

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held MINUTES OF ELLSWORTH TOWNSHIP BOARD OF TRUSTEES 20

REGULAR MEETING

October 18, 2025

Chairman William Spellman called the October 18, 2025, regular meeting of the Ellsworth Trustees to order at 9:00 am. The Pledge of Allegiance was recited followed by a moment of silence in memory of fallen Ohio State Patrol Trooper Nickolaus P. Cayton from the Canfield Barricks who passed in the line of duty.

MOTION 2025 - 103: A roll call was taken to establish a quorum: Chairman William Spellman – present, Vice Chairman Fredrick Houston – present, Trustee Robert Toman – present. Also present was Fiscal Officer James DeCenso, Fire Chief Edward Smith, Zoning Inspector Wayne Sarna, and Maintenance Supervisor Joe Serensky.

MOTION 2025-104: made by Trustee Toman to approve the minutes from the regular September 10, 2025, meeting, seconded by Trustee Houston. The roll call was all in favor.

MOTION 2025-105: Trustee Houston made a motion to accept the minutes from the September 27, 2025, Special Meeting on Cyber Security Policy required by the ORC. Seconded by Chairman Spellman. The roll call was Houston-yes; Spellman-yes; Tomas abstained as he was not in attendance.

FISCAL REPORT: Fiscal Officer Jim DeCenso reported that September revenue was \$63,246.48 which included \$15,426.00 from property taxes and \$23,533.00 from Ohio Rollback for credits on property taxes. Also included was \$4,100.00 from bank interest of 4.49%. The revenue through September 30, 2025, is \$969,294.31.

Expenses for September totaled \$180,458.85 which included \$45,540.00 that was held in escrow from Progressive Insurance for the clean-up of the Kocanyar property as needed. The property was cleaned to the satisfaction of the trustees, and the monies were reimbursed to the Kocanyar Estate. Ellis Construction was paid \$41,600.00 for the Elk Road Drainage project; \$10,947.00 went to the Mahoning County Health Department for their 2nd half assessment and Mahoning County Auditor received \$4,480.00 for collecting 2nd half property taxes. The auditor says we were overpaid \$3,235.23 and would like refunded. The net effect was the gross balance change for September (\$117,212.37). The total fund balances increased by \$143,146.02 for the nine months ending September 30, 2025. There is \$3,093.56 unencumbered in the General Fund. This was reduced by \$244.05 paid to the Health Department as part of the refund to the County.

As of September 30,2025, the Township had total funds of \$1,001,713. This coming from the General Fund (\$103,140), a restricted fund of \$11,500.00 from the Ohio VFW, Fire/EMS Funds (\$357,873), Fire Equipment Fund (\$227,361), the Road Fund (\$266,696), Recycle/Lighting District (\$13,296), and ARPA which is committed to the School Resource Officer (\$21,217).

Invoices needing approval were White Refrigeration for repairs to AC in Fire Station in the amount of \$829.90 (PO 109-2025), Steam Action Carpet Cleaning for carpet in Fire Hall for Election Day at \$428.80, and \$3,235.23 refund to Mahoning County Auditor for over advance of General Fund for the Health Department. Total of \$4,493.93. **MOTION 2025-106 made** by Trustee Toman to pay the before mentioned invoices totaling \$4,493.93. Second made by Trustee Houston. The roll call was all in favor.

The renewal for Medical Mutual Group Health Insurance was received and actually went down by 1.6%. Trustee Toman made **MOTION- 2025-107** to renew the Group Health Insurance for the year 2026 with Medical Mutual. Second made by Trustee Houston. The roll call was all in favor.

Trustees should begin thinking about 2026 budget. The Fiscal Officer would like to have it finished by January 2026.

MAINTENANCE REPORT: Joe Serensky reported the following were done: footers for the cemetery were poured, leaves were removed from Geeburg cemetery, the company installing security cameras started running lines, Grace Exterminating did seasonal spray at all buildings, Pantalone Paving sealed the parking lots at Town Hall and Fire Station, carpet was cleaned at Fire Station. A quote for material for crack sealing was given as \$1,575.00. Trustee Toman made **MOTION 2025-108** to purchase one pallet

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Regular Trustee Meeting October 18, 2025, Continued

of crack sealing material in the amount of \$1,575.00. Motion seconded by Trustee Houston. The roll call was all in favor.

