

# MEETING MINUTES

## STATE OF WASHINGTON ~ BOARD OF PILOTAGE COMMISSIONERS

April 14, 2016

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### **CLOSED SESSION – Call to Order**

*A Closed Session of the Board of Pilotage Commissioners was convened from 11:00 a.m. to 1:00 p.m. in the Alki Conference Room, 2901 Third Avenue, Seattle, Washington to consider matters relative to the 2016 pilot examination and the pilot training program. In attendance were Commissioners Tonn, Kiley, Adams, Mayer, Marmol, Morrell, Kirtley and Thompson; Assistant Attorney General Guy Bowman; Dr. Norman Hertz, Progeny Systems Corp. & BPC staff Jaimie Bever, Shawna Erickson and Peggy Larson.*

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### **REGULAR MEETING - Call to Order**

The regular meeting of the Board of Pilotage Commissioners was convened at 1:15 p.m. by Chair Sheri Tonn in the Alki Conference Room, 2901 Third Avenue, Seattle, Washington.

#### Present:

Chair: Sheri Tonn Vice Chair: Ned Kiley

Commissioners: Chuck Adams, Phil Morrell, Don Mayer, Ed Marmol, Eleanor Kirtley, Sara Thompson

Assistant Attorney General: Guy Bowman (Closed Session only)

Administration: Jaimie Bever, Shawna Erickson, Peggy Larson

Dr. Norman Hertz: Progeny Systems Corp.

Mike Moore, Jordan Royer: Pacific Merchant Shipping Association

David Grobschmit, Linda Styrk, Jostein Kalvoy, Teresita Torres: Puget Sound Pilots

Lou Paulsen: Northwest Seaport Alliance

Doug Coburn: General Steamship

Neil Kelleher: PSP pilot candidate

Julie Courtney, Jessica Kinney: Shannon and Associates

Jerry Ashby: TPT U.S. Limited

Bryan Graham, Raymond Wambaja, Kent Roberts: Schnitzer Steel

### **2016 Marine Pilot Examination – Presentation by Dr. Norman Hertz, Progeny Systems Corp.**

Psychometric expert, Dr. Norman Hertz, on contract with the Board through Progeny Systems Corporation, gave an overview of the Simulator Evaluation process which included a description of the conjunctive scoring model and extended Angoff methodology. Motion: Thompson/Morrell – set the Simulator Evaluation cut score at 39 pursuant to WAC 363-116-077(4) as determined by the Subject Matter Experts and recommended by Dr. Hertz – Carried. Dr. Hertz described the calculation used to equalize the Written Examination scores and the Simulator Evaluation scores. The highest score possible for the Written Examination is 150 and for the Simulator Evaluation, 76. A multiplier of 1.9736 was applied to each applicant's Simulator Evaluation score in order to give it the same weight as their Written Examination score for purposes of obtaining individual total exam scores. A preliminary ranked list of the nine successful exam applicants was established. This list is not final until an opportunity for review has been given to those requesting a review of their Simulator Evaluation results and the review process has been completed by the Board. This scoring information will be posted on the Board's web site, sent by e-mail to all applicants, and posted at the Board Office.

**Minutes.** Motion: Adams/Morrell – approve the March 10, 2016 and April 6, 2016 minutes as written – Carried with an abstention from Commissioner Kirtley who was absent at the March 10<sup>th</sup> meeting.

### **BPC Staff Report.**

- Commissioners Phil Morrell and Don Mayer were each appointed to a second term by Governor Inslee on April 13<sup>th</sup> ending on December 26, 2019.
- The CR-102 has been filed for a public hearing to be held May 12, 2016 on WAC 363-116-300: Pilotage Rates for the Puget Sound Pilotage District.

- Puget Sound Pilot, Captain Verne Justice, chose not to renew his state pilot license on February 13, 2016. His retirement brings the number of licensed pilots down to 51 in Puget Sound.
- Dr. Andrew Le has petitioned the Board to become a Board-Designated Physician. Staff will proceed with an interview and the appointment process.
- Shawna prepared and presented pilot statistical data for 2015 year-end and March month-end.

**BPC Chair Report.**

- Refer to the Diversity Committee Report.

**Activity Reports.** Captain Mike Moore and Jordan Royer representing Pacific Merchant Shipping Association, Captain David Grobschmit and Linda Styrk representing Puget Sound Pilots, Gary Nelson representing the Port of Grays Harbor, and Lou Paulsen representing The Northwest Seaport Alliance, offered current and projected statistical data as well as updates on current maritime activities.

**NEW BUSINESS**

**Approval of Pilot License Upgrade Program.** Captain Scott Coleman is nearing completion of his second license year. Motion: Mayer/Adams - approve the license upgrade program for Captain Coleman as drafted by the TEC - Carried.

