

**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

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**CALL TO ORDER:** Council Chairwoman Randi DeSoto called the Regular Council meeting of Saturday, September 15, 2018 to order at 8:00 am.

**ROLL CALL:** Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace, present, Council Member Phillip Frank, present and Council Member Steven Crane, present

**STAFF:** Finance Director, Linda Quinn; Tribal Coordinator, Donna Komar; Natural Resources Director, Rachael Youmans, and Contractor, Anne Macko

**GUESTS:** William Cowan, Tribal Member and Melissa Eller, Tribal Member

## **REPORTS**

### **Council Reports**

**Chairwoman Randi DeSoto** reported that she has been busy with email and texts as usual. She called ITCN about their Native Work First program and their child care program CCDF. There has been Tribal Members asking about these programs. She will be attending the ITCN meeting September 20, 2018 to discuss the roles and services available for the Tribes. At the meeting last month she learned there was money set aside for Summit Lake for an opiate program.

She attended the meeting on Wednesday, September 5, 2018 to open the water bids, review the signs and pass resolutions. The IT contract was also reviewed and the status is still unknown.

Ms. DeSoto also had meetings with the directors for updates. There will be an audit exit meeting on Wednesday, September 19, 2018. There was only one finding.

The Chairwoman received a letter for an incarcerated member. She will review it and respond. She made two Tribal IDs; one for a member in Washington and one for a member in Carson City, Nevada. The ID printer is not working properly. She asked Ms. Komar to look into updating and training on the Prodegy program. There is need to create a form to facilitate obtaining member information, a survey. It is good to see the Tribal members and interact. They asked some good questions regarding the EPA and the Great Basin Land and Water Buy Back program. She funneled the questions onto Great Basin Land and Water, especially Aaron, Rob Scanland and now Kevin. They are good with answering questions. She talked to Aaron about a specific case they are concluding and the meeting with Mr. Scanland and Kevin.

She is having trouble with the Tribal phone. She cannot hear people, although they can hear her, unless the speaker phone is on.



**Summit Lake Paiute Tribe  
Regular Council Meeting  
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Primary Administrative Office, Sparks, Nevada**

---

There was another enrollment item. Ms. DeSoto received an email stating that they had questions on Enrollment asking why babies were being enrolled and should Enrollment be closed, and what is happening. Ms. DeSoto is not really sure what they want because it was anonymous with no way to respond.

Mr. Cowan was glad that the Council is participating with ITCN. Ms. DeSoto discussed what occurred at the last ITCN meeting. Mr. Cowan suggested introducing that there is a need for Elder Care, nursing homes/convalescence in Indian country. Ms. DeSoto asked if the Council had any issues or ideas for the ITCN.

**Vice-Chairwoman Nedra Crane** made herself available. She has virus issues with her phone. She is interested in any training, bid openings, and so forth.

**Secretary/Treasurer Eugene Mace** reported he attended the September 5, 2018 special meeting. He also was at the meet-and-greet meeting with Sherry Rupert. She mentioned the American Indian Achievement Dinner in November. She also discussed Veteran Advocates for the Tribes. Mr. Mace signed checks. Ms. Komar mentioned that on October 20-22, 2018 there will be training for Veteran Advocates in Elko, Nevada.

**Council Member Phillip Frank** attended the meeting with Sherry Rupert. He found it very interesting. There was also a woman, Anna Camp, from the museum there who was interested in Soldier Meadows and wrote her thesis on it regarding input on handling remains and tightening up the rules.

**Council Member Steve Crane** had nothing to report.

### **Staff Reports**

#### **Natural Resources Department (NRD) Report by Natural Resources Director Rachael Youmans**

Ms. Youmans passed out her report and said she was keeping busy. After the September 5, 2018 meeting the new Reservation signs were ordered and should be installed before the grant deadline so NRD was able to spend the grant money.

#### **Highlights:**

A couple of staff members did a sage grouse capture for adult sage grouse to place transmitters for tracking. There was one adult and four juvenile birds. The transmitter gives GPS location several times a day to track the bird's movements.

