



Amelia Police Department

Established 1900

Jeffrey M. Wood

Chief of Police



The Amelia Police Department provides a Residential Vacation Check Program for Amelia Village residents. Before going on vacation, residents may submit a Residential Vacation Check application (page 2). While residents are on vacation, Amelia Police Officers will visit registered houses in a marked vehicle, checking front and back yards, windows, and doors. **Residential Vacation Checks are performed 7 Days a week.**

How to register for a Residential Vacation Check:

Complete the attached application in its entirety and submit it to The Amelia Police Department.

- If mailing in your request, you will receive a confirmation call upon receipt of application. Please allow extra time, so that it is received before your departure date.
- You may also call the Police Clerk to submit a request over the phone (513) 718-9061
- You may come stop by and fill out a Residential vacation Check application in person.

Amelia Police Department

44 West Main St.

Amelia, Ohio 45102

Monday-Friday

8:00 AM- 4:00 PM

If you return from vacation prior to the date listed on the security check application, please call us immediately at **513.752.1230** The Amelia Police Officers are not able to differentiate between your early return and a possible intruder.


Chief of Police Jeff Wood



Amelia Police Department
Established 1900
Jeffrey M. Wood
 Chief of Police



VACATION CHECK REQUEST

Applicant Information

Today's Date: _____

Name	last	first
Address	street	zip code
City	Cell Phone #1	
Home Phone	Cell Phone #2	
House Color?	Email?	

Patrol Request

<i>Date Leaving</i>	<i>Time Leaving</i>	<i>Date Returning</i>	<i>Time Returning</i>
<i>front only</i> _____		<i>front & backyard</i> _____	

****IMPORTANT – Notify us immediately if you return earlier than expected! 513-752-1230**

Emergency Contact

Name	last	first
Address		
Relationship	Home phone	
Cell Phone #1	Cell phone #2	

General Property Information

Lights	yes _____ no _____ timers _____	location of lights or timers:
Newspaper stopped?	yes _____ no _____	Mail stopped? yes _____ no _____
Lawn service/ Cleaning service?	yes _____ no _____ if yes, which service and what day(s)	
Pets?	yes _____ no _____ if yes, what type of pet _____	Inside _____ outside _____

List names and vehicles of any person allowed at residence during your absence:

1. _____
2. _____
3. _____
4. _____

Please submit your application to the Amelia Police Department 44 West Main St. Amelia, Ohio 45102
 Monday-Friday, 8:00 AM-4:00 PM (513)-753-4747

Application completed by: _____

Date: _____