ZONING REPORT: Wayne Sarna issued three permits since September 10, 2025, and received one re-plat request: A permit for a storage building at 12081 Palmyra Road, Ellsworth Sportsman Club, the fee collected was \$270.00 via check based on cost of structure being \$45,000; on October 14, 2025, the fee of \$20.00 was collected for a pavilion at 7221 Lower Lake Drive in Diehl Lake; and on October 16, 2025, a permit was issued for a storage building at 8805 Palmyra Road. The fee collected was \$500.00 cash based on cost of structure at \$83,295.

A permit application was received for a breezeway to connect the residence to the detached garage at 11140 Diehl Lake Drive, Diehl Lake. The permit is pending the receipt of the cost of the structure as well as receipt of approval from Diehl Lake Association.

The manufactured home being installed at 4289 Bailey Road was re-inspected. It is to be on a permanent foundation. Presently setting on cement blocks.

On September 18, 2025, he and the assistant fire chief went to 12082 Palmyra Road to inspect the abandoned home. A title search has been requested from Atty. Mark Finamore and once received the Trustees can pass a resolution to condemn the home. It was reported as a public nuisance with no power, falling down and animals living inside. This is a 9-acre horseshoe lot owned by Proverbs Brothers.

The complaint at 5843 Gault Road is being closed. The prosecutor is reviewing the condition of the home at 11830 Palmyra Road. The condition of the home is bad and abandoned vehicles and a boat are on property.

The following locations are being monitored: 11632 Ellsworth Road with a complaint; 4223 S. Bailey Road has been sold and the empty home and garage need to be taken done; the grass at 20 W. Hill Drive is now being mowed regularly; an abandoned home at 13177 Akron-Canfield Road was to be demolished by the owner but is still standing.

Mr. Sarna attended the Mahoning County Planning Commission hearing on the replat request for Lot 1 in B.J. McDonough Plat No. 1. The replat was recommended for approved by the commission and also the Ellsworth Zoning Commission.

He also attended the zoning commission meeting on October 14, 2025, where the land use plan amendment was discussed.

The Stormwater Pollution Prevention Plan has been approved by the Mahoning County Engineer's office as it meets the county drainage criteria. Ellsworth Township is exempt from issuing a permit. A permit is required from the Ohio EPA for the construction, water quality volume is required, and the SWPPP is required to be submitted to Mahoning County Soil & Water Conservation District for review and approval. This is concurrently being reviewed by MC SWCD.

Letters were sent to the following: 8597 S. Duck Creek Road regarding a zoning violation of accumulated junk and debris; 4289 Palmyra Road to confirm that the double wide is a permanently sited structure. Mr. Sarna also corresponded with Central Electric Inspection Bureau regarding this home as they are in charge of inspecting and confirming there is a pillar foundation; the owner at 8740 Palmyra Road is to remove the temporary yard sale signs and remove the personal property as the time period has expired per Sec. 904 of the Ellsworth Zoning Resolution.

Sarah Hendricks was introduced as the new Zoning Commission secretary. The Land Use Plan was looked at by the commission as every 10 years it should be reviewed. The community was invited to attend this meeting, which was held on Tuesday, October 11, 2025. She presented the text and map of the revised land use plan. The Commission wants to maintain the rural structure of the township. The Trustees commended her for her work.

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Regular Trustee Meeting October 18, 2025, Continued

MOTION 2025-109 was made by Trustee Houston to approve the appointment of Jason Smaldino to the Zoning Commission retroactive to January 1, 2025, for the 2025 to 2029 term. Seconded by Trustee Toman. The roll call was all in favor.

Trustee Houston read a resolution to condemn the home at 12082 Palmyra Road. **MOTION 2025-110** was made by Trustee Houston to accept the resolution to have the home at 12082 Palmyra Road condemned per ORC 505.86, seconded by Trustee Toman. The roll call was all in favor.

