

Summit Lake Paiute Tribe
Regular Council Meeting
Saturday, January 20, 2018
Primary Administrative Office, Sparks, Nevada

CALL TO ORDER: Council Chairwoman Randi DeSoto called the meeting of Saturday, January 20, 2018 to order at 8:15 AM.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Vice-Chairman Jerry Barr, present; and Secretary/Treasurer Eugene Mace, present.

STAFF: Natural Resources Department Director, William Cowan; Rachael Youmans, Natural Resources Department Assistant Director; Finance Director, Linda Quinn; and Contractor, Anne Macko

GUESTS: Nedra Crane, Enrollment Committee Tribal Member and Christine Harjo, Enrollment Committee Tribal Member

The BLM offices are not attending due to the government shutdown.

REPORTS

Council Reports

Council Chairwoman Randi DeSoto reported that she had attended the last two Enrollment meetings and they are working together on some things. She had questions which she followed up with Page Linton regarding things left unfinished when Ms. Linton resigned. The Council will return to the rotation of Council members attending Enrollment Committee meetings. The next meeting will be February 10, 2018.

Right now there may be a gap in Ms. DeSoto's response to emails as she does not have internet at home and can only check things when she can get time with her phone.

There was a discussion of Family Tree forms for the enrollment application. Ms. DeSoto made some requested changes. The Enrollment Committee would like two forms: one which is more user friendly and one for the Committee with more detail.

Ms. DeSoto came in the past Tuesday to sign paperwork for a grant and checks. She also came into the office on Thursday to meet with Great Basin Land and Water's Rob Scanland who was accompanied by a notary with forms to be signed on one allotment. They did try to connect with Mr. Barta regarding purchasing his two sections but the answer is still no. They will try one more attempt to meet with him in person. There was a discussion on Mr. Barta and trying to purchase his land. If Mr. Barta will not sell, Mr. Scanland wants to explore other options to use the available funds.

The Chairwoman is keeping a running list of people who need member ID cards. The new printer was hooked up by Victor Cobos. The signature section is working but the software

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needs an update. Ms. DeSoto will meet with Mr. Cobos on Friday. Currently Ms. DeSoto's work schedule allows her to have Fridays off. If someone needs to contact her it is best to call her on either her personal or the Tribal cell phones. If there is a need for her to come into the office, please give her a day's notice.

She is dealing with emails as they arrive and is still working on completing some things left over by Ms. Linton.

The Chairwoman has been working on Enrollment. One member has requested a copy of their birth certificate from their file with their ID card.

She worked with Ms. Quinn to go over and understand the Control Log. Of the last people enrolled in 2015, only three have member numbers. She asked where the numbers were coming from. She had many questions. She did some research and discussed what she found. The Council and Committee need to figure out how to proceed so there are no duplicate numbers. She wants everyone to get on the same page. There are changes coming. There is a bill that states Tribal ID cards will be soon be used as Official ID cards,

Council Vice-Chairman Jerry Barr reported that there were no requests for Higher Education. The 2018 Higher Education budget was confirmed at \$8,000. Mr. Barr came into the office to sign checks. He attended the Natural Resources Department Special meeting. He felt it went well. He is trying to keep up.

Secretary/Treasurer Eugene Mace reported that he attended the Special Council meeting with the Natural Resources Department and signed checks. He is still learning his computer and reading the manual.

Ms. DeSoto reported the no one has applied for the Council vacancies or sent an intent to be on the Election Committee. One person asked about the compensation for the Election Committee. They would be interested if there was more money because they would be coming from out of state, Idaho. Mr. Barr suggested paying mileage. The Council discussed this. It was determined to increase the per-meeting fee to \$125.00 per person per meeting. The 2018 CTPG Budget will be revised to reflect this change.

Mr. Mace commented that he would like to continue working with Ms. DeSoto and Mr. Barr if elected.

The Annual Narratives are due.

Ms. DeSoto called a ten minute break at 8:49 pm.

Mr. Cowan and Ms. Youmans entered the meeting at 9:00 am.

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Council returned from break at 9:00 am.

Staff Reports

Department of Natural Resources Director, William Cowan and Assistant Director Rachael Youmans

Mr. Cowan previously emailed his report to the Council. He asked if there were any questions. There were none.

Discussion topics

1. IPA: Mr. Cowan and Ms. Youmans met with the Fish and Wildlife Service. Lee Ann will be Mr. Cowan's supervisor and the Service contact. They are working on a template and will send a draft of the MOU with the turnover of management discussion points to Council prior to meeting with Fish and Wildlife.

There was a LCT interagency meeting. Momentum is now picking up. There are some ambitious goals such as defining Lahontan Cutthroat Trout recovery, and to delist the species as an endangered. This will mean more work for Ms. Youmans.

2. Equipment Repair: There is a \$942 repair estimate for a ding on the bumper of the Tacoma 9. Mr. Cowan said they need to determine if it should be fixed or whether the cost should come from Fisheries or NFWF. Both Mr. Cowan and Mr. Barr feel it should be fixed. What happened was that Alex backed into a fork-lift. Mr. Cowan believes that people should treat the vehicles as if they were their personal vehicles. He suggested that vehicle safety training should be set up. Mr. Youmans said the maybe they should find a class. There was a discussion of various ideas to resolve this problem. Mr. Cowan and Ms. Youmans need to come up with a plan.

