

**OFFICIAL PROCEEDINGS OF THE WATER RESOURCE DISTRICT
EMMONS COUNTY
June 10, 2024**

Chairman Geffre called the meeting to order at 9:00 A.M., with members Weber, Kalberer, Keller and, DeBoer being present.

The minutes of the March 11, 2024 regular meeting were read, motion by DeBoer to approve, second by Weber. All voted "Aye", motion carried.

A Treasurer's report was given in the amount of \$58,326.69; Treasurer's report for the Horsehead Project was given in the amount of \$789.78. Motion by Keller to approve the Treasurer's Report, second by Kalberer. All voted "Aye", motion carried.

Also present for the meeting was AJ Tuck, Moore Engineering and Mary Senger, Emmons County DEM.

The Rice Lake Phase 2 Investigation Report developed by the Department of Water Resources was presented to the board.

Tuck, discussed the BRIC funding for Schwan Lake for the last four years and the bill of \$11,657.50 that was presented to the board. Informed the board, that he will email a new bill in the amount of \$4,991.25. Discussed the invoice of \$11,657.50 for Engineering services dated February 19, 2024. Tuck informed the board that they are going to hold the invoice until the board decides on a snagging and clearing project and proposal from contractor. They will then work the time into a state water commission application for contractors work and the engineering fees.

Discussed the snagging and clearing for 2024 south of Linton, along Highway 83. Discussed the issue of cattails in the project area. The board needs to check with the Emmons Weed Sprayer, Pierce to see what can be done.

Discussed the drainage area in Section 12, Township 132, Range 77, west of Linton and the Oxbow.

Motion by Kalberer to increase clerical wages by three percent, second by DeBoer. All voted "Aye", motion carried.

Motion by Kalberer to adjourn, second by Weber. All voted "Aye", motion carried.

Motion by Weber, second by Kalberer to approve the following bills:

Direct	Edward Jones Invest.	Purchased CD	\$100,000.00	\$100,000.00
Direct	Edward Jones Invest.	Purchased CD	\$25,000.00	\$25,000.00
2030	Workforce Safety & Ins.	Workmen's Comp	\$ 250.00	\$ 250.00
2031	ND Water Users Assoc.	2024 Dues	\$ 300.00	\$ 300.00

2032	ND Water Res. Dist. Assoc.	2024 Dues	\$ 675.00	\$ 675.00
2033	MO River Joint Water	2024 Dues	\$ 1,000.00	\$ 1,000.00
2034	Emmons County	Liability Insurance	\$ 1,581.00	\$ 1,581.00
EFT	EFTPS	SS Report	\$ 214.96	\$ 214.96
2035	VFLO	2024 Dues	\$ 25.00	\$ 25.00
2036	Ardella Deis	Clerical	\$ 948.90	\$ 876.30
2037	Glenn Geffre	Mileage, Sub & Perdiem	\$ 114.00	\$ 172.27
2038	John C DeBoer	Sub. & Perdiem	\$ 114.00	\$ 105.27
2039	Joe Kalberer	Mileage, Sub & perdiem	\$ 114.00	\$ 148.15
2040	Tim Weber	Sub. & Perdiem	\$ 114.00	\$ 105.27

Motion by Weber to adjourn, second by DeBoer. All voted "Aye", motion carried.

APPROVED: This _____ day of June, 2024.

Ardella Deis, Clerical

Glenn Geffre, Chairman

**OFFICIAL PROCEEDINGS OF THE WATER RESOURCE DISTRICT
EMMONS COUNTY
June 10, 2024**

Chairman Geffre called the meeting to order at 9:00 A.M., with members Weber, Kalberer, Keller and, DeBoer being present and Ardella Deis, Clerical.

The minutes of the March 11, 2023 regular meeting were read, motion by DeBoer to approve, second by Weber. All voted "Aye", motion carried.

