely with the various community partners to share the message of compassion and respect for all animals including participating in 'Family Violence Prevention Month'. As part of the "Reach Out. Speak Out" campaign, a dog was introduced to bring awareness that animals are also impacted by family violence. The response was overwhelming and brought attention to an issue that is often forgotten when considering the victims of domestic abuse.

We could not continue to achieve as much without the continued dedication and hard work of our employees, volunteers and members of our community. We are truly fortunate to serve the City of Lloydminster and continue to build relationships that bring animals and people together.

With thanks from the staff and animals,

A handwritten signature in black ink, appearing to read 'Jon Punshon'.

Jon Punshon
Executive Director

OUR VISION

Compassion and respect for all animals

OUR MISSION

Building relationships that bring animals and people together

OUR VALUES

COMPASSION

We inspire care, empathy and understanding

PROFESSIONALISM

We are a team of dedicated individuals who are proud to be of service

TEAMWORK

We foster a network of trust within the community through collaboration and cooperation

INTEGRITY AND HONESTY

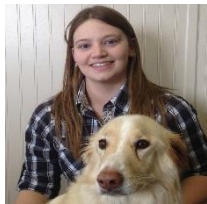
We are accountable, responsible and respectful



OUR TEAM



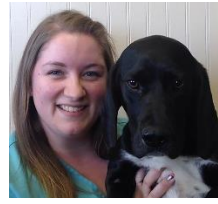