FIRE/EMS REPORT: Chief Edward Smith gave the department statistics for the month:

Yearly total calls are 382, monthly total calls were 50, mutual aid was given 11 times and received 4 times, fire related calls were 24, EMS calls were 16. Ellsworth transported 12 patients, mutual aid transported none and there were 12 patient refusals. Dispatching is running smoothly.

A new member of the department needing approval is Thorn Mazon an EMT-B who is in FF1 class presently. The Feasibility Study is ongoing.

Several invoices need approval in the amount of \$6,851.85: Aladtec software (3rd year renewal) = \$5,670.00 (PO 108-2025); Bound Tree for EMS supplies = \$888.45 (PO EFD 0925); D & T Trucking for repair of leak/steering gear box on Engine 45 = \$193.40 (PO EFD 0922); Ohio Fire Chiefs annual membership = \$100.00

Trustee Toman made **MOTION 2025-111** to approve the payment of the above invoices totaling \$6,851.85 for fire and EMS expenditures as requested. Seconded by Trustee Houston. The roll call was all in favor.

Trustee Houston made **MOTION 2025-112** to accept Thorn Mazon as a probationary EMT B and future FF1 as a new member of Ellsworth Fire Department as recommended by Chief Smith. Seconded by Trustee Toman. The roll call was all in favor.

COMMITTEE REPORTS: Trustee Toman made available the crime report for the month. The gas detector program is under way.

Trustee Houston stated that the cemetery driveway is complete for now. More improvements may come in the future. Some work needs to be done on one of the doors in the building. The front property and potential cemetery property need deeds. Chicago Title is in the process of procuring these deeds. Once the township has deeds, the Trustees can decide what they wish to do with the property.

Chairman Spellman reported on the First Energy requested Easement on township property. The prosecutor's office is working with the Land Procurement office on exclusive rights being waved. The gentleman from First Energy would like to attend the November 12, 2025, trustee meeting and hopefully conclude the paperwork. The free gas detectors purchased for the township residents with the \$11,500 donation from the VFW will be given out on Monday, October 27, 2025, and Saturday, November 1, 2025, at the Town Hall to Ellsworth residents with gas/ propane at their homes. Residents must sign a waiver releasing the township from liability. One per resident.

OLD BUSINESS: The resident at 6071 Elk Road spoke on the drainage problem causing flooding. The township has had work done to relieve the problem. The residents state that the catch basins were not placed in the locations per the engineering specs. Residents are dissatisfied with the work already done. Trustee Toman suggested having the parties involved met on site with the trustees to discuss the issues. Chairman Spellman stated that the township has boundaries and limitations on what they are able to do legally. A date and time to meet will be set up.

NEW BUSINESS: Trustee Houston reported on the progress on the sale of property at Geeburg Cemetery to Mill Creek Mennonite Church. A verbal agreement has been reached for the church to purchase 60 plots on the east side of the cemetery. They will be responsible for the land, dig the graves and put a drive in. The Township will lay out the lots and place pins. They must notify the Township when burials take

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place and procure burial permits. Trustee Houston will be the point man and have a formal contract drawn up.

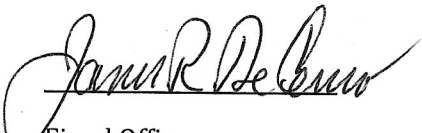
MOTION 2025-113: A public hearing on the Land Use Plan will be held on Wednesday, November 12 @ 6:00 pm one hour prior to the trustee meeting.

Trick or Trunk will be held at Western Reserve Schools on Wednesday, October 29th @ 6-8 pm. The township will have a space to pass out candy as it is safer than holding one at the Fire Station. The township Trick or Treat will be Friday, October 31, 2025, from 5-7 pm.

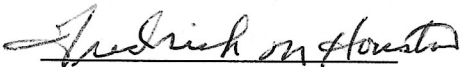
Meet the Candidates night will be held on Thursday, October 30, 2025, at the Fire Station.


MOTION 2025-114: At 10:50 am, Trustee Toman made the motion to adjourn the meeting, seconded by Trustee Houston. The roll call was all in favor.

The next meeting will be held on Wednesday, November 12, 2025, at 7:00 pm in the Town Hall.


Fiscal Officer


Chairman


Trustee


Trustee