

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
CRIMINAL CONVICTION STATEMENT
CHILD DAY CARE PROGRAMS

INSTRUCTIONS:

- **ALL** people with the roles below must complete and sign this Criminal Conviction Statement regardless of conviction status
- This form is in addition to being fingerprinted
- Please **PRINT** clearly

PROGRAM NAME:	FACILITY ID NUMBER:
PERSON'S NAME:	DATE OF BIRTH (mm/dd/yyyy):

<u>TYPE OF PROGRAM</u>	Family Day Care, Group Family Day Care and Small Day Care Centers	Day Care Center and School-Age Child Care	All Programs
<u>ROLE</u>	<input type="checkbox"/> Provider <input type="checkbox"/> Substitute <input type="checkbox"/> Assistant <input type="checkbox"/> Household Member (GFDC/FDC) (over 18)	<input type="checkbox"/> Director <input type="checkbox"/> Group Teacher <input type="checkbox"/> Assistant Teacher	<input type="checkbox"/> Volunteer <input type="checkbox"/> Employee

CONVICTION STATEMENT

Have you previously completed a Conviction Statement?

- NO**, this is the first conviction statement I am signing for child day care.
- YES**, I have signed a previous conviction statement for child day care and...
- All of the following convictions (*if any*) were previously reported **OR**
- I have added new convictions since the last statement.

CERTIFICATION

In accordance with Section 390-b(1)(b) of the Social Services Law, I certify that to the best of my knowledge and belief:

- I HAVE** **I HAVE NOT** been convicted of a crime in New York State or other State or Federal court.
(A crime is a misdemeanor or felony only; this does not include violations. You do not need to disclose crimes that the court designated with a "Youthful Offender" status.)

RECORD OF ALL CONVICTIONS

EXAMPLE:	Type of Crime	Penal Code Section	Date of Conviction	County or Court of Arraignment
	Petit Larceny	155.25	5/1/2013	Albany

Complete the information below and submit with record of conviction or certification of court arraignment. In addition, you may provide written justification on the back of this sheet, explaining why you should be allowed to care for children regardless of any conviction.

<u>Type of Crime</u>	<u>Penal Code Section</u> <i>(if known)</i>	<u>Date of Conviction</u> <i>(mm/dd/yyyy)</i>	<u>County or Court of Arraignment</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

To the best of my knowledge the information provided above is true and accurate. I understand that my failure to truthfully and accurately state whether I have been convicted of a crime and/or to provide truthful and accurate information concerning the conviction(s) may constitute grounds for dismissal or denial of employment, or suspension, limitation or revocation of the license or registration to provide child care at this site.

SIGNATURE: _____ DATE: (mm/dd/yyyy): _____

(continued on reverse side)