**Consideration of Licensure of PSPD Pilot Candidate: Captain Neil T. Kelleher.** On behalf of the Trainee Evaluation Committee (TEC) Commissioner Mayer stated that Captain Kelleher has successfully completed all sections of his Training Program Agreement including successful PPU Training and *completion of his federal licensing requirements* and therefore unanimously recommends the issuance of a state pilot license. Motion: Mayer/Adams – issue Captain Neil T. Kelleher state pilot license #196 for the Puget Sound Pilotage District - Carried. This action brings the number of licensed pilots in the PSPD to the set number of 52.

**Consideration of Request for Vessel Exemption:**

**Motor Yacht MY GIRL** – 164’, 492 gt, Cayman Islands registry, various captains – Westport Shipyard  
Motion: Mayer/Kiley – concur with Chair’s granting of a three-month exemption – Carried.

**Motor Yacht CIELO MARE** – 127’, 247 gt, Marshall Islands registry, Capt Jose Angulo & Gibson Laws  
Motion: Mayer/Kiley – grant an annual renewal of exemption – Carried.

**Motor Yacht INVADER** – 164’, 608 gt, Cayman Island registry, Captain Patrick Batchelder  
Motion: Mayer/Kiley – grant an annual renewal of exemption – Carried.

**Motor Yacht AMARELLLA F** – 79’, 79 gt, United Kingdom registry, Capts Sergey Sepik & Pedro Diez  
Motion: Mayer/Kiley – grant a one-year exemption – Carried.

**Pilot’s Report of Marine Safety Occurrence: MEGAS, 3-15-16**

Browns Point, Tacoma	An apparent loss of speed and responsiveness caused the pilot to contact the USCG who ordered the vessel to anchor.	Navigational Safety Concern	Matter deferred to the next meeting to get more details from the pilot.
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**Pilot’s Report of Incident: PS Pilot Jensen – WESTWOOD FRASER, 4-6-16**

Pier 1 N, Everett	An O/S was injured during undocking. He was taken to a local hospital and reported to be okay.	<u>Motion:</u> Kiley/Mayer File as an insignificant Incident without placement in the pilot’s file and with no further action – Carried.
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**Potential Navigation Hazard – Hylebos Waterway.** Representatives from Schnitzer Steel, TPT, NWSA and PSP spoke to the Board regarding the condition of the Hylebos Waterway since a barge loaded with large boulders sank in November, 2015. The boulders are impacting several operators using the waterway and their removal is problematic. Motion: Marmol/Mayer - in the interest of marine safety the Board will write a letter of support with guidance from the pilots, the port and its customers – Carried.

**Presentation and Q&A Regarding PSP Audited 2015 Financial Statement.** Julie Courtney and Jessica Kinney from the auditing firm of Shannon and Associates presented an overview of the Puget Sound Pilots 2015 Financial Statement. Linda Styrk followed with her presentation of the PSP 5-year Capital Spending Plan. A Q&A followed. Many expressed an interest in a continued discussion.

**Training Program Evaluation – Progeny Systems Corporation.** Dr. Norman Hertz of Progeny Systems Corp. has submitted his final proposal for psychometric design modifications to our pilot training program. A formal proposal will be forthcoming and will include the list of deliverables. Motion: Adams/Kiley – give approval to proceed with the project – Carried.

**Committee Reports.**

**Trainee Evaluation Committee:**

- The TEC met on March 24<sup>th</sup> and April 4<sup>th</sup>.
- Training Program progress was reviewed for all current trainees: Captains Surface, Kelleher, Henderson, Furst, Rounds, Hunter and Myers.
- The last two people on the trainee waiting list will mostly likely get called into training in September.

**Legislative/WAC Committee:**

- A second workshop was held on March 28<sup>th</sup> to continue work on proposed WAC revisions.

**Exam Committee:** Eighteen people took the exam, fifteen passed the written portion and nine of those passed the Simulator Evaluation. The deadline for an applicant to file a request to review his/her Simulator Evaluation scores is April 22<sup>nd</sup>.

**Diversity Committee:**

- Chair Tonn is working with Linda Styrk to form a joint diversity committee. Chair Tonn recently attended the *Women on the Water Conference* organized by Cal Maritime in Vallejo California and achieved great outreach to many potential female pilot candidates.

**Review of Pilot/Trainee Physical Examination Reports.** Motion: Kiley/Morrell - accept the physicians' reports for Captains D.S. Anacker, D.A. Sanders and S.D. Semler for annual pilot license renewal – Carried.

**Confirmation of Next Regular Meeting Dates.** By consensus the Board has reset the annual Board meeting schedule for the third Thursday of each month beginning in June. The only exception is November when it will remain on the second Thursday. The next regular meeting dates are set for May 12, and June 16, 2016.

There being no further business to come before the Board, Chair Tonn adjourned the regular session Board meeting at 4:15 p.m.

Respectfully submitted,

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Peggy Larson, Executive Director

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Sheri J. Tonn, Chair

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Edmund I. Kiley, Vice Chair

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Commissioner Charles F. Adams

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Commissioner Philip Morrell

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**Absent**  
Commissioner J. Grant Stewart

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Commissioner Donald W. Mayer

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Commissioner Edmund Marmol

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Commissioner Eleanor Kirtley

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Commissioner Sara Thompson