JON PUNSHON
EXECUTIVE DIRECTOR



MORGEN MANNERS
OPERATIONS MANAGER



KANDACE LETKEMAN
COMMUNITY OUTREACH
MANAGER



BECCA LAWRENCE
ANIMAL CARE
ATTENDANT & CSR



COREY POTTER
ANIMAL CARE
ATTENDANT & CSR



ZOE GRAY, RVT
ANIMAL CARE
ATTENDANT & CSR



BIANCA COUTURIER
ANIMAL CARE
ATTENDANT & CSR

OUR BOARD OF DIRECTORS



TAMMY FLATH
PRESIDENT



JAMIE FAAS
TREASURER



DR. BECKY NEWMAN,
DVM
SECRETARY



CAM ANDERSON
DIRECTOR



GLENDA ELKOW
DIRECTOR



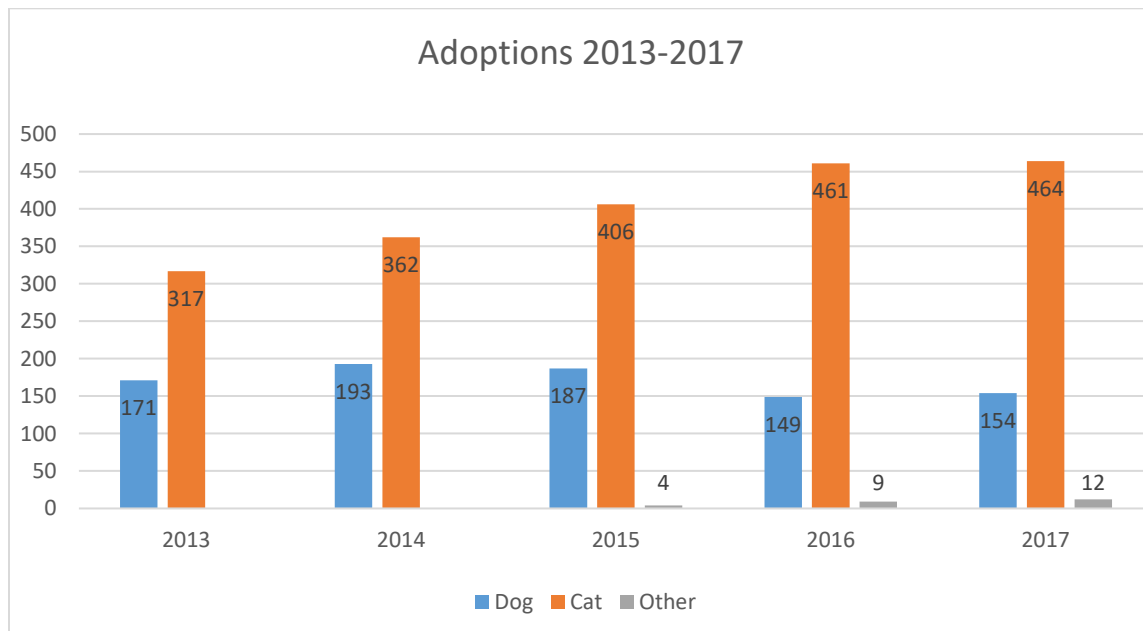
DAN HOBSON
DIRECTOR



ADRIENNE SHAPKA
DIRECTOR

ADOPTION HIGHLIGHTS

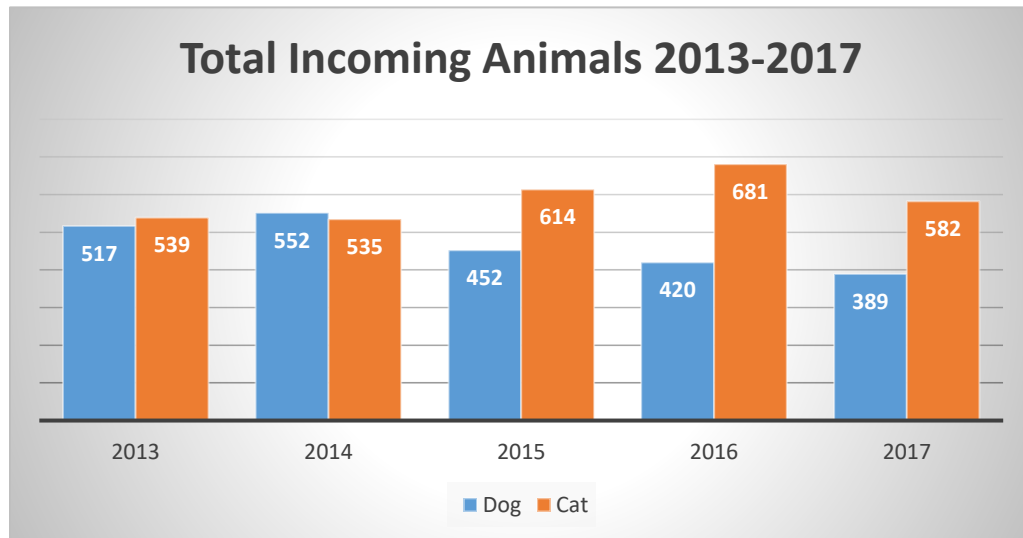
- 630 animals were adopted to their forever homes, a 2% increase compared to 2016, again breaking our adoption record from the years past
- 154 dogs were adopted, this number is relatively close to last years number
- 464 cats were adopted, the most in 8 years
- In five different months we adopted over 50 animals
- We held 4 cat adoption promotional events this year, adopting out 114 cats
- For the second year we participated in a province wide Empty our Shelter adoption weekend with other Saskatchewan Shelters, in this weekend we adopted 55 animals!



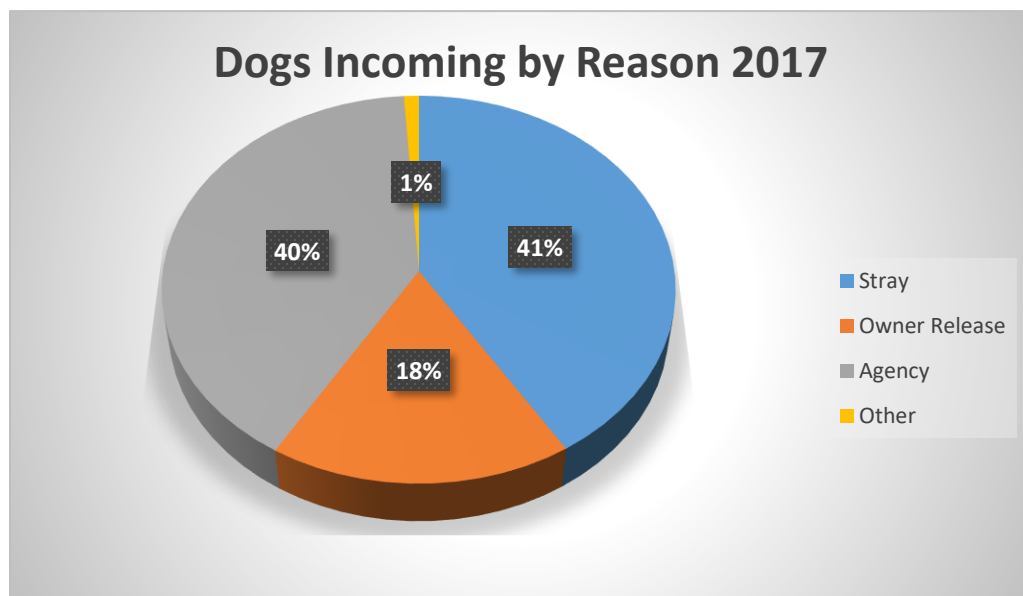
ADMISSION HIGHLIGHTS

- 971 animals were admitted to shelter, a decrease of 157 animals compared to 2016
 - Due in large part to the introduction of Capacity to Care and Managed admissions practices

