

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Tuesday, August 20, 2019 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

Present:	<p>Mayor John Rimmer; Councillors, Mary Bugbee, Kim Ceasor, Corby Parsons; CAO Melissa Beebe; Assistant Administrator Lyndsay Hindbo</p> <p>Absent: Bill Sumyk (late)</p> <p>Delegates: Elks Youth Hall Operations - Janelle Petersen, Denelle Williams, Wayne Lepine Caroline Hotel – Jonina Rimmer</p>
1. Call to Order	<p>Mayor Rimmer called the meeting to order at 6:59pm.</p>
2. Adoption of Agenda	<p><u>Add 4.2 Delegation – Caroline Hotel</u> <u>Add 7.6 Community Beautification Contest</u> <u>Add 7.7 Council Projects</u></p> <p><u>Motion 198 08 19</u> Moved by Councillor Ceasor to adopt agenda as amended.</p> <p>CARRIED</p>
3. Adoption of Minutes	<p><u>3.1 Regular Council Meeting Minutes from July 23, 2019</u></p> <p><u>Motion 199 08 19</u> Moved by Councillor Bugbee to accept minutes as Presented.</p> <p>CARRIED</p>
4. Delegations	<p><u>4.1 Elks Youth Hall Lease Agreement</u> Review and discussion of the final draft hall lease agreement was presented to Council by Janelle Petersen outlining the additional clause change to include a purchase price option in the agreement.</p> <p><u>4.2 Caroline Hotel</u> Jonina Rimmer presented a proposal to add outdoor patio seating to front of Caroline Hotel facing highway 54.</p> <p>All public and delegates departed the meeting at 7:24pm.</p> <p>Mayor Rimmer recused himself due to a possible conflict of interest.</p> <p><u>Motion 200 08 19</u> Moved by Councillor Bugbee to refer the Caroline Hotel proposal to MPC and to schedule the meeting to follow right after the regular council meeting tonight.</p> <p>CARRIED</p> <p><u>Motion 201 08 19</u> Moved by Councillor Ceasor to create another alternate Councillor Parsons to MPC.</p> <p>CARRIED</p> <p>Councillor Sumyk joined the meeting at 7:37pm.</p> <p><u>Motion 202 08 19</u> Moved by Councillor Rimmer to approve the Agreement with the following amendment the Elks Hall Agreement to have the log building addition (Scouts Hall) not be used for anything other than cold storage, subject to re-inspection if significant renovations were to be done and passes for public uses then this clause may be deleted.</p> <p>CARRIED</p>
5. Staff Reports	<p>5.1. CAO Report Written reports presented.</p> <p><u>Motion 203 08 19</u> Moved by Councillor Rimmer to have BDO present the information regarding liabilities and effect of contaminated sites on the TCA.</p> <p>CARRIED</p>

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	<p><u>Motion 204 08 19</u> Moved by Councilor Ceasor to send all Administrative Staff to the Municipal Affairs annual Administrative sessions at Olds College on September 19 and to close the Office for the day allowing all administrative staff to attend education session.</p> <p style="text-align: right;">CARRIED</p> <p>5.2. Financial Report Written reports presented.</p> <p><u>Motion 205 08 19</u> Moved by Councilor Parsons to accept Staff reports as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>6. Committee & Board Reports</p>	<p><u>6.1. Mayor and Council Reports</u> Councilor Parsons: <ul style="list-style-type: none"> • Nothing to report. Councilor Sumyk: <ul style="list-style-type: none"> • AUMA meeting • Yard Judging • CPAC meeting Councilor Ceasor <ul style="list-style-type: none"> • Yard judging Councilor Bugbee: <ul style="list-style-type: none"> • Regular meetings • AUMA meeting Mayor Rimmer: <ul style="list-style-type: none"> • Meetings with CWL, Horizon re – presentation to Minister Nixon and DM Yee. • Ag. Society bringing in specialist to review all the governance and operations. • GCOM webinar – setting up green initiatives across Canada. • Discussion with a developer to look at Caroline for future projects. • Meeting with Sgt. Penner regarding crime issues in Caroline • AUMA president meeting to discuss Caroline’s issues. <p><u>Motion 206 08 19</u> Moved by Councilor Rimmer to join GCOM, if there is no cost to join and Mayor Rimmer will bring more information back to council for the next council meeting.</p> <p style="text-align: right;">CARRIED</p> <p><u>Motion 207 08 19</u> Moved by Councilor Sumyk to accept Council Reports as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Recess called at 8:32pm. Reconvened at 8:46pm.</p> </p>
<p>7. Business</p>	<p><u>7.1 Inter-governmental Shared Services – Fire and Waste (Table July 23)</u></p> <p><u>Motion 208 08 19</u> Moved by Councilor Rimmer that the Village of Caroline shall continue with the original regional agreements as they exist and revisit agreements subject to mediation developments.</p> <p style="text-align: right;">CARRIED</p> <p><u>7.2 Regional Fire Agreement September 1 Budget preparation deadline extension request</u></p> <p><u>Motion 209 08 19</u> Moved by Councilor Ceasor that the Regional Fire budget deadline be extended subject to regional agreement mediation.</p> <p style="text-align: right;">CARRIED</p> <p><u>7.3 Urban Hen Keeping Application (Tabled July 23)</u> Mayor Rimmer recused himself due to a possible conflict of interest.</p> <p style="text-align: right;">CARRIED</p>


