

Minutes of the Monthly Meeting of the
Board of Commissioners of the
Dania Beach Housing Authority
Held in the Meeting Room
4101 Ravenswood Road, Ste 320
Fort Lauderdale, FL 33312
Monday, May 13th, 2019 5:00 p.m.

The monthly meeting of the Board of Commissioners the Dania Beach Housing Authority met at 5:00 p.m. on the 13th day of May 2019.

PRESENT

Bob Adams, Chairperson
William C. Winkelholz, Vice Chairperson
Gloria Black, Commissioner
Tamora Brown, Commissioner
Ivie Cure, Commissioner
Rosalind Curry, Commissioner
Ruth White, Commissioner

ABSENT

Non-Voting

Executive Director and Secretary Anne Castro

The meeting was called to order at 5 p.m. by Chair Adams.

Commissioner Cure gave the invocation and led the Pledge of Allegiance. A motion was made by Vice Chair Winkelholz and seconded by Commissioner Black to approve the April meeting minutes. The motion carried unanimously.

Reports

The board reviewed the monthly reports including financial statements, payables report, occupancy and termination reports. There were no questions about the monthly reports. Board members were advised that if they are contacted by a client who states they have legal representation or are getting legal representation; they should then refer that client to our general counsel David Tolces.

The Executive Director explained that utilization is down because HUD does not have the funding for all of the vouchers in real dollars. Also, we have notified HUD that will be using 44 of the vouchers for the project-based units in Saratoga Crossings senior units starting around October 1st. These vouchers were part of the demo-disposition permit and annual plan. The age for a senior by HUD definition is at least 62 years old.

Old Business

The Executive Director provided an update of Saratoga Crossings. She advised that they have published the phone number for potential tenants to call and leave a voice message. The property management company will then contact the people who left a message to advise about the application process and timeline. Over 800 calls have already come into the line.

DBHA has sent two letters to each public housing client advising them to return a form indicating they want to move into Saratoga Crossings. The first letter was sent via certified mail, the second by U.S. Post regular mail. Five families have indicated they would like to move back. These names and contact information has been forwarded to Atlantic & Pacific Communities (APC) management. Seniors may move into other units of the development if all of the PBV units are filled. Clients can move into the non-PBV with or without a Section 8 voucher. The project is under budget and ahead of schedule. APC is improving some aspects of the project with funds available from being under budget. There will be a grand opening in October/November based on current projected schedule.

Commissioners' Brown, Cure, and Curry provided an update of the Nelrod conference they attended in Las Vegas. They found the conference to be informative. Commissioner Curry brought back a handbook and it will be distributed to the board at the next meeting. They provided information about separation of duties, role of commissioners and other topics. Also, the State of Florida Open Meeting or Sunshine law was discussed.

New Business (recorder stopped working)

Resolution 535: Utility Allowance schedule was adopted unanimously and will be effective June 1st, 2019 after motion to approve was made by Vice Chair Winkelholz, seconded by Commissioner White.

Resolution 536: Annual Plan Submission resolution was passed unanimously and will be effective upon HUD approval after a motion to approve by Vice Chair Winkelholz, seconded by Commissioner White.

Resolution 537: Travel Expense Policy. This resolution was tabled until the next meeting.

July Meeting/Schedule: Chair Adams requested unanimous support to cancel the July meeting. IF pressing business arises, then Chair Adams will call the meeting and members will be notified in a timely manner. There was unanimous consent to cancel the July meeting unless the Chair determines a meeting is necessary to take care of any time sensitive business.

Residents/Citizens Comments: None

Executive Directors Comments: The Executive Director provided an updated on digital files, file audits, and RFP's in progress.

Board Comments: Next meeting will be June 10th, 2019.

Meeting adjourned at 6:06 p.m.

New Business:

None

Residents/Citizens Comments: None

Executive Director Comments: The ED provided an update on digital files, file audits and RFP's in progress.

Board Comments: Next meeting will be August 12th, 2019.

Meeting adjourned at 5:37 p.m.