Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President William G. Channell, Trustee Jessica A. Doherty, Trustee Carol A. McGowan, Trustee Zachary T. Stokes, Trustee Tonisha Sibley, Trustee

Dr. Troy J. Whalen, Trustee Steven J. Smidl, Trustee Dr. Catherine A. Hannigan, Trustee Dr. Joseph R. Rojek II, Trustee

Griffin L. Sonntag, Trustee Joseph M. Bonomo, Trustee Ryan M. Leonard, Trustee

6438 Joliet Road, Unit 103 Countryside, IL 60525 Phone 708-352-4480 Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office March 11, 2025 – 6:00 p.m.

Call	to	Order

Trustee McGowan called the meeting to order at 6:05 p.m.

	In Attendance	Absent
Ms. Shakana L. Kirksey		X
Ms. Jessica A. Doherty		X
Ms. Carol A. McGowan	X	
Mr. Zachary T. Stokes	X	
Ms. Tonisha Sibley	X	
Mr. William G. Channell	X	
Dr. Troy J. Whalen		X
Mr. Steven J. Smidl	X	
Ms. Catherine A. Hannigan	X	
Mr. Griffin L. Sonntag	X	
Mr. Joseph M. Bonomo		X
Mr. Ryan M. Leonard	X	
Dr. Joseph R. Rojek II	X	

Staff Members Present

Mr. Kenneth T. Getty, Treasurer

Other Guests Present

Ms. Claudia E. Castro, Attorney for LTTO

Ms. Cynthia Schilsky, LaGrange

Ms. Kathleen Graffam, Indian Head Park

Nomination & Election of President Pro-Tem

Trustee Hannigan motioned to appoint Trustee McGowan as President Pro-Tem for this meeting. Trustee Smidl seconded the motion. Trustee McGowan accepted the nomination. McGowan, Stokes, Sibley, Channell, Smidl, Hannigan, Sonntag, Roll Call:

Ayes: Leonard, Rojek

> None Nays:

Kirksey, Doherty, Whalen, Bonomo Absent:

Abstain: None

Motion carried.

Pledge of Allegiance

Public Comments—

None.

Review/Approval of Meeting Minutes

Trustee Stokes motioned to approve the February 18, 2025, Open Session meeting minutes.

Trustee Hannigan seconded the motion.

Roll Call:

Aves:

McGowan, Stokes, Sibley, Channell, Smidl, Hannigan, Sonntag,

Leonard, Rojek

Nays:

None

Absent:

Kirksey, Doherty, Whalen, Bonomo

Abstain:

None

Motion carried.

Trustee Smidl motioned to approve the February 18, 2025, Closed Session meeting minutes. Trustee Hannigan seconded the motion.

Roll Call:

Ayes:

McGowan, Stokes, Sibley, Channell, Smidl, Hannigan, Sonntag,

Leonard, Rojek

Nays:

None

Absent:

Kirksey, Doherty, Whalen, Bonomo

Abstain:

None

Motion carried.

Treasurer's Report

Treasurer Getty reminded the Trustees to complete and submit their Statements of Economic Interest to the Cook County Clerk's Office. He noted that deposit information for October, November, and December 2024 was recently received from District 102, which enabled LTTO staff to book Second Quarter FY25 interest earnings. Treasurer Getty also reported that several LTTO Member District audits remain outstanding, delaying the finalization of financial statements and hindering the calculation of pro rata distributions. While these allocations are typically presented to the Board in March, the absence of completed audits and corresponding Annual Financial Reports (AFRs) has rendered such calculations impossible.

Review the Lyons Township Treasurer's Financial Reports

The Board of School Trustees reviewed and discussed the Lyons Township School Treasurer's February 2025 financial statements.

Review/Approval of Payables Lists

Trustee Sibley motioned to approve February 18, 2025, LTTO payables in the amount of \$371,123.00, as presented. Trustee Rojek seconded the motion.

Roll Call:

Ayes:

McGowan, Stokes, Sibley, Channell, Smidl, Hannigan, Leonard,

Rojek

Nays:

Sonntag

Absent:

Kirksey, Doherty, Whalen, Bonomo

Abstain:

None

Motion carried.

