

**Board of Trustees
VILLAGE OF MILLERTON
Workshop Meeting
January 6, 2020**

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, January 6, 2020. It was called to order at 6:00 PM with Mayor Debra Middlebrook presiding. Deputy Mayor Jennifer Najdek, Trustees Alicia Sartori, Matthew Hartzog and Joshua Schultz, Clerk Kelly Kilmer and Treasurer Stephany Eisermann were present.

Treasurer's Report

Treasurer Eisermann reviewed various researched aspects of updating the office computer system and data storage. She recommended updating existing equipment (two computers and server) and waiting until the start of the new fiscal year to embark on any data transfer endeavor. *Motion* to update to Windows 10 was made by Deputy Mayor Najdek and seconded by Trustee Schultz; all (5) members present were in favor and the motion passed. Treasurer Eisermann said the Village would move its office Monday January 13th and new desk lamps are needed. *Motion* for four desk lamps was made by Trustee Hartzog and seconded by Trustee Schultz; all (5) members present were in favor and the motion passed.

Clerk's Report

Clerk Kilmer raised the issue of the need for a sign at the new location, and further discussion arose around snow removal, parking lot maintenance, thermostat placement, and moving plans. *Motion* to prepay rent without Board approval monthly, in order to pay rent in a timely manner, was made by Trustee Schultz and seconded by Trustee Sartori; all (5) members present were in favor and the motion passed. *Motion* to waive water bill penalty of \$11.50 for a consistently responsible resident was made by Trustee Schultz, seconded by Trustee Sartori and all (5) present members were in favor and the motion passed. The position open within the Highway department will be advertised in the *Millerton News* and *Lakeville News*.

Vouchers

Motion to approve **Vouchers # 2019212-2019214 – General \$284.38, Water \$1,387.31, Total \$1,671.69** was made by Trustee Sartori and seconded by Trustee Schultz; all (5) present members were in favor and the motion passed. *Motion* to approve **Vouchers # 2019245-2019255 – General \$7,726.06, Water \$4,720.31, Total \$12,446.37** was made by Trustee Sartori and seconded by Trustee Hartzog; all (5) present members were in favor and the motion passed.

Mayor

Mayor Middlebrook announced that the Village would invite students of the local school and home-schooled students by way of the library to participate in the essay contest "If I Were Mayor." She also announced that two separate matching grants were awarded the Village – WIIA (NYS Water Infrastructure Improvement Act), at \$675,000, and Eddie Collins Memorial Park Revitalization Project (NYS Consolidated Funding), at \$600,000. *Motion* to accept and allow the Mayor to sign paperwork and execute these grants, pending necessary information from designated engineering firm Tighe & Bond, was made by Trustee Schultz and seconded by Trustee Hartzog; all (5) present members were in favor and the motion passed. The Mayor also mentioned meetings with NYS elected officials regarding other potential funds.

Committee Reports/Public Comments

There were no reports from other Trustees or Officers, and no questions or comments from the public.

Adjourn

Motion was made by Deputy Mayor Najdek to adjourn at 6:57 PM. The motion was seconded by Trustee Sartori, all five (5) members in attendance were in favor and the motion passed, thus ending the meeting.

Respectfully Submitted,

Kelly Kilmer
Village Clerk

Approved: 12/07/2020

Prepared By:

Suzanne Bressler
Deputy Clerk (11/23/20)