The grader was delivered on September 11, 2018. The seller also bought the old grader for \$1000 and hauled it away at the same time so there were no transportation fees to



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

remove the old grader. This was a perfect opportunity. Ms. Youmans recommends using the \$1000 to reduce the purchase cost of the new grader or put into the general fund. She asked what the Council prefers. Ms. Quinn recommends using it as a reduction to the grader cost from Fund 120.

There was a delivery of gravel to stockpile in the compound.

On October 1, 2018 EPA money will be available. The Clean Water Act Section 319 Nonpoint Source Pollution Base grant and Section 106 Water Quality Monitoring grant will be reinstated.

#### Discussion Topics

Innovative Hydrology Quote: Ms. Youmans wants to gather real-time data for Hydrologic (water) items and wants to network them. She has a quote for the network implementation for \$27,523.51 which is planned to use funds 1210 and 1211.

**MOTION: Vice-Chairwoman Nedra Crane moved to introduce and approve the Quote from Innovation Hydrology for \$27,523.51 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 8:43 am.**

Endangered Species Act Changes comment letter: Federal notices on the changes in the Endangered Species Act have been posted in the Federal Register. Some of the changes are alarming in the Environmental aspect, for example, climate change protections and consideration of economic development. Ms. Youmans has written some comments and presented a draft on the Federal Register Notices. She asked the Council to contact her with any comments the following week.

Heavy Equipment Shed Construction Update: In the last few weeks things have happened. They received the approval of the grant modification on September 7, 2018. There were no bids for the foundation work received at the prescribed time. Ms. Youmans contacted Hunewell Construction in Winnemucca directly as per the Procurement Policy this is allowable if no bids are received during the bid solicitation period. They quoted \$54,376 installed. There was an additional quote of \$4000 for rebar. The specifications already call for a wire mesh. The budget was \$51,000. The quote is a little over budget. If approved they can pour the foundation in early October. There is an electric line under the proposed site. An electrician looked it over and suggested abandoning this line and putting in a new line. Ms. Youmans discussed the advantages of putting in a new line. It makes sense and improves the electric grid. The electrician is available in October. She should have a quote September 17, 2018.

They received the building drawings on August 23, 2018 and they expire at the end of the



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

year. The total cost of the structure delivered and constructed is around \$63,000. The original budget for a building and concrete was \$50,000. There was a budget modification approved for a total of almost \$86,000 for building and concrete. Once the order is placed it will take four to six weeks. The earliest would be the end of October. There is no concern about freezing ground to construct the building. If the permission is granted to proceed, it is possible to do it this year. This is Fund 120 which paid for the grader and also to pay for the building and other heavy equipment. Budgeted \$86,000 for the equipment shed. Now it looks like it will cost \$125,000 which includes the concrete, building and electric. This is a difference of \$39,810. To make up the difference within the grant, since they used \$31,000 (with \$1000 for old grader) of the \$40,000 budgets so there is \$9,000 which can be used toward the building. They would need to move \$31,000 from elsewhere in the grant. There is \$75,000 in the budget to purchase additional equipment. If they only purchase a replacement backhoe and pay for the equipment shed they can use the grant money.

Ms. Quinn feels another modification is required for a change over 10% to repurpose the money but not ask for more money. The discussion was about the time it takes to get an approved modification. Ms. Youmans would like to move \$31,000 from the equipment line item to the Building line item.

Mr. Cowan commented that the original grant is seven years old as a need for road maintenance. It was intended to maintain the roads and keep them open. There has been a big change in the economy and pricing. He feels it is a good investment. It is justified to meet the transportation needs. The BIA should be contacted to support this. He asked if the Tribe can put some money into it since it is an investment for the Tribe. He wondered if there was another source of money. He can think of one, the Fisheries. There is potentially \$50,000 to \$60,000 in there. He feels that it would be supported.

