

ALASKA YOUTH ORCHESTRAS ATTENDANCE POLICY

Alaska Youth Orchestras is dedicated to professional-level performance. Failure to comply with the Attendance Policy is a basis for resignation from the Alaska Youth Orchestras. Members who foresee ongoing schedule conflicts should reconsider whether they can meet AYO attendance requirements.

Rehearsals: The need for rehearsal attendance cannot be stressed enough. Absences, when they occur, are counted during each rehearsal/concert cycle. The following are the maximum number of absences that are allowed during the period before each concert:

Concert #1) 3

Concert #2) 2

Concert #3) 2

Arriving late or leaving before the end of a rehearsal is an absence that counts one-half (1/2) toward the member's absence count.

Check-In: AYO members must check-in at each rehearsal. Signing for another AYO student is not permitted.

Record of Attendance: A copy of your attendance record can be requested. Please email youthsymphony@gmail.com. Allow one week.

Concerts and Tours: Members are expected to attend all regularly scheduled concerts and make a good-faith effort to attend tours, and special events.

Participation in tours outside the regular concert season is strongly encouraged.

Two months' advance notice of an expected absence from a concert or tour is needed.

Members who must be absent from a regularly scheduled rehearsal, concert or tour because of emergency illness or unforeseen schedule conflicts may be granted an excused absence.

Members must: 1. Email youthsymphony@gmail.com before noon on rehearsal day or concert day; and 2. Provide a valid reason.

Leaves of absence for extraordinary circumstances: Members in good standing who will miss rehearsals or concerts for an extended time should request a leave of absence. Members must send a written request for a leave of absence youthsymphony@gmail.com.

Consequences: Not being allowed to participate in a concert or tour; being re-seated for a concert, and/or being asked to withdraw from AYO.

AYO reserves the right to re-seat members who are absent for a concert or tour, including those members whose absence is excused.

Re-Audition: Members who are asked to withdraw under this attendance policy may request to formally re-audition. Requests to re-audition must be emailed to youthsymphony@gmail.com. In addition to satisfactory musicianship, members who re-audition must demonstrate a commitment to full attendance at rehearsals and regularly scheduled concerts. Members who satisfactorily re-audition will not be required to pay additional tuition fees for the season but will incur a audition fee of \$21.50.

Appeals: Members asked to withdraw under this attendance policy may appeal to the AYO Board of Directors within 14 days. Appeals must be in writing and addressed to the AYO Board President.