**RSAI Leadership Group Minutes**

**July 16, 2020 at 1pm**

GoToMeeting or at ISFIS 1201 63rd Street, Des Moines, IA 50311

***GoToMeeting Board Member Attendees:***  *Dennis McClain (Acting Chair), Paul Croghan (Secretary/Treasurer), Justin Daggett, Laurie Noll*

***ISFIS Staff Attendees:*** *Margaret Buckton, Larry Sigel, and Jen Albers*

**I Call To Order and Introductions/Roll** – welcome to Justin Daggett.

*McClain called the meeting to order at 1:06 pm and welcomed Justin Daggett to his first RSAI Leadership Group meeting.*

**II Approve Agenda**

 *Croghan moved and Noll seconded approval of the agenda. Approved unanimously.*

**III Approve Meeting Minutes –**

* Leadership Group May 13, 2020
* SE Regional Meeting May 6, 2020
* NE Regional Meeting May 15, 2020
* NW Regional Meeting May 19, 2020
* SE Regional Meeting June 9, 2020

 *Croghan moved and Noll seconded approval of the minutes from the RSAI Leadership Group meeting on May 13, 2020, and each of the four RSAI Regional Meetings. Approved unanimously.*

**IV Membership Report**

*Albers shared the membership report showing final FY 2020 paid memberships of 111 member districts, which includes 20 new members. FY 2021 memberships are coming in as well with 40 paid to date including 3 new member districts for FY 2021.*

**V Monthly Financials**

*Albers reviewed the May 31, 2020 YTD financial statements and anticipated expenditures remaining before year end. Financials are projected to be very close to budget at year end, including an increase to fund balance for the fiscal year. Croghan moved approval of the financial report through May 31, 2020 and approval of payment/reimbursement to ISFIS of $1,433.77. Noll seconded. Approved unanimously.*

**VI Mission Critical Actions/Updates**

* Recap from Regional Meetings
	+ Leadership Group Election Results –
	(new) Justin Daggett, Manson NW Webster CSD (NW)
	(re-elected) Laurie Noll, Fairfield CSD (SE)
	+ Legislative Committee Election Results –
	(re-elected) Tim Mitchell, Riverside CSD (SW)
	(new) Brian Johnson, Prairie Valley & SE Webster Grand (NW)
	(re-elected) Joel Pedersen, Cardinal CSD (SE)
	(re-elected) Barb Schwamman, Osage CSD & Riceville CSD (NE)
	+ Total Attendance -
	*NE - 10 Member districts and 1 Non-Member district.
	NW - 15 Member districts and 0 Non-Member district.
	SE - 9 Member districts and 2 Non-Member district.
	SW - 19 Member districts and 1 Non-Member district.
	Total – 53 Member districts and 4 Non-Member districts;
	Last Year – 26 Member districts*

*The group recapped the RSAI Regional Meetings including election results, attendance, content, and legislative priorities identified. The group believed holding these via Zoom this year allowed for additional attendance and hope to at least have a hybrid option in future years to help those that have extensive travel to participate.*

* Corporate Sponsorship & Quarterly Zoom

*Buckton and Albers shared marketing information and an agreement with BoardWorks Education as RSAI’s first corporate sponsor. Buckton also discussed the concept of periodic Zoom meetings for both RSAI members and non-members to share information about RSAI, relevant topics, and an opportunity to highlight corporate sponsors. Discussion ensued. A motion to approve the corporate sponsorship application from BoardWorks Education was made by Croghan, seconded by Daggett. Approved unanimously.*

* Legislative Session 2020 Final Actions

*Buckton shared actions that took place at the end of the 2020 legislative session and recent actions around the Governor’s proclamation on returning to school this fall. Discussion ensued.*

* November 2021 Election Advocacy Support: What do RSAI members need?

*Buckton shared some ideas on advocacy supports around the November elections and timing for rolling those out to members. Group agreed that later this Fall would be more timely, as everyone is dealing with RTL plans and opening school in August.*

* Legislative Committee Meeting
	+ August 14, 2020, 10am – 2pm in Des Moines
	+ Four elected leaders above, plus the three at-large representatives. Attendee in Duane’s absence?

*Buckton shared the agenda from last year’s RSAI Legislative Committee meeting and discussed plans for this year’s Committee meeting scheduled for August 14th. Justin Daggett volunteered to serve on the Committee to fill the vacancy by Duane Willhite’s retirement. Buckton recruited Daggett and Croghan to review the RSAI Bylaws in advance of the Legislative Committee meeting.*

* Annual Meeting – October 21, 2020 – Decisions, timeline and implications for in-person vs. virtual.

*Buckton led a discussion around when and how to make decisions on gathering in-person v. virtually for the October RSAI Annual Meeting. The group requested we plan for a virtual/hybrid option. Final decision on format of in-person or virtual or both will be made at the September 9th Leadership Group meeting.*

**VII Other Business**

**VIII. Upcoming Meeting dates:**

Leadership Committee – August 12 at noon via GoToMeeting

Legislative Group Meeting – August 14 at 9 am (in Des Moines)

Leadership Committee – September 9 at noon via GoToMeeting

Leadership Committee – October 14 at noon via GoToMeeting

RSAI Annual Meeting – October 21 at 4:30 pm (at DMACC Ankeny?)

**IX. Adjourn**

*There being no other business, Noll moved to adjourn and Croghan seconded. Approved unanimously. The meeting concluded at 2:02 pm.*

*Minutes respectfully submitted*

*Margaret Buckton, RSAI Professional Advocate, As of 07/16/2020*