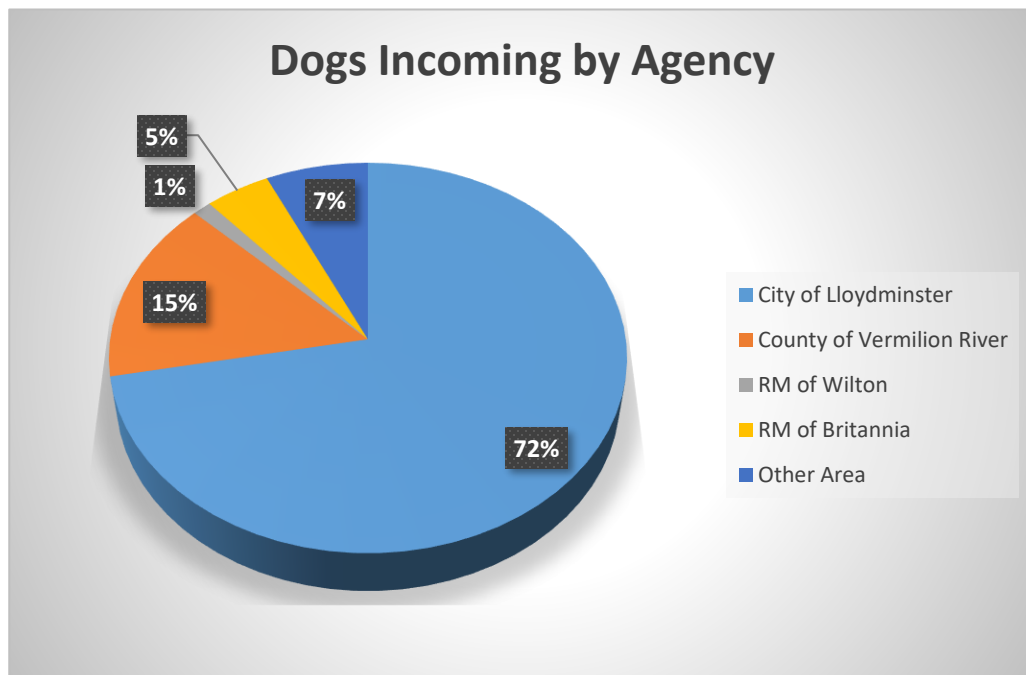
- 546 stray animals admitted compared to 901 admitted in 2016
- 177 animals were surrendered by their owners



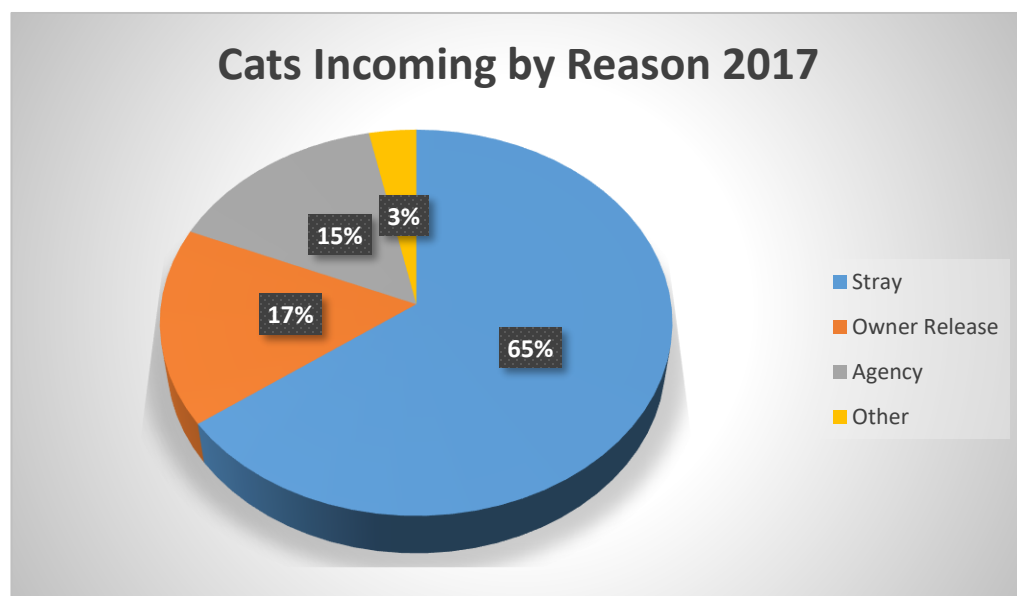
- 160 stray dogs were admitted to the shelter
- 234 animals were impounded by local area by-law enforcement



- 113 dogs were impounded by Lloydminsterer Bylaw Enforcement

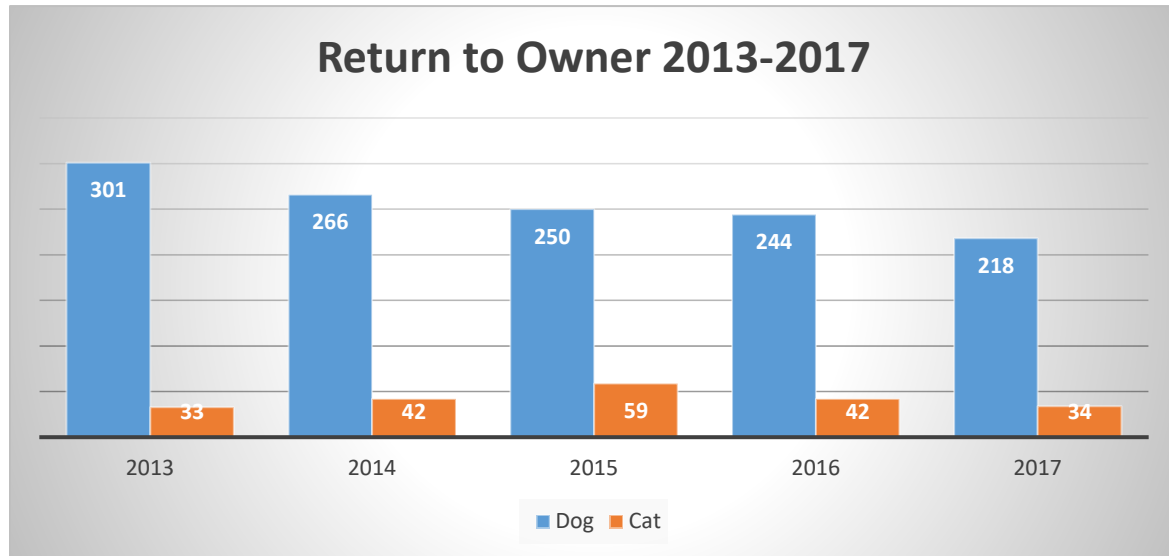


- 378 stray cats were admitted to the shelter
- 53 cats were impounded by Lloydminster Bylaw Enforcement
- 96 were admitted to the shelter by their owner



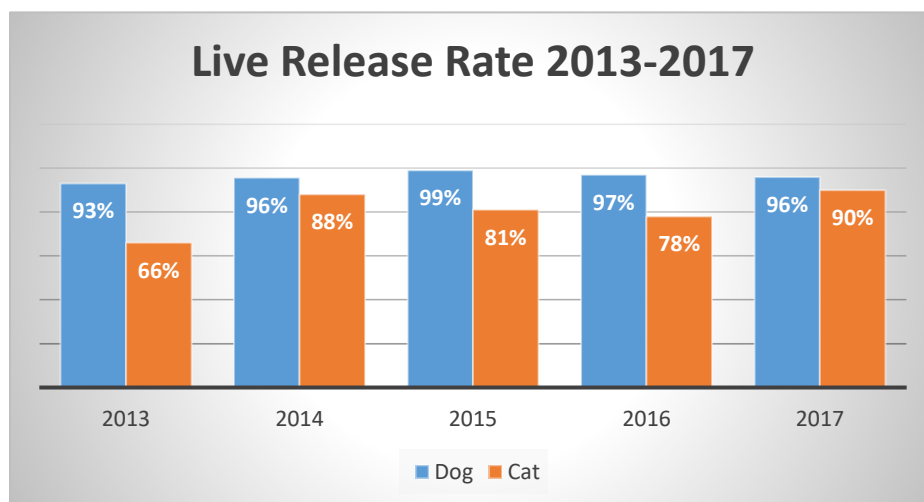
RETURN TO OWNER HIGHLIGHTS

- 218 stray dogs were reunited with their owners, this is almost 70%
- Just 7% of stray cats were reclaimed by their owners
- 666 City of Lloydminster licenses sold in 2017, 197 cat licenses and 469 dog licenses



LIVE RELEASE RATE

- 376 dogs were either adopted, reclaimed or transferred to another animal organization
- 508 cats were either adopted, reclaimed or transferred to another animal organization
- 93% of all animals that were admitted were either adopted, transferred or reclaimed



MEDICAL

- Completed 1 leg amputation, 1 FHO surgery, 1 eye enucleations, 1 toe amputation, 1 entropion surgery and 1 leg pinned, thanks to the generous donations to our Emergency Medical Fund
- 261 spays and 284 neuters were completed at our partnering vet clinics in 2017 for a total of 545 altered animals
- Zoe Gray completed her Registered Veterinarian Technician

COMMUNITY ENGAGEMENT

- Pet First Aid Course
 - Morgen was certified Pet First Aid Instructor with Walks 'n' Wags Pet First Aid
 - Held first class in March 2017
- Held 2nd Annual Microchip your Cat Event in the City of Lloydminster
 - Microchipped approximately 30 cats from the City during the one-week initiative
 - Partnered with the Veterinarian Clinics in Lloydminster to implant microchips
- Introduced Emergency Pet Registry
 - Voluntary registration program for pet owners to list their pet in the event of emergency evacuation like Ft. McMurray were to occur in Lloydminster
 - Partnered with City of Lloydminster and First General Services to produce free 'In Case of Emergency – Pet Inside' decals to be displayed in house around Lloydminster
- Family Violence Prevention Month
 - In partnership with the Interval Homes
 - Introduced dog as part of "Reach Out. Speak Out" Campaign to focus on the connection between animal violence and family violence
- Involved in a variety of community events and initiatives to promote the SPCA and to continue to be involved in the community
 - Boundary Ford Family Day
 - Optimist Club Kid's Day



- StreetFest
- Canada Day at Bud Miller Park
- Colonial Days Parade
- Community Night at the Multiplex

HUMANE EDUCATION

- Monthly visit with Big Brothers Big Sisters Lloydminster and the Lloydminster Youth Centre
- Partnered with St. Joseph's and Jack Kemp School to develop Kid's Animal Clubs at each school
- Hosted shelter tours for various school and community youth groups including:
 - Durness 4H Club
 - Kitscoty Cabin 4 Kids
 - Girl Guides
 - College Park Kindergarten



VOLUNTEER PROGRAM

- Began hosting our monthly Volunteer Orientations at the Lloydminster Golf and Curling Club to accommodate more people
- Becca Lawrence began to host our Volunteer Mentor Sessions and developed new enrichment activities for our volunteers
- Partnered with George Mason University to conduct a volunteer assessment survey, with the result to be used to improve our current volunteer program
- The RBC Lloydminster Team visited the SPCA for the second year and painted our logo on the outside of our building and repainted our walls and shelves