Mr. Crane feels that it needs to be done to protect the equipment and worry about juggling the money later.

Ms. Youmans would need a motion to approve going ahead. She has a resolution for the concrete work.

There was a discussion on the budget for purposes of moving funds for the shed. Ms. Quinn felt the Fisheries suggestion was a good one and there is discretionary money of \$14,000 in Ruby Pipeline. Taking money from Consolidated is not recommended. If the \$14,000 from Ruby Pipeline is moved, it would bring the difference under the 10% and would no longer require modification approval. This would not cause any delays. This looks good.

The Council decided that they would like the rebar and negotiate for a discount.

**MOTION: Vice-Chairwoman Nedra Crane moved to introduce and approve**



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

**SL-20-2018 Approval of Contractor for Concrete Services with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-20-2018 was enacted at 9:36 am.**

The Council clarified that Ms. Youmans could move forward and to discuss the funding modifications with the BIA and that the Ruby Pipeline money would be available to either add to the building or to use later to add to an equipment purchase.

Disposal of Old Equipment: Tabled

Great Basin Land and Water Modification: Currently this grant is being used to purchase land. At this point the four watershed parcels and Soldier Meadows have no willing seller. Aaron would like to contact Mr. Barta one more time. Mr. Cowan explained the timeline of the action plan of the grant. He feels that there should be one more attempt to buy Soldier Meadows and the four parcels. He suggested an option for a partnership to use the cattle as tool to manage the lands against fire. The Tribe could pay for the land with a five or ten year lease for grazing. The Tribe can learn livestock management. It could be a win/win situation. They should work together with an assertive action plan. His opinion is that the land is a priority. Ms. DeSoto would like a last trip to meet with Mr. Barta.

Mr. Mace commented that he had talked to Mr. Scandland regarding this and the Mr. Scandland said he tried to talk to Mr. Barta. Ms. Youmans said she is out of time to prepare an option to modify the grant to be used for other than land purchasing. To change or do a modification with the BOR is a lengthy process. It takes months to pass then enough time has to be left to implement the new projects passed. The current end of the grant is September 30, 2019. The Tribe is in risk of losing the money.

Mr. Cowan brought up the Forestland Account. It appears that the BOR contract representative is not in support of this Account. They feel Summit Lake does not fit the description of forest. The Tribe needs to go higher in the BOR. A modification can possibly bring a one year extension.

Ms. DeSoto says Aaron wants to do one more attempt to talk to Mr. Barta.

Ms. Crane agrees to have one more attempt, and then go to plan B with the modification for conservation actions.

Ms. DeSoto asked the Council and they agree to make one more attempt to reach Mr. Barta and if it is not successful to go to the conservation action plan. Ms. Youmans needs a decision soon.

Chairwoman DeSoto called for a ten minute break at 10:27 am and Ms. Eller left the meeting.



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

Break concluded at 10:37 am.

Lower Mahogany Creek: Ms. Youmans presented a slideshow on Mahogany Creek with a timeline of geomorphic issues and restoration actions. In 2016 Reed Canary grass was found. In the Spring and Summer of 2018 actions for fortification of Mahogany Creek and removing canary grass were taken. Ms. Youmans wants to present suggested actions at the October General Meeting. The grant ends on September 2019. She is looking for an extension but can implement some activities in 2018. She is introducing this to the Council to discuss in October.

Mr. Cowan says it is becoming an urgent matter. The Council should be on-site to see the situation. He is also a firm believer in climate change which is causing problems now. There is a need to start the process of fixing the ecological problem, to move forward.

Ms. Crane said she would read through the material. Mr. Cowan recommended two hours for the site inspection and left the meeting at 10:56 am.

Grader: The Consensus of the Council is to put the \$1000 from the purchase of the old grader back into Fund 120.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 15 minutes for Personnel. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 11:00 am.**

The Council returned from Executive Session at 11:15 am.

The Natural Resources Department report concluded at 11:22 am.

