

**Clarion County Career Center
Joint Operating Committee
Minutes
March 27, 2017**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on March 27, 2017 at 7:15 p.m. by Hugh Henry. Members present were: Jim Beary, Jill Foys, Brian Hartle, Hugh Henry, Bob McGinnis, Donald Nair, William Reddinger, Terry Rush, James Shaftic, Lee Stewart, Jameen Stump and Dwayne VanTassel. Members Todd Bauer and Melissa Ford were absent.

Administration present were: Aaron Kline, Director of Career and Technical Education and Steve Young, Chief School Administrator and Linda Skelley, Board Secretary/Confidential Secretary.

On a motion by Jill Foys, seconded by Terry Rush, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda and the addendum of the March 27, 2017 meeting with the following revisions to the agenda: under Travel, item A. was changed from Lisa Carroll to Amy Zacherl, chaperone; item B. changed the year from 2016 to 2017 and the total amount from \$4,460. to \$4,640. On the addendum, the item was changed from A. to C. for the CCTV bid.

Public Comment Period:

No visitors were present at the meeting.

Minutes Approved:

On a motion by James Shaftic, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the February 27, 2017 meeting.

Financial Reports Approved:

On a motion by Brian Hartle, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the general fund bills for March, 2017, the Activity report for February, 2017 and the Treasurer's report for February, 2017.

Executive Session:

An executive session was held to discuss personnel issues.

Personnel:

On a motion by Terry Rush, seconded by Bob McGinnis, with all members voting in the

affirmative, **IT WAS RESOLVED** to approve hiring Peggy Davis as a substitute at a rate of \$85/day pending receipt of all clearances and paperwork; approve hiring Heather Muhl as a part-time Practical Nursing Instructor, at a rate of \$26/hour, pending receipt of all clearances and paperwork. This position does not include benefits.

Travel:

On a motion by James Shaftic, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to approve Randy Shook, SkillsUSA Advisor and Amy Zacherl, chaperone, to accompany two students to the SkillsUSA PA state competition on April 19-21, 2017 in Hershey, PA at an approximate cost of \$2,016.; approve Traci Wildeson, Allied Health Instructor and a chaperone to accompany Amanda Booher and Becca Smith to the HOSA (Health Occupations Students Association) International Leadership Conference on June 20-24, 2017 in Orlando, FL. Approximate cost of \$4640.00 (general fund costs not to exceed \$2,000: covers cost for hotel room, airfare, registration for Traci Wildeson and a chaperone; meals for Traci Wildeson. Fundraising and donations of approximately \$2,640: covers cost for the student's hotel room, airfare, registration and meals; chaperone's hotel room and meals.); approve Frank Magagnotti to accompany three students to the 2017 Clarion-Jefferson Regional Teen Safe Driving Competition on April 6, 2017 in Brookville, PA. There is no cost associated with this travel request and the students will be transported in the school van.

Policy

No policies were discussed at the meeting.

Considerations:

On a motion by Terry Rush, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED** to approve purchase of PostBase 20 Meter/Base postage machine from FP Mailing Solutions/Alternative Business Equipment Inc. at a cost of \$2502.85.; approve Adult Education, in collaboration with Guardian Elder Care, to facilitate two CNA (Certified Nursing Assistant) classes to begin the week of March 27, 2017 and conclude May 31, 2017, from 8:00 a.m. - 4:00 p.m., Monday-Friday; approve awarding the CCTV (Closed Circuit TV) bid to CS Technologies Plus, Seneca, PA at a total cost of \$23,995 for equipment and installation. Safe Schools Grant funds of \$21,131 along with \$2,864 from local funds will be used.

Old Business:

- No old business was discussed.

Director of Vocational Education Report – Aaron Kline

- Discussed student threat situation which occurred on March 20, 2017
- NOCTI written test results –the cut score for Police Science jumped 20 points this year for Advanced. Construction jumped 5 points. Even with those increases 98% of the students scored Advanced and Competent. The practical, hands-on test will be conducted in April.
- Discussed possibly collaborating with CareerLink after they close their Clarion office at the end of April. This was considered a viable idea and will be pursued and researched.
- 2017-18 BUDGET BALLOT RESULTS

SCHOOL	YES	NO	ABSENT
A-C Valley	8	0	1
Clarion Area	8	0	1
Clarion-Limestone	8	0	
Keystone	8	0	
North Clarion	6	0	3
Redbank Valley	9	0	
Union	9	0	
TOTALS	56	0	5

Chief School Administrator – Steve Young

Steve Young participated in some of the topics discussed in the Director’s portion of the meeting.

Adjournment

On a motion by Dwayne VanTassel, seconded by Terry Rush, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

Linda Skelley
J.O.C. Secretary