

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
March 11, 2021 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:00 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Tim Murray (via telephone) were all present.

**Staff Present:** Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

**COVID 19 – Notice:** All attendees were asked to wear a mask and maintain social distancing of 6 feet, a maximum of up to 50 persons were allowed to attend the meeting.

**Approval of Meeting Agenda:** District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on March 9, 2021, at Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original and amended Agenda Notices are attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on February 11, 2021, and the Special Meeting held on February 25, 2021, as presented, and found them to be consistent with what occurred at those meetings.

Comm. Martin moved to approve the Minutes of the Regular Board Meeting held on February 11, 2021, and the Minutes of the Special Meeting held on February 25, 2021, as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$233,595.30 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)*

**Public Comment/Special Presentation:** IIA Insurance Annual Report was presented by Amy Manning via video conference. A copy of the report was also provided.

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Vice Chairman of the Board:** Comm. Murray reported that the crews had been to the gas plant and trained as well as toured the facility. He was happy to see Middleton crews there as well.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**
  - Admin staff has been working on the Middleton agreement
  - He and DA Ward have been drafting a 2-5 year strategic plan and budget forecast.
  - We did not construct a temporary straight-out access due to the quoted cost. The alternative was to take out fence to the east and use the sewer and water district road to access Hwy 44 while the current drive was under construction.
  - Training facility is scheduled to be delivered around June 21<sup>st</sup>
  - They have started the well at Station 52 for the lift station
  - Apparatus Committee members went to Pierce to inspect the two engines, Pierce will be delivering them in the next 3 to 4 days.
- DC Sparks reported that the new brush truck is being equipped and logo stickers added. Been working on the equipment for the new engines as well. Will be teaming up with Eagle to do a 6 day water rescue training for the new boat. This was a substantial savings compared to sending crews to California for the training. Are also working on standardized operating procedures and guidelines so both agencies will be consistent.

**District Administrator Robin Ward:** Reported that the 2020 Audits are scheduled for April for both Districts, have been following the legislative issues with proposed tax cuts and the impact to District. As the Chief stated we are in the process of putting together a draft 5 year strategic plan and budget forecast along with growth projections. This will be ready in time for the Budget Committee to discuss and review.

**Firefighters Union Representative:** Danny Garringer reported that they continue to work on joining the two locals of Star and Middleton and have a proposed MOU on the agenda that states the Districts will both recognize one local.

**Attorney Report:** Attorney Gigray reported that he continues to monitor the activity of the legislative activities on proposed tax cuts and other items that would affect the Fire District. Gigray provided a legislative report for review. All other items are on the agenda.

**Committee Reports:** None

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky had nothing new to report.
- **Impact Fees:**
  - City of Eagle – Staff is currently scheduled to present a request to the City to collect Impact Fees on March 18<sup>th</sup>. The Chairman, Chief, DA Ward, Anne Wescott and Attorney Gigray will attend.

**New Business:**

**2022 Budget Hearing:** Chairman Moyle moved to schedule the 2022 Budget Hearing for August 12, 2021, at 5:00 p.m. Comm Murray seconded the motion, motion passed with a unanimous voice vote.

**MOU with Local 4716 – Recognition Clause:** Board reviewed the proposed memorandum of understanding “Recognition Clause”. DA Ward reported that the Middleton Board of Commissioners had approved the same previously. Chairman Moyle moved to approve the MOU and authorize the Board to execute. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

**Executive Session:** Chairman Moyle announced that there was no need for an executive session at this time.

**Announcement of the Next Regular Meeting:** Chairman Moyle announced that the next regular meeting of the Board is scheduled for April 8, 2021, at 5:00 p.m.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 6:00 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the April 8, 2021, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

**Appended to these Minutes:**

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable