

MELVINDALE HOUSING COMMISSION

Regular Board Meeting
December 18, 2025

A meeting of the Melvindale Housing Commission Board was held on Thursday, December 18, 2025 at 10:00 a.m. in the Library of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 10:00 a.m.

ROLL CALL: Janette Decaire, Sue Herman, Hector Cotto, Annette Taylor were present.

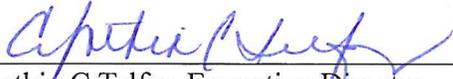
Also present: Staff- Cynthia C Telfer, Executive Director, Elizabeth Ray, Operations Manager and Stephanie Spoonamore, Property Manager were present.

- I. Approval of Agenda
Herman moved and *Taylor* seconded to approve the December 18, 2025 agenda. Motion passed unanimously.
- II. Approval of Minutes
Decaire motioned to approve the Regular Meeting Minutes of November 20, 2025 and *Cotto* seconded. Motion to approve minutes passed unanimously.
- III. New Business – No new business
- IV. Commission reports
Staff reviewed reports with Board.
- V. Correspondence – HSC Audit results for Coogan Terrace
- VI. Public Comment - None
- VII. Announcements by Commissioners
 - Decaire – I wish everyone a Merry Christmas and a Happy New Year. Be safe driving and take care of each other.
 - Taylor – I want to commend Cindy and the staff for meeting the challenges of this job. Residents are well taken care.
 - Herman – Have good holiday.

VIII. Adjournment – Motion by *Decaire*; seconded by *Taylor* at 11:10 a.m. Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C Telfer, Executive Director