



*Stronger*  
**TOGETHER**  
Hawthorne Scholastic Academy's  
**2024 SPRING FUNDRAISER**

Dear Hawthorne Parents,

Parent-hosted events and parties are a vital part of our spring fundraiser. Always a huge hit, these fun events are organized and sponsored by parents and then offered as auction items to help raise money for Hawthorne and a great way to foster a sense of community! Read on to learn more!

**How It Works: Planning a Party**

1. **Gather up some friends (or go solo!) and brainstorm a fun party or event for kids, adults, or families.** This is a great chance to showcase one of your special talents, feature a favorite venue, or coordinate with other parents from your child's grade to plan something awesome and age-specific. Need ideas? See some suggestions below!

**For Kids:**

Make Your Own Pizza Party

Playdate at the Park

Movie Night

Summer Ice Cream Social

Tea Party

Kickball/Football/Bowling/Soccer Game

**For Parents:**

Sip and Paint Party

Moms' Mixology

Dads' Night Out

Euchre or Trivia Night

Final Four (or any other sporting event) Party

Cooking Class

2. **Once you have decided on your event, pick a date and time.** Parties in past years have been scheduled through the fall of the next school year, so think spring, summer or a welcome back to school!
3. **Decide what amount to charge per person.** Each party has a "ticket" fee, and the entire fee goes back to HSA. Not sure what to charge? We're happy to provide guidance. (Please keep in mind that ALL costs associated with parent-hosted events are paid for by the host individual/families.)
4. **Fill out the sign-up form.** The attached form will take you through the rest of the event details. You can also fill out the form electronically here: **[Electronic Parent-Hosted Event Form](#)**

**Attending a Party:** Tickets to parent-hosted events are sold online during the fundraiser week as part of the silent auction. GiveSmart, our mobile bidding auction platform, allows folks to easily buy a party slot online. After the auction and as the date of the event approaches, the Host will be in touch with guests who signed up, with all of the details they need about the event.

We believe that your involvement will make a significant impact on the success of our school fundraiser. If you are interested in hosting a sign-up party or have any questions, please feel free to reach out to the committee directly. Thank you for your continuous dedication to our school community. Together, we can make the upcoming event an unforgettable one.

**We hope that you will consider hosting a party or event to benefit HSA!**  
Questions? Please contact *Heather Gregory* ([heathergregory76@gmail.com](mailto:heathergregory76@gmail.com))

## THE 2024 PARENT-HOSTED EVENT FORM

**IMPORTANT NOTE:** *At least one parent hosting any event for students must have CPS Level 1 volunteer status.* Go to <https://chicagopublicschools.civicore.com/> to fill out the form. Level 1 volunteer status requires fingerprinting and a TB test to be approved. Any event submitted without a Level 1 volunteer cannot be included as a Hosted Event.

**Host Name(s) (Put a \* next to CPS Level 1 volunteer. At least one is needed):** \_\_\_\_\_

**CPS Level One Volunteer Name(s) (If different than the Host names):** \_\_\_\_\_

**Host Email(s):** \_\_\_\_\_

**Host Phone Number(s):** \_\_\_\_\_

**Event Name:** \_\_\_\_\_

**Target Audience (for kid events include grade level(s)):** \_\_\_\_\_

**Maximum Attendance :** \_\_\_\_\_

**Proposed Date and Time:** \_\_\_\_\_

**Cost per Attendee (For Family Events note if cost is per individual or family):** \_\_\_\_\_

**Event Location:** \_\_\_\_\_

**Event Description (Make this as exciting as possible. Showcase your event so that people want to sign up!):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments/Restrictions:** \_\_\_\_\_

*Return to the Main Office by February 23, 2024 or e-mail Heather Gregory ([heathergregory76@gmail.com](mailto:heathergregory76@gmail.com))*

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