FUNDRAISING

- Raised over \$160,000 through various fundraisers and donations
- Received a donation of \$50,000 from the RJ Nelson Family Foundation
 - \$30,000 for our Spay/Neuter Program
 - \$20,000 for our Barney's Wish Emergency Medical Fund
- Received a donation of \$12,165 from Husky Has Heart Community Initiative program for our Spay and Neuter Program
- Received \$5,000 donation from Boundary Ford
- Over \$1,120 donation from Marsden Jubilee School from their Street Hockey Fundraiser
- Received donations of supplies and services from various businesses and communities including Lakeland College, SaskTel, Tommy Gunn's, Olive & Birch, Integra Engineering, Turtleford Community School and Winston Churchill School

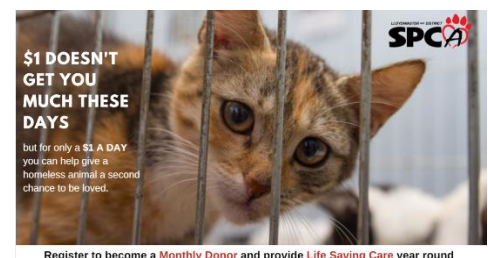


DONOR PROGRAMS

This was the first full year for all our donor programs that were introduced in 2016. All experienced considerable growth, particularly our Monthly Giving and Sponsor Adoption Programs. In October, we updated our website to make it easier to donate to each of these initiatives. As a result, in 2017, we received over \$6,670 in online donations through Canada Helps, an increase of 201% compared to 2016.

MONTHLY GIVING PROGRAM

- For just cents a day, donors provide valuable support to the stray and homeless animals we care for
- Donors choose the amount you would like to contribute monthly



- Donors receive a tax receipt at the end the year for their contribution
- Raised \$9,270 in 2017 and increase of over \$5,645 compared to 2016

BARNEY'S WISH EMERGENCY MEDICAL FUND

- Raised \$22,780 in 2017
- Increase in the number of donors contributing to the program
- In 2017, 4 animals received lifesaving surgery, which was funded by donations from the Emergency Medical Fund



BARNEY'S WISH
 Emergency Medical Fund

GIFTS FOR PAWS

- Donors choose where they would like their donation to go
- Donations to program provide essential services and supplies including spay or neuter surgery and vaccinations
- Received our first donations from this program, raising \$295 for various programs and services



GIFTS FOR PAWS
 Improving Lives, One Gift at a Time

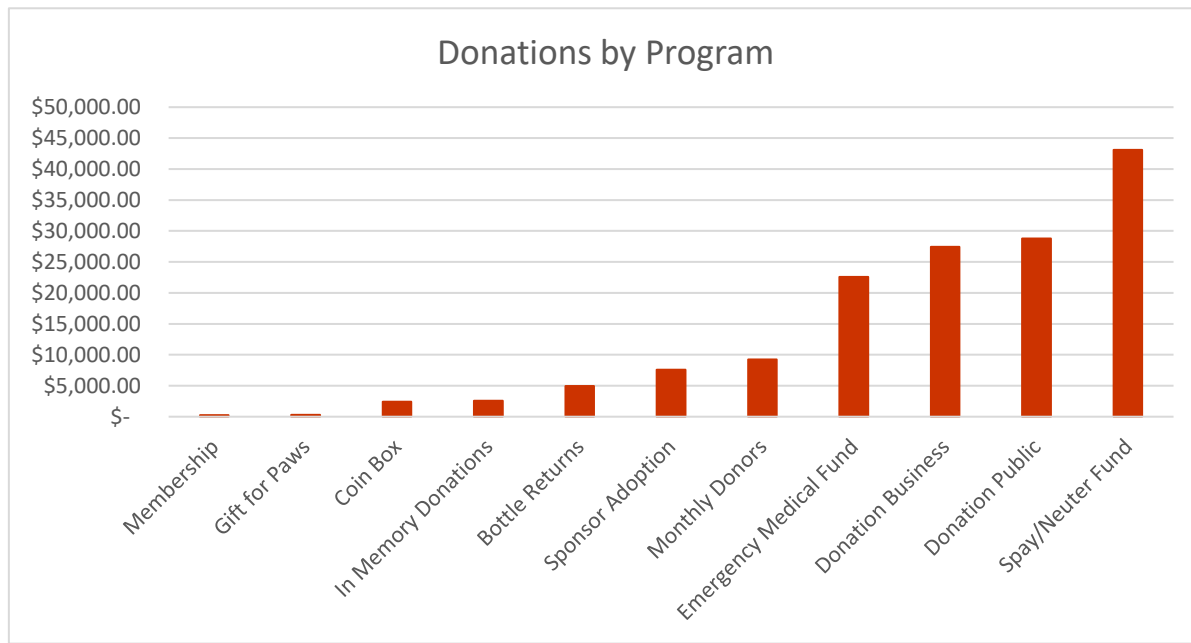
SPONSOR AN ADOPTION PROGRAM

- Introduce in July 2016, as an opportunity for individuals or companies to support the SPCA
- Donors can choose the animal they would like to sponsor
- Donors receive an update informing them when their sponsored animal has been adopted
- 18 Animals had their adoptions sponsored



DONATIONS BY PROGRAM

In 2017, we wanted to record the various ways that donors can contribute to the SPCA. Many of these programs had existed in the past, however the donations were recorded either as business or public donations.



