



FASA Meeting Minutes  
Tuesday March 5, 2019  
Elementary School Campus  
Teachers Room

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**Meeting start:** 6:00pm

**Attendance:** Nichole Mailloux-Guinto, Mrs. Oakley, Elprie Beaver, Julie Hamm, Marianne Alicea-Coombs, Jess Arpin, Pam Shaw, Danielle Maglich

**Excused:** Mrs. Matys

**Meeting end:** 7:30pm

Agenda Item	Discussion	Follow-up
<b>Movie Night</b>	-Meaghan Castiglione not present	-will re-visit when Meaghan present (standing agenda item)
<b>Cash Calendar Fundraiser</b>	-Claire Parks & Audri Perron, not present -what is the actual profit???	-Nichole will reach out to Ellen to get an accurate figure
<b>Comedy Night Fundraiser</b>	-Julie Hamm present -Profit per Funny4Funds check: \$11,293.00 -Julie thought the profit may actually be a bit higher	-Nichole will reach to to Ellen to get an accurate figure -considering alternate Comedy Night venue opportunities for next year -pros/cons of out-of-town venue discussed -will continue to re-visit at monthly FASA Meetings (standing agenda item)
<b>Yard Sale April 27, 2019</b>	-Co-Charis, Marianne Alicea-Coombs and Megan Messenger -Carole Marchand, Recreational Director, would like to work with us in the future but town is holding an Earth Day event on April 27th -Cost per Table: \$10	-Nichole to confirm Elementary Campus gym availability 4/25, 4/26, 4/27 -Nichole to create a Flyer for VE -Meagan Messenger and Carole Marchand to remain in contact for possible collaboration in Fall 2019 and/or Spring 2020

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<p><b>Spring Scholastic Book Fair April 3-10</b></p>	<ul style="list-style-type: none"> <li>-significant discussion re: pros/cons which Campus to hold the book fair</li> <li>-concern re; not enough “traffic” at Middle School Campus, i.e. many younger students arrive to school w/parents who shop at book fair both before and after school</li> <li>-suggestion to have book fair at Elementary Campus 4/3-4/10 which would align with the Museum Night, Open House, etc. but location still challenging...?long hallway where bake sales are held???</li> <li>-timeframe may be unrealistic for teachers to have summer reading lists in order</li> <li>-timeframe , in general, may be unrealistic???</li> </ul>	<ul style="list-style-type: none"> <li>-Nichole to follow-up with Joan</li> </ul>

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<p><b>Field Day June 7, 2019</b></p>	<ul style="list-style-type: none"> <li>-Elprie Beaver, Marianne Alicea-Coombs, Nichole Mailloux-Guinto, Co-Chairs</li> <li>-Field Day shirt logo voted on, it will e a cross, the 8th grade names will make up the cross, vertically in the cross will say KNIGHTS and underneath the cross will have 2019</li> <li>-we would like to ask volunteers for \$5 donation to help defray cost of t-shirts</li> <li>-Julie Hamm, Thinline Activewear to supply t-shirts</li> <li>-\$5 youth</li> <li>-\$6 Adult</li> <li>-\$8 XXL and up</li> <li>-Nichole has reached out to Kathy Barrett re: Insurance Binder for the School</li> <li>-Nichole has reached out to Carole Marchand re; Field Permit</li> <li>-Elprie stated that the Bounce House Carrier, puts the bounce house on his insurance</li> <li>-no issue with town re:bounce house</li> <li>-bounce house permission will be added to walking permission/waiver</li> </ul>	<ul style="list-style-type: none"> <li>-Elprie, Marianne, Nichole to meet to determine a subcommittee meeting day/time and what is actually needed</li> <li>-Nichole to check with Ellen re; Box Tops and what are the Box Tops earnings for this year (a second check should be coming in April)</li> <li>-Nichole to check with Gina K. re:Priscilla and ice cream truck</li> <li>-if Priscilla not available, can check with “SuzieQ Ice Cream” in Charlton, Nichole to follow-up on this</li> <li>-Nichole to meet with Joan to review all of these Field Day items/concerns</li> </ul>
<p><b>Father/Daughter April 6, 2109 “Butterfly Ball”</b></p> <p><b>Mother/Son May 31, 2019</b></p>	<ul style="list-style-type: none"> <li>-Mrs. Scheffler, Chairperson</li> <li>-to be held at Middle School Campus, Gym</li> <li>-Elprie Beaver, Chairperson</li> <li>-already working with Giguere’s in Webster to secure a date and time</li> <li>-positive feedback re: Giguere’s from last year</li> <li>-\$20 Mother/Son</li> <li>-\$5 Additional Child</li> <li>- discussion re: possibility of using a Survey Monkey to generate ideas?? for future events</li> </ul>	<ul style="list-style-type: none"> <li>-Nichole will follow-up re: when sub-committee meetings will be</li> <li>-Elprie to get Flyer to Joan and Meaghan for VE</li> </ul>