**Financial Report by Ms. Linda Quinn, Finance Director**

UPDATE

- We received the reimbursement check for the vehicle accident (GSA truck) in the amount of \$14,859.44 minus the \$1,000 deductible. Funds were credited to GL codes used for payment previously made to GSA.
- Credit cards have arrived for Randi, Nedra, Philip, and Steven. Credit Card Policy was reviewed with Council. They have all been activated and are ready to go.
- The HUD Housing Assistance Request was assigned to NAIC by HUD. We should hear from Bill Nibbelink soon.

**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

- The required letter designating a Point Of Contact by Council for the System for Award Management (SAM) was sent 8/27/18, authorizing the Finance Director as the Point of Contact.
- Insurance policies renewal contract signed by the Chairwoman from Arrowhead was send to our broker, Conover Goldstar.
- Steven Crane's laptop is ready.

1. The Blue Birds CPA 2017 audit is complete as of August 28, 2018. There will be an audit exit meeting on Wednesday, September 19, 2018 at 11:00 am as confirmed by the Chairwoman. There is only one page with one finding-balancing the General Ledger. It is a clean audit. There was a problem with posting in past quarters not being completed in time. This has been corrected.

Ms. Quinn met with the Tribe's CPA, Mr. Charles Carslaw, to review the 2017 audit on August 28, 2018 and will meet with Ms. Quinn when he is back from abroad to work on the Indirect Cost Proposal which is 20.62% this year. The audit is private. If a Tribal member wants to see the audit the Council says no. Ms. Quinn can do a summary for the newsletter so Tribal members are informed.

2. HUD Housing Manager Position: There were two applications received. Letter will be sent that the applications have been received, but interviews are not scheduled at this time.

3. We received and banked the \$1,000 received from Thorsteinson Equipment for the purchase of the 1950 Huber Grader. Council decided the credit will go against the purchase of the new grader in Fund 120.

4. 2019 Indian Housing Plan due October 18th, 2018 was reviewed and discussed and decided the 2019 plan would be the same as the 2018 plan. The IHP's are processed in the EPIC software system so look different than they have in the past. Chairwoman will submit her electronic signature via EPIC online access.

5. We received additional 2018 funding from BIA as follows:

Contract No. A10AV00361 – Higher Education Program (MOD 26)  
\$49.00. The total 2018 funding received is \$8,233.00.

6. Ms. DeSoto signed grant Modification #7 for Fund 120, Tribal Transportation Program, Road Maintenance, Grant No. A13AV00683, which approved the purchase of a metal storage building; increased the funding by \$3,659.00 and added a reimbursement requirements of preparing invoices, that are backed up with support documentation, for all expenses on a quarterly basis.



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

7. Ms. Quinn passed out budget summary sheets and went over the highlights. She did a draw of funds.
8. Calendars were sent out last year in December and we discussed sending them out again in 2019 but using the pictures taken by staff at the lake. For 100 calendars the costs are looking at \$2 each to purchase the Myron calendars like last year. Purchase price to make-your-own calendars are estimated at \$17.50 each from Walmart; \$15 from Vista; and \$7 at Snapfish with a deal through 9/30/18 or \$12 regular price, if the Tribe uses their own pictures to prepare their own calendar. Total costs are from \$200 to \$1,750 to print 100 calendars. Council discussed looking into printing only and having staff create the calendar. Ms. Komar will look into this.

9. Pending Issues:

Record Retention Policy is Chapter 11 in your Policy binder. Only four of the Policy Manuals address retention timelines. They are personnel, procurement, financial, and property records. Summary of records states the use of a general consensus of three years, with some exceptions. Not addressed are Minutes, Resolutions, mail, etc. Federal agencies are no longer allowed to dispose of federal records. The Tribe has the option of requesting of BIA to store our records.

Nevada Indian Commission Event scheduled: Mr. Mace would like to nominate William Cowan for an American Indian Achievement Award. Ms. Komar has emailed everyone the details.

The Financial Report Concluded at 12:23 pm.

