



CHICAGO DEPARTMENT OF Business Affairs and Consumer Protection
SPECIAL EVENT PERMIT APPLICATION

SPECIAL EVENT FOOD TRUCK SINGLE EVENT LICENSE APPLICATION

PLEASE TYPE OR PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

THIS FORM MUST BE SUBMITTED 20 CALENDAR DAYS PRIOR TO THE EVENT

FEE: \$75.00 PAID TO CITY OF CHICAGO BY OPTIMUM EVENTS AND INCLUDED IN THE VENDOR APPLICATION FEE

Please type or print clearly. Application will be returned if not completed in its entirety.

Name of Event

Address of Event

Date(s) of Event

Hours of Event

Name of Sponsoring Event/Coordinator

Phone Number

Name of Mobile Food Vendor

Contact

Department of Business Affairs & Consumer Protection Account Number

Phone Number

If you do not know your account number, please phone (312) 74-GOBIZ. If you do not have a City of Chicago Department of Business Affairs & Consumer Protection account

Address

City

Zip Code

Mobile Food License #

License Expiration Date

I acknowledge that I am only preparing/dispensing food directly from a City of Chicago licensed Mobile Food vehicle (no outside booth/tent) in compliance with all license requirements NO YES

I acknowledge that I am only selling items from our City of Chicago Department of Health pre-approved menu? NO YES

SIGNATURE (*Must be signed by an owner or officer) _____ Date: _____

Print Name: _____ Title: _____