FUNDRAISERS

The Lloydminster and District SPCA host various fundraisers throughout the year including our SPCA Dinner Theatre, which is our largest fundraiser.

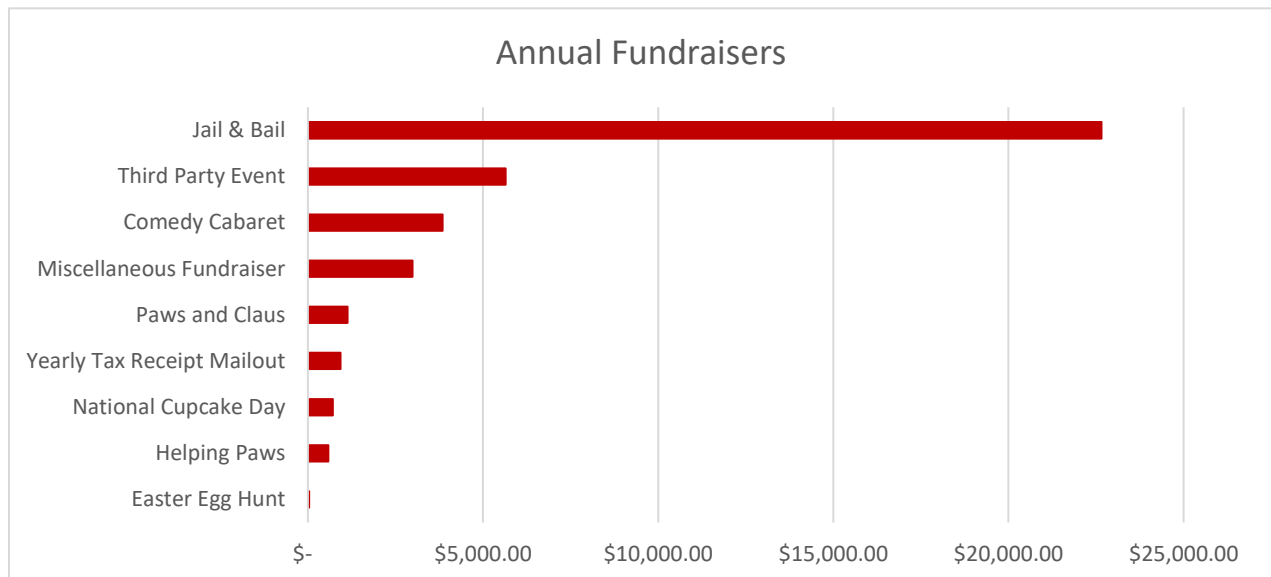
SPCA DINNER THEATRE

- 3 sold out nights and one night over 90% sold
- 3rd most successful Dinner Theatre in 17 years
- Raised \$152,492.07



OTHER FUNDRAISERS

Whether it's our annual Jail and Bail or a third-party event, the SPCA relies on various fundraisers to help raise money to provide the essential supplies and services to the stray and homeless animals. Here are just a few of the fundraisers held in 2017.



JAIL AND BAIL

- 27 inmates from various businesses in Lloydminster
- Meals donated by Lloydminster Co-op, Canadian Brewhouse and TJ's Pizza
- Raised \$22,652.60



COMEDY CABARET

- Held May 5 at the Civic Centre
- Slight increase in admission price and tickets included food
- Raised \$3,842.57



MISCELLANEOUS FUNDRAISERS

- Valentine's Day Photos at PetValu
- National Cupcake Day
- Easter Egg Hunt for Dogs
- Cat Yoga in partnership with Nevermind Wellness at Vivid Hair Salon
- Helping Paws Campaign
- Pet Pictures with Santa



COMMUNICATIONS

The Lloydminster and District SPCA continues to work very closely with the local media to promote the message of compassion and respect for all animals. Here are just a few of the highlights from 2017:

- Continue to host our weekly Pet Project segment on NewCap News and Real Country
- Pet of the Week included in the Lloydminster Source, Meridian Booster, Vermilion Voice and St. Walburg Gazette
- 23 feature news stories on NewCap News
- 8 featured new stories on mylloydminsternow.com
- 7 feature stories in the Meridian Booster
- 2 feature stories in the Lloydminster Source
- 2 feature stories in the Vermilion Voice
- Participated in live segment 'The 12 Strays of Christmas' on NewCap News 5 pm & 6 pm broadcasts during the first week of December
- On air interviews with Goat FM to promote our Comedy Cabaret and Dinner Theatre



Our social media also plays an important role in reaching a larger audience. By the end of 2017, we had over 4,800 followers on Facebook, over 1,650 followers on Twitter and nearly 1,000 followers on Instagram.