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<b>Teacher Appreciation Week May 6-10</b>	<ul style="list-style-type: none"> <li>-Pam Shaw &amp; Jess Arpin, Co-Chairs</li> <li>-Nichole to help with teacher Appreciation Week</li> <li>-Nichole shared the letter from last year re: students writing letters to teachers and books being made for teachers</li> <li>-Everyone agreed to do again for this year</li> <li>-We asked Mrs. Oakley what do the Teachers like...</li> <li>-coverage for lunch so teachers can get a break</li> <li>-breakfast for teachers</li> </ul>	<ul style="list-style-type: none"> <li>-Nichole to get Teacher Appreciation Letter to Joan for approval and then share with Pam &amp; Jess</li> <li>-will need a subcommittee meeting to further discuss options for the week</li> </ul>
<b>Golf Tournament</b>	<ul style="list-style-type: none"> <li>-Pam Shaw &amp; Jess Arpin, Co-Chairs</li> <li>-Jess exploring a date at the end of June</li> </ul>	
<b>Special Lunch - 5/1/19</b>  <b>Special Lunch - 5/28/19</b>  <b>Special Lunch - 6/13/19</b>	<ul style="list-style-type: none"> <li>-Pizza from Webster House of Pizza</li> <li>-to be determined</li> <li>-Subs from Webster House of Pizza</li> <li>-discussion re: what is fair and equitable re: bake sale and Special lunch profits for last three Special Lunches</li> <li>-discussion re: possibly splitting the monies between the campuses to have an assembly</li> <li>-middle school assembly vs elementary assembly or all together assembly</li> <li>-discussion re: what we have done in past and possible new ideas</li> <li>-profits for special lunch and bake sales have been between \$300-\$400</li> </ul>	<ul style="list-style-type: none"> <li>-Nichole to meet with Joan to discuss possibilities for these funds</li> <li>-Nichole asked members present to “look around” for assemblies, lectures, events that the students might enjoy and price them out and investigate availability</li> <li>-Nichole to confirm/clarify with Joan re: the Bake Sale profit ONLY is for Field Studies and the Special Lunch profit is “Fundraiser money”???</li> </ul>

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<b>Dates to Remember:</b>	-April 3rd - Open House and Special Project Night -May 11th - Sports Banquet -May 24th - Bishops Day, NO SCHOOL -June 9th - 8th Grade Graduation	
<b>FASA Restructuring</b>	-Kevin Brassard continues to work on By-laws	-Nichole will share with FASA once received from Kevin
<b>End of Year Scholarships</b>	-need to get teachers thinking about scholarships	-will re-visit for April Meeting -Nichole will work on guidelines for Scholarship recipients
<b>Spirit Shop</b>	-where to go from here as Thinline is closing – to continue?? – should FASA buy out Thinline Active wear?	-Nichole to meet w/Julie to discuss what is available and what is a feasible plan -Nichole to meet with Joan to discuss options
<b>Next Meeting: Tuesday, April 2, 2019 Elementary Campus Teachers Room 6:00pm-7:00pm</b>		

Respectfully Submitted,  
 Nichole M. Mailloux-Guinto  
 March 26, 2019