

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, April 2nd, 2018

Present: Steve Markham, Betts Abraham, Jennifer Sibley, Linda Huettenmueller, Carrie Rulon, Sandra Moffatt, Mike Hermann. Also present: Andrea Sobba, Library Director.

I. Secretary's Report – Minutes from the 3/5/18 meeting were approved (Rulon/Huettenmueller).

II. Treasurer's Report – The Gifts & Memorials account and SEK State Aid account balanced with the bank as of 3/2/18; current statements were not yet available from the bank. \$320.00 in summer reading program donations were received.

III. The final cost for building insurance through Archer Insurance Agency (carried by Philadelphia Insurance Co.) is \$7880.00. This includes the building contents and the Walker Art Collection; the Garnett City art collection is currently being valued and will need to be added later. Payment of bills was approved (Moffatt, Sibley).

IV. Librarian Sobba presented her report. Circulation is down from March, 2017. The number of patrons visiting the library remains constant.

V. Minutes from the Walker Art Committee were received. Members are working to assess a value for the City art collection; planning a possible exhibit of artists' work from Cimarron, Kansas; and plan to purchase a safe for the curator's area to secure important documents. Enlargements of the original Maynard Walker correspondence will be on display in the community gallery during April & May.

VI. \$610 was raised by FOL at this year's Pi Day pie sale. The FOL book sale will be held Saturday, 4/14/18 during library hours. Current FOL members will receive a 20% discount.

- VII. A. It was discovered that the letter requesting Steve Markham's reappointment was not actually emailed; it should be approved at the next City meeting.
- B. Library trustees have attended the scheduled training sessions. All that remains is for an independent professional to review the Board treasurer's records for the year.
- C. Insurance quotes and progress were discussed earlier during the Approval of Bills
- D. Applications are being received for the library position that will open due to Sharon's retirement. No interviews have been held, but Andrea plans to hire someone soon enough to allow Sharon to participate in training her successor.
- E. Vyvve is eligible for e-rate funding so the library will switch service in July.

- VIII. A. The 2019 library budget is being prepared. Andrea would like the Board to consider increasing staff salaries to meet the wage levels of similar libraries in our region. More discussion on this at the May meeting.
- B. Upcoming library events include: Brainy Babies, Caffeine & Colors, Remember When Wednesday (gardening theme), Teen Tech, and the book discussion group.
- C. Katy & Andrea plan to attend SEKLS Tech Day on 4/26/18.
- D. The slate of Garnett Public Library Board of Trustees officer candidates was approved (Moffatt/Huettenmueller). Officers were re-elected as follows: Steve Markham, President; Mike Hermann, Vice-President; Jennifer Sibley, Secretary; Betts Abraham, Treasurer.
- E. The next meeting will be held Monday, 5/7/18 at 5:30 PM.

The meeting was adjourned (Sibley/Rulon).

Submitted by Jennifer Sibley, Secretary