

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

_____ 20 _____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

January 7, ~~2016~~ 2017

Chairman Fredrick Houston called the January 7, 2016 regular meeting of the Ellsworth Trustees to order at 9:40 am. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman William Spellman – present, Chairman Fredrick Houston – present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, and Asst. Fire Chief and EMS Director Brian O'Neil. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the December 14, 2016 regular Trustee meeting. No one in attendance requested that the minutes be read. Trustee Spellman made a motion to accept the minutes from the December 14th regular meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso predicated his report by advising all that since year-end fiscal activities have not been completed, the December report is subject to minor changes. He then reported December receipts were \$14,289.25. The month's expenditures were \$31,147.65. Extra-ordinary events included payment of the 2017 Ohio BWC premiums in total in the amount of \$9,250.02. For the twelve months ending December 31, 2016, total receipts were \$445,851.90 and total expenditures were \$465,345.85. The Township will be refunded 2% by making payment in full prior to January 3, 2017. The fund balance as of December 31, 2016 was \$796,460.95 minus the outstanding SIB loan of \$157,327.00 and \$15,721.05 encumbered as of 12/31/2016 for a net unencumbered fund balance of \$623,412.90. He also noted that for 2016, the Township had a fund balance reduction of \$19,493.95 from January 1, 2016. Mr. DeCenso then advised the Board of that he had received a donation from the Coffee for a Cause group of \$507.57 towards any new carpeting in the hall. Mr. DeCenso then advised the Board that he has received an invoice from Knox Energy for the balance of the tie-in for the Town Hall and will hold off payment until the line is installed. He then advised the Board of need to schedule a Budget Workshop in the near future. The Board discussed the need to also hold a Public Hearing to review a zoning change recommendation. After further discussion, Trustee Toman made a motion to schedule a Public Hearing at 6:00 pm on January 16, 2017 regarding a Zoning Commission change recommendation for 11737 Akron-Canfield Rd. to be immediately followed by a Special Budget Meeting with a workshop format. Trustee Spellman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then advised the Board that the erection of the new electronic sign has cost \$271.42 over the originally approved amount, due to unforeseen brackets and welding that was needed. Trustee Spellman made a motion to approve an additional \$500.00 towards the cost of the Admin/Fire Building sign. Trustee Toman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that he had met with Jensen Lock Co. to discuss changing lock vendors. Also that Allied Lock did send a technician to review what was remaining to finish from the original job order they had received. Mr. Stroney will continue to attempt to get Allied Lock to complete their work before any further discussions to change vendors. He also reported that the A/C electrical has been completed for the EMS room and that he was also able to perform an emergency repair to the boiler room circulating pump with the help of Berger Electric. Mr. Stroney has obtained additional quotes for the Hall and Sheriff's office carpeting to be reviewed and reiterated the generous donation from the Coffee for a Cause group. He then introduced Gene Marra from Casual Carpets who explained his quotations for stain resistant, USA made carpet material and options for installation. There was much discussion regarding variables of in-house installation and/or contracted installation. The Board requested that Mr. Marra rework his numbers with the in-house participation and the Board will consider his quote later in the meeting.

ZONING REPORT: Zoning Inspector Sarna advised the Board that since his last report, he had received an application for a commercial sign. That will be reviewed at the next Zoning Commission meeting. There will be a Zoning Board of Appeals hearing on January 9th to review a variance request for a home site on 12866 Leffingwell Rd. He reported that he had attended both the Zoning Commission hearing and the Mahoning County Planning Committee regarding the requested zoning change on 11737 W Akron Canfield Rd. Both Boards recommended the requested change. He also reported a complaint about the brightness of the new electronic sign. Trustee Toman responded that he has discussed this with the complainant and that the Township was still learning how to dim the lighting during evening hours. Mr. Sarna then advised the Board that he has received a letter of complaint regarding alleged zoning violations on a Diehl Lake property. He then requested allowance from the Board to discuss the letter with outside legal council. Trustee Spellman made a motion to retain legal council regarding a letter complaint received on Diehl Lake property alleged zoning violations. Trustee Toman seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported one structure fire, one service call, and six motor vehicle accidents. There were fourteen EMS calls and ten transports. The chief requested funds for six members to attend the Mahoning County Fire Chief's annual Symposium at \$255 total and also \$419.99 to replace K12 Ventilation saw blade. He also presented a probationary firefighter application from Jillian Blair. Trustee Toman made a motion to approve

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Regular Trustee Meeting January 7, 2017 Continued

\$674.99 for requested classes and equipment and to approve Jillian Blair as a probationary firefighter. Trustee Spellman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Assistant Chief and EMS Director Brian O'Neill requested \$1,360.00 to renew chart software support with PennCare and to renew PO Box 156 for one year at a cost of \$52.00. Trustee Spellman made a motion to approve \$1,360.00 for EMS expenditures. Trustee Toman seconded the motion. The roll call vote was all in favor. Chief O'Neil advised the Board that the annual Ohio Pharmacy Board renewal will be due soon.

At that time Mr. Marra returned to the meeting and advised the Board that his new quote excludes the old carpet renewal and the base installation. Therefore, his original quote of \$6,835.00 can be reduced to \$5,894.22. Trustee Spellman made a motion to approve up to \$6,000.00 to re-carpet the Admin/Fire hall and the Sheriff's office with carpet tiles by Casual Carpets. Trustee Toman seconded the motion. The roll call vote was all in favor. The Board thanked Mr. Stroney and Mr. Marra for their efforts. Trustee Spellman made a motion to accept the \$507.57 donation from the Coffee for a Cause group to be used towards the carpet project. Trustee Toman seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

Trustee Spellman reminded the Board that the Township needs to submit an inventory to the Mahoning County Engineer and that the required annual meeting with the Engineer's office should be scheduled soon. He also reported that funding will soon be made available from the Land Bank for property demolitions in the Township.

Trustee Toman reported that there are now 767 members of the Crime Watch. He also met with two applicants for temporary work supplied through the Mahoning County Job and Family Services. However, shortly after the interviews, both applicants obtained jobs elsewhere.

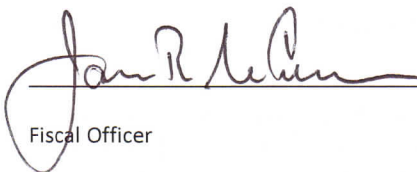
The Board then discussed the success of the Wreaths across America ceremony recently held at the Ellsworth Cemetery. Trustee Spellman made a motion to acknowledge the request of Fred Shrock to thank and recognize Ohio Representative John Bocchieri, the Ellsworth Trustees, their wives, the Ellsworth Maintenance Department, the Boy Scouts, the Western Reserve Band, VFW Post 9571 and the public for the success of the Wreaths across America ceremony here at Ellsworth Cemetery. Trustee Toman seconded the motion. The roll call vote was all in favor.


NEW BUSINESS:

The Board discussed the continuing need for members on both the Zoning Commission and the Zoning Board of Appeals.

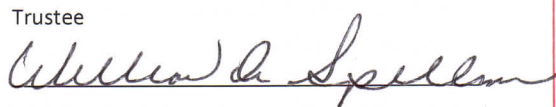
Trustee Toman made a motion to change the next regular meeting date to Tuesday, February 7, 2017 at 7:00 pm with required notices. Trustee Spellman seconded the motion. The roll call vote was all in favor.

At 11:40 am Trustee Spellman made a motion to adjourn the meeting. Trustee Toman seconded the motion. The vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee