



*Ellen N. Emerson, Ph.D.*

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### **Fees and Payment Policy**

- My fee is \$175.00 for the initial diagnostic interview, and \$150.00 per subsequent 50-minute sessions, unless we have made other arrangements.
- Psychological assessments, consultations and reports are billed at \$175.00 per hour, including time required for psychological test interpretation and report preparation.
- Payment is due at the time of service unless other arrangements have been made in advance.
- Payment is due by cash or check. I do not accept debit or credit cards.
- Extended phone calls (over 10 minutes) will be billed at my hourly rate. For example, a 25 minute phone call will be billed at \$75.00.
- Fees may be adjusted periodically. You will be notified in advance of fee adjustments.
- You, and not your insurance company, are ultimately responsible for payment of my fee.
- I have a reciprocal 24 hour cancellation policy, which means that I will charge you \$75.00 for a session if you do not give 24 hours notice of cancellation. Insurance companies do not pay for missed appointments. If I cancel a session with you with less than 24 hours notice, I will give you a free session. It is my policy to give us each one "free miss" per calendar year.
- Nonpayment of fees may result in elimination of professional services and collection activity for amounts owed.
- Other fee/payment arrangements\_\_\_\_\_

I have read this policy and agree to its terms.

\_\_\_\_\_  
Client

\_\_\_\_\_  
Guarantor (if different)

\_\_\_\_\_  
Date