**Tribal Coordinator, Donna Komar:**

1. Mobile Reservation Administration Building: There was a bid from Solid Gold. The Building needs to be ordered this year so that it can be installed in the spring. They will need 50%-75% down. Ms. Crane said she would not be interested in an old mobile home. Ms. Komar will look into Arthur's mobile. A picture of the concrete parameter was sent via email for the Council to review. Ms. Komar will need to check with Hunewell for an idea of the concrete pad cost. She has a resolution. The resolution was tabled until the October meeting.

Tribal Member Deana Gonzales entered the conference room with two minor members at 12:35 pm. They brought the Council pizza for lunch.

2. Progeny training and new Software10: Online training is \$840 for four hours. In person training is done in Redding, California for six people at \$725 per day scheduled from 9 am to 5 pm with an hour for lunch. The schedule is open. Class not available on weekends and the Tribe pays for their own lodging and meals. The new version of the software is on



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

sale for 75% off. The Council may not want to spend money on training for the old version if they want to go with the new software. The training prices are the same. This can be budgeted for 2019.

3. Office Building: Ms. Komar was scheduled to look at two new building, but was only able to view one in South Reno. Both of the buildings went into escrow on the same day they were shown. The real estate agent is currently and steadily looking for property. Ms. DeSoto wants to clarify CPTG funding for rent/mortgage.

4. Water Treatment System: A check for the 75% down was issued and delivered to the Culligan Office. It is a maintenance free system with just adding chlorine every one to two months as needed and an annual ultra violet light change. It may take time to clean out the existing tank. They will test ports before leaving to ensure the water is safe. The water will get cleaner as time goes on. They need have someone on site at the time of installation to teach simple maintenance. There will need to be an electrician at the installation. There will be back wash to an open area. There is no environmental hazard, just a red stain from the iron. The system should last 20-30 years. The installation takes about two weeks with three to four days staying on site.

5. Opioid: Per the August meeting minutes, the Tribe may have money to work with. Some options for use are:

- Since September is National Recovery Month, the Tribe could plan an event for 2019. National Drug
- Take Back Day is October 27, 2018. CVS Pharmacies with take back drugs any day. Reno-Sparks Tribal Health will as well.
- Opioid overdose kits/rehab benefits/ Educational speakers

The Council needs to find out how to claim the funds.

6. Facebook: A new account will be setup. Ms. Komar asked the Council to please provide photos. The new page is set up but there are some issues due to old accounts. She is still working with Facebook to have the other pages removes.

7. Employee Handbook/Personnel Manual: Ms. Komar is working on rewrites and updates. She will email it to the Council and present it to the Council.

8: Mail for Tribal Council

The air force is starting training in the northwest corner of Nevada next year. They are asking for comments.

Ms. Youmans wants metal roofs and not composite on the trailers. It would be \$10,000 to \$11,000 for materials and use an in-house installer. They can change the scope of the roof repairs and have the option to re-roof.



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

The Tribal Coordinator's Report concluded.

At 1:02 pm Jennifer Rovenpera and Craig Drake of the Applegate BLM joined the meeting.

Applegate BLM Report:

Mr. Drake explained the NEPA timeframes have been shortened. They are spending more time to get things organized so, although they are working hard, they have less projects started.

Ms. Rovenpera presented a slide show.

Wildlife: the Sage Grouse Resource Management Plan is progressing rapidly. They have one year to complete the final decision at the end of October. They made the plan more flexible especially timeframes, restrictions and habitat maps.

NorCal Riparian Restoration Programmatic EA: There are no changes for Pinto Springs Enclosure and Divine Springs Enclosure is progressing.

Range and Wild horse and Burro: Grazing permit renewals for horses for Warm Springs Fence, Coleman Protection fence, Pit reservoirs and spring developments. North Cowhead grazing Permit renewal includes NRCS fence and three to four new pit reservoirs. The Bitner grazing permit renewal and the Nevada Coleman grazing permit renewal have not changed.

Fuel/Forestry: There is nothing new to report. Mr. Drake did comment that it has been a quiet fire year. There were two 2000 acre fires in California but none in Nevada. The State Director is leaving so he is getting things done. The Hazard Removal and Vegetation Management Programmatic, Juniper Management Programmatic EA, Vya B & C, Vya D (3,475 acres), Vya E (6,233 acres), Vya F (1,500 acres) are on-going. There were slides showing the timeline of growth of the juniper cuts. There will be 134,000 acres cut by 2019.

Lands/Realty and Recreation: Mosquito acquisitions, Bald Mountain land acquisitions, Boulder Reservoir and Devine Springs CTXs, Bastion ROW, and the Outfitter and Guide Programmatic EA are on-going.

Cultural: There was a slide on Modoc Outdoor Education for children. The Chico State Research team worked for two weeks and found a deposit. The Nevada Rock Art Foundation was at the Massacre site. New things are a public archaeology Day at Hobo Camp, Massacre Lake Petroglyph Site brochure, public archaeology 3-D and Virtual Reality presentation, and the Great Basin Archaeology Conference in Salt Lake City, Utah. The on-going projects include Nevada Rock Art Foundation at Post Canyon Springs Area which they put together a brochure of the site, and the drone photography virtual tour to show the area without people needing to go to the actual site and to educate people to protect-not vandalize the area.

The Applegate BLM will attend the December 15, 2019 regular Council meeting.



**Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada**

---

Ms. Rovenpera and Mr. Drake left the meeting.

**OLD BUSINESS:** Tabled

**NEW BUSINESS:**

Ms. Gonzales asked who was handling the Higher Education Program and whether a Wellness Class would qualify for Higher Education assistance. The Council discussed the possibility of adding such classes to the Higher Education Program. Ms. Quinn will check with the BIA and see if it is possible. Right now it will be handled on a case-by-case basis. Ms. Gonzales was given an application.

Ms. Gonzales and the two child members left the meeting at 1:57 pm.

**Minutes**

**MOTION: Vice-Chairman Nedra Crane moved to approve the minutes of the Special Council Meeting of Thursday, August 9, 2018 2018 with a waiving of the reading. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 1 ABSTAINED. Motion carried at 2:01 pm.**

**MOTION: Vice-Chairman Nedra Crane moved to approve the minutes of the Regular Council Meeting of Saturday, August 18, 2018 2018 with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 2:02 pm.**

The next meeting will be the General Council Meeting October 20, 2018 at the Reservation starting at 10:00 am. People will leave the office at 5 am. Winnemucca BLM is on the agenda at 1 pm. There will be time set aside for a site inspection of Mahogany Creek.

There is an Audit Exit Meeting, Wednesday, September 19, 2018 at 11:00 am.

**Update on Roofing:**

There is \$11,000 set aside from CTGP for fix the roofs. Ms. Komar found someone to shingle the roofs. Ms. Youmans prefers metal roofs. She proposed that the Tribe buys the materials and the NRD has a staff member who has done metal roofing. Mr. Youmans believes that they can get one or two roofs done before the compound closes at the end of November. In summary, Ms. Youmans proposed that the Council provide the materials and NRD pays for the labor. The supply quote is as delivered for approximately the \$11,000 budgeted. A resolution will be needed.



Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, September 15, 2018  
Primary Administrative Office, Sparks, Nevada

---

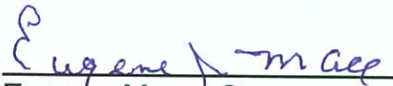
**MOTION:** Vice-Chairwoman Nedra Crane moved to adjourn. Council Member Steven Crane seconded the motion. Chairwoman Randi DeSoto called the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 2:13 pm.

**CERTIFICATION**

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the September 15, 2018, Council Meeting were approved by the Council during a duly held meeting October 20, 2018 at which there was a quorum present, and the Council voted:

4 - FOR 0 - AGAINST 0 - ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

10/30/2018  
Date

  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council