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	<p><u>Motion 210 08 19</u> Moved by Councilor Ceasor that the application be probationary approved subject to the following:</p> <ul style="list-style-type: none"> • solid structure, aesthetically pleasing privacy fencing installed around the perimeter of the property • regular random inspections to be done monthly for 6 months by animal control after the installation of the fence. • Any violation of animal bylaw will automatically result in removal of birds. Council to review after the six-month inspection period. <p>Recess called at 9:43pm Reconvened at 9:45pm</p> <p><u>7.4 Regular Council Meeting Schedule Change</u></p> <p><u>Motion 211 08 19</u> Moved by Councilor Bugbee to hold regular council meetings the first and third Fridays of each month from 1-3pm with agenda packages out on the prior Tuesdays. Delegations must be scheduled on the prior Friday.</p> <p><u>7.5 AUMA Convention</u></p> <p><u>Motion 212 08 19</u> Moved by Councilor Ceasor to have Mayor Rimmer, Councilor Parsons and CAO Beebe attend the AUMA Convention in Edmonton from September 24-27, 2019.</p> <p><u>7.6 Community Beautification Award</u></p> <p><u>Motion 213 08 19</u> Moved by Councilor Ceasor to issue cheques to the winners as follows: Residential first place Jane Thompson for \$100.00 and second place George and Wanda Bouvette for \$25.00; Commercial first place Burger Baron for \$100.00 and second place Grounded for \$25.00.</p> <p><u>7.7 Council Projects</u></p> <p><u>Motion 214 08 19</u> Moved by Councilor Parsons to allocate \$10,000 from the Council Projects budget for upcoming expenses incurred by CWL & Switch Power to cover any further research and staff costs for waste to energy council initiative moving forward, which must be detailed by CWL through a presentation to council that will take place in upcoming future council meetings and discussions for approval of council.</p> <p><u>8.3 AUMA Municipal Affairs Meeting Invitation</u></p> <p><u>Motion 215 08 19</u> Moved by Councilor Rimmer to have the W2E presentation scheduled at AUMA Municipal Affairs meeting as an individual meeting with Caroline.</p> <p><u>Personnel</u></p> <p><u>Motion 216 08 19</u> Moved by Councilor Ceasor to table the rest of the meeting items from Discussion, Correspondence, information items and in-camera personnel and reconvene at 1:00 pm Friday, August 23, 2019</p> <p><u>Motion 217 08 19</u> Moved by Councilor Sumyk to adjourn the meeting.</p>
8. Discussion, Correspondence, Information Items:	CARRIED
9 In Camera	CARRIED
10 Adjournment	CARRIED

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	Time of Adjournment: 10:23pm.	CARRIED
11	<p>Reconvene</p> <p>Mayor Rimmer reconvened the regular council meeting at 1:04 pm, Friday, August 23, 2019 to continue the regular August 20 council meeting agenda items of Discussion, Correspondence, information items and in-camera personnel and additions to Correspondence, information items of 8.7 Mediation Preparation of mediator options, 8.8 Bulk water RV Hook up with the following members present:</p> <p>Mayor Rimmer Councillor Ceasor Councillor Sumyk Councillor Bugbee CAO, Melissa Beebe</p> <p>Absent: Councillor Parsons, Assistant CAO, Lyndsay Hindbo</p>	
8.	<p>Discussion, Correspondence, Information Items:</p> <p>8.1. MCCAC Expression of Interest for Municipal Community Generation Challenge Village Application</p> <p>8.2 CAEP Fall Engagement Sessions for Elected Officials, CAO's and Municipal Reps</p> <p>8.4 Clearwater County News Release 2019 National Search and Rescue Conference</p> <p>8.5 Town of Peace River GST Audit Concern and advocacy support letter</p> <p>8.6 Interim MSI and GTF Funding Allocations</p> <p>8.7 Mediation Preparation of mediator options</p> <p>8.8 Bulk water RV Hook up</p> <p><u>Motion 218.08.19</u> Moved by Councillor Rimmer that village of Caroline is in full support of the advocacy efforts and will further investigate and support Town of Peace River at the AUMA convention regarding the Town of Peace River GST audit concerns letter.</p> <p><u>Motion 219.08.19</u></p>	CARRIED
	<p>Moved by Councillor Ceasor to support the Mayor's mediation recommendations of Barb McNeil, Sharon Wilson, Andrew Fulton, Debra Howe and Nancy Love as part of the Caroline's five resumes for discussion at the next Inter-Municipal pre-mediation meeting.</p> <p><u>Motion 220.08.19</u> Motion by Councillor Ceasor to keep the bulk water RV Hook up and operation with Administration and to continue with the current set up and operation.</p> <p><u>Motion 221.08.19</u> Bill motions to accept the correspondence items of 8.1, 8.4, and 8.6 as information.</p> <p>Mayor called short recess at 2:05 pm.</p> <p>Mayor to reconvene meeting at 2:14 pm</p>	CARRIED CARRIED CARRIED
9.	<p>In Camera</p> <p><u>Personnel</u></p> <p><u>Motion 222.08.19</u> Moved by Councillor Bill to go in camera at 2:16 pm to discuss personnel in accordance to the Freedom of Information and Protection of Privacy Act, Sections 21(1)(i)(j); 24(1)(a)(c) and (g); 25(1)(c)(iii); and 27(1)(a) (land, legal or Personnel)</p> <p><u>Motion 223.08.19</u> Moved by Councillor Bugbee to come out of camera at 3:35 pm</p>	CARRIED CARRIED CARRIED

12 Adjournment:	<u>Motion 224 08 19</u> Moved by Councilor Ceasor to adjourn the meeting. Time of Adjournment: 3:40 pm. CARRIED
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MAYOR


CHIEF ADMINISTRATIVE OFFICER