NEW BUSINESS:

Quarterly Investment Report - December 31, 2024

Treasurer Getty presented the Second Quarter Investment Report, emphasizing that the LTTO portfolio continues to deliver exceptional performance. For the second quarter of FY2025, the portfolio achieved a return of 1.702%, outperforming its benchmark—the Bank of America Merrill Lynch 1–10 Year Treasury & Agency Index (1.304%)—by 30.56%. He reported that \$3.1 million in interest earnings was distributed to member districts this quarter, an increase of \$1.1 million over the same period in FY2024. This brings the year-to-date interest distribution to \$5.8 million, putting LTTO on pace to deliver the highest investment earnings to member districts in the history of the office, dating back to its founding in 1819.

Trustees discussed the importance of maintaining strong portfolio liquidity, particularly given the possibility of member district withdrawals. Concerns were raised about how such changes might affect yields for remaining districts. Treasurer Getty expressed confidence in the portfolio's flexibility and reaffirmed that it can be strategically rebalanced once the July 1 status of participating districts is confirmed. He also stressed that clear and timely communication from Trustees will be essential in informing these efforts. CIBC Trust will continue to serve as a key investment advisor throughout the process.

OLD BUSINESS:

By-Laws on LTTO Membership

Board Attorney Claudia Castro provided Trustees with a draft set of By-Laws for review. To expedite the drafting and revision process, a working group consisting of Trustees Hannigan, Rojak, and Stokes was established to meet ahead of the April 15, 2025, Board Meeting to refine the document and incorporate feedback.

Intergovernmental Agreement – West 40

The Board discussed the draft Intergovernmental Agreement (IGA) related to West 40's upcoming withdrawal from LTTO after FY2025. Treasurer Getty and Attorney Claudia Castro highlighted key considerations, including the need to clearly define the scope of the financial accounting and the importance of addressing outstanding pro-rata obligations and undistributed interest. Trustees discussed the potential for a pre-bill or escrow mechanism to meet all financial responsibilities before funds transfer.

Concerns were raised about West 40's solvency and the risk of delayed or disputed payments if obligations are not settled before withdrawal. Trustees emphasized the need to protect the remaining districts' financial integrity and avoid any future legal disputes. Further revisions to the IGA will be made before it is shared with West 40's legal counsel for review.

Search Firm Proposals - Action Item

The Board revisited proposals from two executive search firms, BWP & Associates and Hazard, Young, Attea & Associates (HYA), to assist in recruiting a new Township Treasurer. After reviewing both options, the Trustees noted that BWP's flat fee structure and recent experience conducting a similar search for Thornton Township Trustees of Schools positioned them as the more efficient and expedient choice. Trustees emphasized the importance of moving swiftly, especially in light of recent developments and the need to ensure a smooth transition in leadership.

Trustee Smidl motioned to approve the search firm BWP & Associates, as presented. Trustee Leonard seconded the motion.

Roll Call:

Ayes:

McGowan, Stokes, Sibley, Channell, Smidl, Hannigan, Sonntag,

Leonard, Rojek

Nays:

None

Absent:

Kirksey, Doherty, Whalen, Bonomo

Abstain:

None

Motion carried.

Matters related to the withdrawal of Member Districts from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2025

The Board discussed ongoing matters related to the withdrawal of several member districts at the end of FY2025, focusing on the potential impact on LTTO's investment strategy, liquidity, and yield for remaining districts. Treasurer Getty emphasized the importance of knowing each district's status by July 1 to rebalance the portfolio effectively. Trustees underscored the need for equitable treatment of all districts and expressed a commitment to ensuring that no district is unfairly burdened during the transition.

Adjournment

Trustee Sonntag motioned at 7:25 p.m. to adjourn the March 11, 2025, Open Session Board Meeting. Trustee Smidl seconded the motion.

Roll Call:

Ayes:

McGowan, Stokes, Sibley, Channell, Smidl, Hannigan, Sonntag,

Leonard, Rojek

Nays:

None

Absent:

Kirksey, Doherty, Whalen, Bonomo

Abstain:

None

Motion carried.

The Board meeting was adjourned at 7:26 p.m.

Minutes Approved by:

Trustee Carol A. McGowan

Trustee Dr. Troy J. Whaten

Trustee Tonisha Sibley

Trustee Dr. Catherine A. Hannigan Trustee Ryan M. Leonard Trustee Joseph M. Bonomo Trustee Dr. Joseph R. Rojek II

Trustee Jessica A. Doherty

Trustee Zachary T. Stokes

Trustee Griffin L. Sonntag