



# PERMIT APPLICATION

City of Denham Springs  
Office of Planning & Development  
P. O. Box 1629 (941 Government Dr.)  
Denham Springs, LA 70727-1629  
(225) 667-8326 - buildings@cityofdenhamsprings.com

# O

Occupancy

## NOTICE TO CONTRACTORS:

In order to obtain the permanent permit the contractor may mail in the original copy of this form along with the permit fee (check or money order) made payable to the City of Denham Springs. The permanent permit can be mailed (at your specific request) or you may pick up the permit upon payment. All work shall be readily accessible for inspection(s) by the Building Official or his authorized representative. This form offers no deviation or exclusion from permitting procedures and policies, local ordinances or the codes adopted by the City of Denham Springs, Livingston Parish, State of Louisiana, the Louisiana State Uniform Construction Code Council, Louisiana State Fire Marshal's office, or any other authority having jurisdiction. Work cannot start until the permit is in possession and is posted.

Date: \_\_\_\_\_ Permit #: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Suite/Unit# \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address if different: \_\_\_\_\_ Zip \_\_\_\_\_

Utility Provider: \_\_\_\_\_ Utility Account Name: \_\_\_\_\_

\_\_\_\_\_ 1. Moving into Mobile Home Park: Name of Park: \_\_\_\_\_ Lot # \_\_\_\_\_

\_\_\_\_\_ 2. Commercial Business:

Name of Business \_\_\_\_\_ Zoning District \_\_\_\_\_

Business Owner \_\_\_\_\_

Owner/Agent of Building \_\_\_\_\_

Sq Ft of space \_\_\_\_\_ Do you own \_\_\_\_\_ or rent/lease \_\_\_\_\_ this space?

Nature of Business: \_\_\_\_\_

Previous use of this building or space: \_\_\_\_\_

Is this a change of occupancy or principal use of this building or space? \_\_\_\_\_

List any applicable restrictions for this particular zoning district? \_\_\_\_\_

What type of sign(s) will be installed? \_\_\_\_\_

**Important: If a permanent or temporary sign is to be installed, a sign permit is required! This includes banner-type signs. (Please note: Small, plastic road-side signs are prohibited.)**

Buildings or spaces within buildings are not allowed to be occupied without a current Certificate of Occupancy issued in the name of the tenant occupying that building or space. In some cases, temporary occupancy may be allowed for a fixed period of time to allow for minor repairs. All life safety requirements are required to be in compliance before a building or space may be occupied. **This is an application only, and not a permit to occupy the building.**

APPLICANTS SIGNATURE: \_\_\_\_\_

*This is to certify that I am the authorized agent for the owner of the subject property. I have read and understand the above stipulations and I agree to perform all work and comply with all standards as required by the codes and regulations as set forth in local and state law.*

DATE OCCUPATIONAL LICENSE APPLIED FOR: