



Clarion County Career Center

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March 31, 2020

Parents/Guardians of Clarion County Career Center Students:

The purpose of this letter is to communicate with our families of Career Center students during the school closure related to COVID-19. Your child's education and success are important to our faculty and administration, and we want to ensure that students remain engaged and continue to learn until we are back in the classroom. To achieve this, the Career Center will be providing enrichment and review beginning April 13, 2020. We will continue with this instructional format until the Governor lifts the school closure. However, we will continually evaluate this process and make changes as necessary to ensure the students are receiving a positive educational experience.

Following the White House and Governor Wolf's guidelines, this instruction will be accomplished remotely using Google Classroom for those students who have internet access and a computer or similar device in the home. For those students who do not have this capability, please notify the Career Center by calling 814-226-4391 prior to April 13 so a "Paper packet" can be provided and arrangements made for a pickup time. In addition, instructors will be available on Tuesday and Thursday during normal school hours, 8:30am-11:30am & 12pm-2:45pm to answer questions and provide instructional support and assistance to students via CCCC email. Mrs. Davis will also be available for additional support. She may be reached at pdavis@clarioncte.org. If your child experiences any difficulties or has questions while working on an assignment, please email the instructor with your concern and/or question and a phone number to contact you or your child.

Students will utilize existing Gmail accounts from the Career Center to log in to Classroom. For students who do not have a Career Center Gmail account, username and passwords are included with this letter. You will receive an email to join your program's Google Classroom to view enrichment activities your instructor has posted. Instructors will give instructions on returning these assignments.

We eagerly await returning to class to prepare the students for their future careers. In the meantime, we wish you and your family continued health and safety.

Sincerely,

Douglas Mays