A Treasurer's report was given in the amount of \$58,326.69; Treasurer's report for the Horsehead Project was given in the amount of \$789.78. Renewed a \$50,000 CD at Unison Bank. Motion by Keller to approve the Treasurer's Report, second by Kalberer. All voted "Aye", motion carried.

Also present for the meeting was AJ Tuck, Moore Engineering and Mary Senger, Emmons DEM.

The copy of the Rice Lake Phase 2 Investigation Report developed by the Department of Water Resources as part of the agreement was presented to the board.

Discussed the BRIC funding for Schwan Lake and the Snagging and Clearing of Beaver Creek. These agenda items were discussed together due to the engineering fees shared between the projects. AJ Tuck recommended the Water Board discontinue further applications for the Schwan Lake Project through FEMA BRIC funding. It has not been successful the last four years and had a low chance of receiving an award. Tuck did bill the board \$11,657.50 for time spent developing the applications. Geffre responded that the board had a verbal agreement to reapply for the application each year.

Tuck referenced the previous Water Board Meeting where he was going to add \$11,657.50 into the Snagging and Clearing of Beaver Creek project to recoup some of the expenses for the Schwan Lake Project application development; especially since there is a 50% cost share grant and would not cost the Water Board 100% of the \$11,657.50 fee. Mary Senger stated it was immoral and unethical to take fees from the Schwan Lake Project and put them in the Beaver Creek project for reimbursement. Emmons County cannot do business in that manner. She also questioned why engineering fees were part of the 2024-2025 project when this is the second time the clearing is being performed in nearly the same location a few years ago. Tuck said he would remove all the engineering fees from the Beaver Creek project. Mary Senger said she would advise Abigail at the Department of Water Resources; however, AJ Tuck interjected and said he would do it and sent an email during the meeting.

Thanks to Mary Senger for providing additional insight as to the submission process and dispersal of funds. The board will coordinate with Mary and/or Abigail from State Water Resources to insure the board does not unintentionally misdirect/approve funding for future endeavors.

Discussed the remainder of the Snagging and Clearing project that was originally approved by the State Water Commission for 2020-2021. The remaining funds need to be deobligated and the board

will re-apply for the remaining reaches of the creek, because of the four year term of the agreement. Motion by Kalberer to deobligate the remaining funds for the Snagging & Clearing project, second by Weber. All voted “Aye”, motion carried.

The Board agreed to pay \$4,991.25 for the application development as well as Tuck’s time at today’s meeting. Moore Engineering invoices the Water Board for meetings that AJ Tuck attends which includes time and travel expenses. Since there is no contract between the Water Board and Moore Engineering, the board agreed by consensus to also obtain additional quotes or requests for proposals from other firms for future projects. The Board thanked Mary Senger for her assistance and guidance regarding funding future projects, as well as resolving our current unknown issues regarding funding applications and expenditures.

Discussed the Financial Report received from Greg Lange, Secretary-Treasurer for the Missouri River Joint Water Board.

Discussed the letter from anonymous person stating that the landowner in Section 18, Township 132, Range 76, Linton Outskirts, is moving bee farm equipment and supplies onto residential zoned property and polluting the land next to the creek. Because the letter was anonymous, the County Commissioners refused to comment. The board agreed to look into the creek area.

Received an email from Dani Quissell, ND Irrigation Association. She is working with some irrigators in Emmons County who are looking to reactivate the Horsehead Irrigation District.

Mary Senger informed the board that every three years, entities that have acquired or relocated properties through any FEMA Hazard Mitigation Assistance (HMA) program are required to inspect these properties and verify they remain in compliance with federal open space requirements. Emmons County has 2 such properties; one in the NE1/4, Section 8, Township 130, Range 74, and the other is a tract in W1/2 of Section 17, Township 132, Range 76. Both have been inspected and Geffre certified as Floodplain Manager.

The 2025 estimated budget was discussed. A question was asked regarding the amount set aside for future water projects for 2025. Deis explained the total appropriations and cash reserve minus the expenses is set aside for future water projects. Motion by DeBoer, to approve the estimated budget for 2025, second by Weber. All voted “Aye”, motion carried.

Motion by Weber, second by Kalberer to approve the following bills:

2041	USPS	Box Rent	\$ 84.00	\$ 84.00
2042	ND Water Res. Dist. Assoc.	Registration	\$ 380.00	\$ 380.00
EFT	EFTPS	SS Report	\$ 232.40	\$ 232.40
2043	Ardella Deis	Clerical	\$ 948.90	\$ 876.30
2044	John C DeBoer	Sub. & Perdiem	\$ 114.00	\$ 105.27
2045	Glenn Geffre	Mileage, Sub & Perdiem	\$ 114.00	\$ 172.27

2046	Joe Kalberer	Mileage, Sub & perdiem	\$ 114.00	\$ 150.16
2047	Richard Keller	Mileage, Sub & perdiem	\$ 114.00	\$ 118.67
2048	Tim Weber	Sub. & Perdiem	\$ 114.00	\$ 105.27
2049	Moore Eng./VOIDED	Eng Services	\$5,000.00	\$ 0.00
2050	Voided	Lodging	\$ 0	\$ 0
2051	Moore Eng/VOIDED	Eng Services	\$4991.25	\$ 0.00
2052	Sleep Inn(Elan Financial)	Lodging	\$ 218.81	\$ 218.81

Motion by Weber to adjourn, second by DeBoer. All voted “Aye”, motion carried.

APPROVED: This _____ day of August, 2024.

Ardella Deis, Clerical

Glenn Geffre, Chairman

**OFFICIAL PROCEEDINGS OF THE WATER RESOURCE DISTRICT
EMMONS COUNTY
August 26, 2024**

Chairman Geffre called the meeting to order at 9:00 A.M., with members Weber, Keller and, DeBoer being present, Kalberer being absent.

The minutes of the June 10, 2024 regular meeting were read, motion by DeBoer to approve, second by Keller. All voted "Aye", motion carried.

A Treasurer's report was given in the amount of \$59,065.42; Treasurer's report for the Horsehead Project was given in the amount of \$789.79. Motion by Keller to approve the Treasurer's Report, second by Weber. All voted "Aye", motion carried.

Also present for the meeting was Ardella Deis, Clerical, Jerod Klabunde and Carl Jackson, Moore Engineering Inc. and Mary Senger, Emmons DEM.

Discussed the south outreach area of the Snagging and Clearing project that was bid by Russell Lawler Construction and approved by the board to be done this fall. Deis, will apply for the application.

Jackson, Moore Engineering, discussed the concerns with the board about the cost share and grant applications. Apologized to the board for the BRIC Funding misunderstanding for Schwan Lake and the cost share application for recouping fees for the Snagging & Clearing Project. He explained things will be discussed more thoroughly for future projects. Klabunde explained the billing process for grants, surveys and engineering projects.

Discussed the letter received from Wade Bachmeier, Chairman for the Missouri River Joint Water Board. The MRJWB is planning a special meeting September 10, 2024 at Mandan to discuss Amendments to the Joint Powers Agreement and the Educate, Advocate and Engage (EAE) program.

Mary Senger, discussed the requests for proposals, cost share and hiring engineering companies for new/future projects with the board.

A letter from Wold Engineering on the Grade Raise project 1 mile east and 3 miles north of Braddock, thence .8 miles, in cooperation with Emmons County and ND Department of Transportation was discussed for comments from the board. The board had no comments. Also, presented the water permits that were issued by the State since the last regular meeting.

The 2025 final budget was discussed. Motion by DeBoer, to approve the final budget for 2025, second by Weber. All voted "Aye", motion carried.

