

**OKEECHOBEE UTILITY AUTHORITY
REGULAR MEETING MINUTES**

Tuesday, October 9, 2018 8:30 A.M.

Okeechobee County Historical Courthouse, Room 270
Okeechobee, Florida

Chairperson Creasman called the meeting to order at 8:30 A.M. with the following members and alternates present:

Board Members:

Melanie Anderson*
Tommy Clay*
John Creasman*
Steve Nelson*

Alternates:

Harry Moldenhauer
Jeff Fadley

Absent:

Michael Myers
Derek Tremain

*Voting Board Members

OUA Members:

John Hayford
George Gall
Kristy Hamblen
Jamie Mullis
Tom Conely

The Pledge of Allegiance was led by Chairperson Creasman.

Chairperson Creasman addressed Agenda Item No. 2 ‘Meeting Minutes from September 11, 2018’ Motion by Tommy Clay to approve the Meeting Minutes from September 11, 2018 as presented. Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 3 ‘Employee Recognition’ Chairperson Creasman presented Vince Padgett with a Certificate of Appreciation and a check for his 30 years of service to the OUA.

Chairperson Creasman addressed Agenda Item No. 4 ‘Consent Agenda’. Motion by Steve Nelson to approve the Consent Agenda as follows:

- Consent Agenda Item No. 5 ‘Finance Report for the period ending September 30, 2018’
- Consent Agenda Item No. 6 ‘Invoice from Eckler Engineering – SWTP Improvements in the amount of \$2,299.50’
- Consent Agenda Item No. 7 ‘Invoices from Infrastructure Solution Services – Whispering Pines WM Improvements in the amounts of \$16,135.00 and \$22,897.50’
- Consent Agenda Item No. 8 ‘Invoice from PRP Construction – Whispering Pines WM Improvements in the amount of \$199,998.90’
- Consent Agenda Item No. 9 ‘Invoice from Vocelle & Berg, LLP – Land Trust Service Corp v. OUA in the amount of \$2,187.50’
- Consent Agenda Item No. 10 ‘Invoice from McNabb Hydrogeologic Consulting, Inc – Deep Well Injection in the amount of \$11,700.00’

Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 11 ‘FDEP Grant LP 47021’ Executive Director Hayford explained that the OUA made request to FDEP to re-allocate this grant from a Treasure Island Septic to Sewer Project to the SW Section Septic to Sewer Project. **Motion by Tommy Clay to authorize the Executive Director, Chairperson and Attorney to execute the appropriate documents as necessary and return them to the FDEP. Second by Steve Nelson. Vote unanimous (4-0), motion carried.**

Derek Tremain in at 8:42AM.

Chairperson Creasman addressed Agenda Item No. 12 ‘OUA Injection Well’ Executive Director Hayford advised that the OUA and SFWMD are nearing completion on a draft of a proposal that would allow the OUA to conduct a short term injection test of the underground injection well located at the OUA’s Cemetery Road WWTF. This is an information item only.

Chairperson Creasman addressed Agenda Item No. 13 ‘SW Section Financing Options’ Executive Director Hayford advised that staff has create four financing options for this project. Executive Director Hayford explained the four options to the board and what the financial impact would be for the OUA. The presented financing options do not include any further grant participation other than the previously re-allocated \$523,867 from FDEP. There are two potential grant options available at this time through the State. The deadline for application is November 15, 2018. The Board advised staff to move forward with Option A to include Phase I and Phase II of the SW Section Septic to Sewer project. **Motion by Tommy Clay to authorize staff to apply for the available grants from DEP. Second by Steve Nelson. Vote unanimous (5-0), motion carried. Motion by Tommy Clay to approved Option A as presented. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 14 ‘Investment Report & Investment Policy Revisions’ Finance Director Gall gave an end of the fiscal year report on the OUA investments as of September 30, 2018. Finance Director Gall advised that there were some changes made to the Investment Policy. Finance Director explained those changes to the Board. **Motion by Tommy Clay to approve the Investment Policy Revisions as presented. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 15 ‘Public Comments’ There were none.

Chairperson Creasman addressed Agenda Item No. 16 ‘Items from the Attorney’ Attorney Conely advised that he has only received four of the Executive Director’s evaluations from the Board. If all are not received soon, he will do his assessment based on the four he has received.

Attorney Conely gave an update on the lawsuit concerning 46th Avenue Villas.

Attorney Conely addressed that he has sent a letter on the behalf of the OUA to FDOT concerning the SR 710 Extension.

Chairperson Creasman addressed Agenda Item No. 17 ‘Items from the Executive Director’ Executive Director Hayford gave an update concerning the Whispering Pines Water Main Improvements Project.

Executive Director Hayford advised that the Cost of Living adjustments have been made to all OUA employees effective October 1 and the merit evaluations will be conducted during the month of November and will be retroactive to October 1.

Executive Director Hayford advised that SE 8th Ave Water Main Engineering RFP is out for advertisement with a proposal delivery date of October 29, 2018.

Executive Director Hayford advised that there has been a request to move the OUA meeting time to 10:00AM instead of 8:30AM. After a brief discussion, the Board directed staff to see if it is possible to move the meetings to Mondays at 8:30AM. Staff advised they will check with the county to see if it is possible to make the change.

Executive Director Hayford advised that a late invoice from Thorn Run Partners has been received. It is for their services during the month of September 2018. The amount requested is \$3,325.00. **Motion by Steve Nelson to approve the invoice from Thorn Run Partners in the amount of \$3,325.00 as presented. Second by Tommy Clay. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 18 'Items from the Board' Tommy Clay advised that Mrs. Williamson has reached out with a picture for the side of the new storage tank that will be constructed at the SWTP. He will bring it to the Board once he receives a clean copy of the picture.

There being no other business, meeting adjourned at 10:55 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

Chairperson

Executive Director (Secretary)