OTHER HIGHLIGHTS AND SUCCESSES

- In our second year in the shelter privilege program with Royal Canin
 - Earn points that go towards free food for the animals in our care
 - This year we have received a total of 1006lbs
- *January 2017* – Executive Director attended Saskatchewan Ministry of Agriculture stakeholders meeting to provide recommendations for a revised Animal Protection Act
- *February 2017* – Executive Director and Operations Manager Attended the Saskatchewan Federation of Humane Societies Conference in Regina
 - Topics included fundraising fundamentals, shelter medicine and gold standards for shelters, as well as navigating social media
- *March 2017* – Completed addition of portal holes to our cat kennels, doubling the size of all our cat kennels, increasing the comfort level for the cats in our care
 - Received a \$2000 grant from PetSmart Charities to purchase portal hole covers to be installed by end of April 2018
- *April 2017* – Executive Director attended Canadian Federation of Humane Societies National Conference in Ottawa.
 - Topics included the evolution of sheltering in Canada, leadership development and emergency preparedness
- *May 2017* - Implemented a new program for unsocial and feral cats, the Barn Buddy Program
 - Sponsored by the Lloydminster Animal Hospital/Southside Veterinary clinic
 - Enable us to alter these cats and place them into barn or shop settings.
 - Gives cats placed in program a second chance at life rather than being euthanized, while reducing cat overpopulation



- *August 2017* – Converted three of our dog kennels to cat condos to provide more room for cats to enjoy
- *September 2017* – Executive Director attended Bordering on Disaster Conference
 - Including a presentation by Terra Johnston, Executive Director of the Alberta SPCA on the animal evacuation during the Ft. McMurray Fires in 2016
- *October – November 2017* – Board of Directors, with assistance from Robin Acton and Glenys Reeves, developed a new strategic plan
- Throughout 2017, our partnership with Pet Safekeeping program that works with local victim services, we provide temporary housing for 4 pets of those in need

2018 BUDGET

Operations Revenue	
Fines	
RM of Wilton	\$ 200.00
RM of Britannia	\$ 575.00
City of Lloydminster	\$ 5,939.00
Village of Dewberry	\$ -
CVR	\$ 1,525.00
Subtotal Fines	\$ 8,239.00
Licenses	
City of Lloydminster	
Altered Adult	\$ 9,250.00
Senior/Youth	\$ 3,239.99
Intact Adult	\$ 3,340.00
Replacement	\$ 150.00
CVR	\$ -
License	\$ 937.49
Replacement	\$ 6.25
Subtotal Licenses	\$ 16,923.73
Service Agreement	
Fee for Service	
Other Communities	\$ 16,559.99
City of Lloydminster	\$ 43,750.01
Subtotal Service Agreement	\$ 60,310.00
Boarding	
Boarding Fee Cat	\$ 120.00
Boarding Fee Dog	\$ 840.00
Boarding Fee Rabbit	\$ 60.00
Subtotal Boarding	\$ 1,020.00
Adoptions	
Adult Dog	\$ 19,582.50
Adult Cat	\$ 14,757.50
Senior Dog	\$ 500.00
Senior Cat	\$ 200.00
Pup 4-6 months	\$ 5,450.00
Kitten 4-6 months	\$ 11,625.00
Pup 2-4 months	\$ 8,100.00
Kitten 2-4 months	\$ 20,350.00
Rabbit	\$ 350.00
Other	\$ 75.00
Subtotal Adoptions	\$ 80,990.00

Owner Admission	
Dog/Cat Regular	\$ 3,950.00
Dog/Cat Special Needs	\$ 2,400.00
Pup/Kitten 3-6 months	\$ 375.00
Pup/Kitten 2-3 months	\$ 300.00
Pup/Kitten under 2 months	\$ -
Rabbit	\$ 325.00
Other	\$ 25.00
Subtotal Owner Admission Revenue	\$ 7,375.00
Other	
City of Lloydminster Third Party Funding	\$ 50,000.00
Grants	0
Merchandise	\$ 871.79
Microchips	\$ 762.30
Vaccinations	\$ 470.00
Additional Medical	\$ 268.72
Cat Trap Rental	\$ 64.00
Programs & Services (i.e. First Aid)	\$ 316.60
Bequests	\$ -
Miscellaneous Revenue	\$ 6,108.14
Building Fund	\$ 3,950.00
Subtotal Other	\$ 62,811.55
Fundraising Revenue	
Dinner Theatre	\$ 190,251.00
Comedy Cabaret	\$ -
Casino	\$ 20,000.00
Hogs for Dogs	\$ -
Coin Box	\$ 2,445.69
Donation Public	\$ 28,801.91
Donation Business	\$ 27,459.77
Emergency Medical Fund	\$ 22,580.00
In Memory Donations	\$ 2,560.50
Sponsor Adoption	\$ 7,600.00
Membership	\$ 250.00
Bottle Returns	\$ 4,941.65
Spay/Neuter Fund	\$ 43,111.90
Monthly Donors	\$ 9,060.00
Gift for Paws	\$ 295.00
Miscellaneous Fundraiser	\$ 2,983.83
Paws and Claus	\$ 1,131.00
National Cupcake Day	\$ 713.71

Easter Egg Hunt	\$ 40.00
Helping Paws	\$ 583.50
Jail & Bail	\$ 22,652.60
Yearly Tax Receipt Mailout	\$ 930.00
Third Party Event	\$ 5,645.81
Subtotal Fundraising Revenue	\$ 394,037.87
Total Revenue	\$ 631,707.15

Expenses	YTD Budget
Employee Wages & Benefits	
Wages	\$ 323,511.83
EI Benefits	\$ 6,979.17
CPP Benefits	\$ 13,823.99
Heath Benefits	\$ 8,528.06
WCB Expense	\$ 2,679.96
Subtotal Employee Expenses	\$ 355,523.01
Medical Expenses	
Spay Neuter Fees	\$ 50,644.80
Microchips	\$ 5,800.00
Veterinary Fees	\$ 46,270.23
Vaccines	\$ 6,740.36
Subtotal Veterinarian Expenses	\$ 109,455.39
Fundraising Expenses	
Helping Paws	\$ -
Yearly Tax Receipt Mailout	\$ -
Miscellaneous Fundraiser	\$ 710.83
Paws and Claus	\$ -
Jail & Bail	\$ -
Casino	\$ 2,540.83
Subtotal Fundraising Expenses	\$ 3,251.66
Event Expenses	
Dinner Theatre	\$ 45,653.82
Comedy Cabaret	\$ -
Hogs for Dogs	\$ -
Subtotal Event Expenses	\$ 45,653.82
Animal Care Expenses	
Cleaning Supplies	\$ 4,668.87
Shelter Equipment	\$ 839.87
Pet Food	\$ 12,412.63
Shelter Supplies	\$ 5,024.89
Subtotal Animal Care Expenses	\$ 22,946.26
Building Expenses	
Shelter Maintenance	\$ 2,054.85
Gas/Propane	\$ 4,005.26
Electricity	\$ 5,165.88
Security Monitoring	\$ 278.55
Lease & Taxes	\$ 13,300.00
Subtotal Building Expenses	\$ 24,804.54

Training & Travel	
Safety & Training	\$ 2,324.96
Travel & Accommodation	\$ 1,413.57
Fuel & Mileage	\$ 1,562.71
Automotive Repairs & Maintenance	\$ 62.63
Subtotal Training & Travel	\$ 5,363.87
Office Expenses	
Telephone	\$ 2,696.21
Office Equipment/Supplies	\$ 3,535.36
Freight & Postage	\$ 926.36
Computer Maintenance	\$ 148.66
Web Hosting/Email Services	\$ 2,739.78
Online Fees	\$ 623.15
Subtotal Office Expenses	\$ 10,669.52
Bank Fees	
Bank Charges & Interest	\$ 628.26
Visa/MC/Debit Machine	\$ 1,962.93
Subtotal Bank Fees	\$ 2,591.19
Professional Fees & Services	
Insurance	\$ 5,756.02
Accounting & Legal	\$ 22,950.22
Licenses & Fees	\$ 861.58
Subtotal Professional Fees	\$ 29,567.82
Misc	
Store Merchandise	\$ -
Volunteer Appreciation	\$ 310.80
Miscellaneous Expenses	\$ 7,203.52
Advertising & Promotion	\$ 1,484.83
Subtotal Misc.	\$ 8,999.15
Total Monthly Expenses	\$ 618,826.23

ANNUAL GENERAL MEETING AGENDA

LLOYDMINSTER & DISTRICT SPCA

ANNUAL GENERAL BOARD MEETING

7 pm – Tuesday, March 27, 2018
Lloydminster Golf and Curling Club

AGENDA

Call to Order at:

1. Introduction of the Board of Directors
2. Amendments to Agenda –
3. Approval of Agenda –
4. Amendments to the Minutes of the 2017 Annual General Meeting –
5. Approval of Minutes of the 2017 Annual General Meeting –
6. Auditor's Report -
7. Presentation of Annual Report -
8. Annual Budget –
9. 2017 Volunteer Recognition Award -
10. 2017 Business Recognition Award –
11. 2017 Board Member Service Awards –
12. 2017 Staff Service Awards –
13. Appointment of Auditors -
14. Nominations to the Board of Directors for 2018 -

Next Meeting: (to be determined)

Meeting adjourned at:

2017 ANNUAL GENERAL MEETING MINUTES

LLOYDMINSTER & DISTRICT SPCA

ANNUAL GENERAL BOARD MEETING

Tuesday, March 28, 2017

AGENDA

Call to Order at 7:01pm

In attendance: Jon P, Glenda, Tammy, Jamie F, Becky, Cam, Dan and Jamie O.

1. Amendments to Agenda – None
2. Approval of Agenda – Becky motioned, carried
3. Amendments to the Minutes of the last meeting – None
4. Approval of Minutes of last meeting – Jon V. motioned, carried
5. Auditor's Report – as presented by Mike from MNP. Becky made a motion to accept the auditor's report as presented, carried
6. Appointment of Auditor – Dan made a motion that we continue to use MNP as our auditor, carried
7. Correspondence – None
8. Shelter Reports:
 - a. Executive Director - As presented.
 - b. Operations Report – As presented.
 - c. Treasurer's Report – As presented.
9. Annual's Report – As presented, Jon V. made a motion to approve the budget as presented, carried.
10. Volunteer Recognition – Jon made a presentation of a plaque to Phil for all of his hard work at the shelter.
11. Business Recognition – Jon also had a plaque for Rick Dyck from MR Pets who was unable to attend the meeting.
12. Nominations to the Board of Directors for 2017 – Jamie F. made a motion that we nominate Adriene Shapka to the Board of Directors, carried

Meeting was adjourned at 8:03pm

Next Meeting: Tuesday, April 18, 2017