Motion by Weber, second by Keller to approve the following bills:

EFT	EFTPS	SS Report	\$ 322.05	\$ 322.05
Cash	Emmons County	Contents Ins	\$ 1.00	\$ 1.00
2053	Ardella Deis	Clerical	\$ 948.90	\$ 876.30
2054	John C DeBoer	Sub. & Perdiem	\$ 114.00	\$ 105.28
2055	Glenn Geffre	Mileage, Sub & Perdiem	\$ 781.00	\$ 741.68

2056	Richard Keller	Mileage, Sub & per diem	\$ 714.50	\$ 682.83
2057	Tim Weber	Sub. & Per diem	\$ 114.00	\$ 105.28

Motion by Weber to adjourn, second by DeBoer. All voted "Aye", motion carried.

APPROVED: This _____ day of December, 2024.

Ardella Deis, Clerical

Glenn Geffre, Chairman

**OFFICIAL PROCEEDINGS OF THE WATER RESOURCE DISTRICT
EMMONS COUNTY
December 16, 2024**

Chairman Geffre called the meeting to order at 9:00 A.M., with members Weber and, DeBoer being present, Kalberer and Keller being absent.

The minutes of the August 26, 2024 regular meeting were read, motion by DeBoer to approve, second by Weber. All voted "Aye", motion carried.

A Treasurer's report was given in the amount of \$59,681.01; Treasurer's report for the Horsehead Project was given in the amount of \$789.82. Motion by Weber to approve the Treasurer's Report, second by DeBoer. All voted "Aye", motion carried.

Also present for the meeting was Ardella Deis, Clerical and Mary Senger, Emmons DEM.

Discussed the south outreach area of the Snagging and Clearing project that was bid by Russell Lawler Construction and approved by the board to be done Fall of 2024. Deis, applied for the cost share application with the State Water Commission on October 2, 2024. Email on approval from SWC on November 26,2024 and was then signed by Chairman Geffre. Discussed maintenance on the Snagging & Clearing for a yearly basis.

Discussed the interview by Timothy Frank, Highway Patrolman, with Deis about the complaint with Moore Engineering. Deis gave copies of the information he requested.

Discussed the meeting of the Missouri River Joint Water Board on December 12,2024 during the Winter Conference in Bismarck . The Joint Powers Agreement as Amended in 2023 and 2024 was discussed. Motion by DeBoer to have Chairman Geffre to approve the amendments and sign the agreement, second by Weber. All voted "Aye", motion carried.

Discussed the reassembly of the Long X Bridge that was moved to NE1/4 Section 15, Township 132, Range 76 owned by Paul Silbernagel.

Discussed the permits required to do Subsurface Water Management Systems for less than 80 Acres. A "Notification to Install a Subsurface Water Management System" must be submitted to the Water Board prior to installation.

Motion by DeBoer to approve 2025 meeting dates to be March 3, June 2, August 25 and December would be the Monday after the SWC Winter Conference, second by Weber. All voted "Aye", motion carried.

Motion by Weber to approve 2025 membership dues for ND State Water Resource District, ND Water Users, Missouri River Joint Water Board and Voice for Lake Oahe, second by DeBoer. All voted "Aye", motion carried.

Motion by Weber, second by DeBoer to approve the following bills:

EFT	EFTPS	SS Report	\$ 274.01	\$ 274.01
2058	ND Water User Assoc.	Registration	\$ 930.00	\$ 930.00

2059	Emmons County	Clerical Reimb	\$ 193.20	\$ 193.20
2060	Ardella Deis	Clerical	\$ 948.90	\$ 876.30
2061	John C DeBoer	Sub. & Perdiem	\$ 114.00	\$ 105.27
2062	Glenn Geffre	Mileage, Sub & Perdiem	\$ 614.00	\$ 783.99
2063	Tim Weber	Sub. & Perdiem	\$ 114.00	\$ 105.27
2064	Bismarck Hotel & Conf	Lodging	\$ 327.00	\$ 327.00

Motion by Weber to adjourn, second by DeBoer. All voted "Aye", motion carried.

APPROVED: This _____ day of March, 2025.

Ardella Deis, Clerical

Glenn Geffre, Chairman