The Department has two rock drills. One would not start and was sent for a service estimate. A burned piston was discovered. The drill needs a mixed fuel. It was used by another group and was given training on the equipment. They are not sure who used the wrong fuel. They will check to see if Range can afford the repair costs. It was the consensus of the Council to have it fixed if it is in the budget.

3. Cultural Resources: Mr. Cowan received an email from the archeologist from Fish and Wildlife on a project near Via. This is a project on private land with no artifacts. Mr. Cowan believes that it has no effect on the reservation. It took time to respond. For the future, this could be a task for new coordinator. If there are cultural implications within the Summit Lake watershed then the Natural Resources Department should be notified immediately. It is difficult for the NRD to find funding for the time to do these responses. Council told him to send a response of no

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comment. Mr. Cowan would also like a point-of-contact to give to people and let them know Mr. Cowan is stepping down from his responsibilities as director. Please channel things to Ms. DeSoto.

4. Emergency Operation Plans: Mr. Cowan received an email from the Division of Emergency Management stating they are updating their library of emergency operation plans. They are requesting a copy of the Tribe's emergency operations plan by February 28, 2018. Mr. Cowan thinks that the Tribe does have a plan. Finding/working on emergency plans would be an unfunded action. There is a need to assess who will do this in the future; maybe the Tribal coordinator can do this. It is an important initiative.
5. Mr. Cowan and Ms. Youmans have organized a working session with Great Basin Land and Water on Tuesday January 23, 2018. They will be brainstorming ideas for closing the Desert Terminus Grant, the land acquisition initiative because it expires in April 2019.

Mr. Cowan has been informed that because of the government shutdown he is restricted and prohibited from going to work and is prohibited from using government furnished equipment.

Ms. Youmans is busy with reports and proposals.

Natural Resources Department report concluded.
Ms. Youmans left the meeting at 9:33 am.

Page Linton, Tribal Member entered the meeting at 9:34 am.

Financial Director, Linda Quinn.

1. UPDATE:

- The GSA vehicle was picked up from Coachcraft Auto Body and returned to GSA on January 17, 2018. A credit for the lease fees was requested and approved for the months of November and December 2017. The repairs total \$14,769.44. The insurance Company has been requested to remove this vehicle from our policy.
- The internet service was combined with phone lines with Spectrum/Charter on December 29, 2017. There is a \$200 savings per month.
- Minor's Ramah Funds Parents/Guardians Form and second Ramah payment for all members was sent out December 19, 2017. All minors have received their payments.

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- Calendars, December Newsletter, Council Vacancies Notice, and Council Elections Notice were all sent out December 20, 2017.
 - DataCard enrollment printer received and installed by Victor Cobos. The cost with a color printer ribbon is \$1,298.00. This includes six months of support, a two year warrantee, and a cleaning kit.
 - EPA Deferred Issue: According to an e-mail received from Natural Resources, EPA hopes to be able to get the final letter regarding the deferred funds issue sometime in February per Fareed Ali.
 - Mr. Bill Nibbelink was contacted. He will get back to us next week to set a date for him to work with the Tribe on HUD policies, etc. He said it would probably be late February or early March. Before implementing the Tribe's 2018 Indian Housing Programs the Tribe is required to prepare an Environmental Review. Ms. Quinn will work with Crystal Quinn at HUD to complete this report.
 - The Comparative Budget Summaries are being corrected and plan to be all corrected by the end of February.
2. Revisions to the 2018 BIA CTPG budget for 2018: The Election Committee budget will consist of a three-person committee, with six meetings at \$125.00 stipend per meeting, and a supply/postage budget of \$250.00, for a total of \$2,500.00 for CY 2018.

The Enrollment Committee will be revised to consist of a three-person committee at \$75 stipend per meeting with 12 regular meetings; one annual meeting; one member to attend the Council meetings to present quarterly reports; supplies/postage \$350.00; Council attendance 13 meetings at \$350.00 stipend each meeting for a new total of \$8,125.00.

Marilyn Bitisillie said they are working on approving the 2018 contracts and will put Summit Lake on the top of the pile.

3. Budget Summary Sheet, outlining all expenses and remaining balances by grant as of year-end 2017 were reviewed and discussed.
4. Effective January 1, 2018, employees who have been employed by an employer for at least 90 days and have been a victim of an act that constitutes domestic violence or whose family or household is a victim, are entitled to not more than 160 hours of leave in one 12-month period. The hours of leave may be paid or unpaid by the employer. Per Senate Bill 361.

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5. Questions regarding fixing the old Ricoh copier. It is currently inoperable. Pros/cons to fix or scrap the machine were discussed. Council determined to get rid of the machine. Mr. Cowan requested a high-speed scanner like the Ricoh copier upstairs. Council will look into options for a replacement printer.
6. Berkley Risk has requested the Finance Department complete a payroll audit for 2017 for the Workman's Comp Insurance. Ms. Quinn anticipates another refund.
7. 1099's and W-2 for employees will be printed this month. Ms. Quinn has reviewed all the 1099 calculations and is ready to process them as soon as Abila sends out the Tax Software Update, any day now.
8. All SF-425's have been processed and sent to their appropriate agencies. The calculation of Indirect is almost completed and will be added to the grants when finished. Then the Annual 2017 SF-425's will be processed.
9. The Annual Single Audit Service needs to be put out for bid as required by OMB. The prepared bid proposal was reviewed by Council. Bid proposals will go out Monday and be reviewed for selection by Council on March 17, 2018 at the Regular Council Meeting.
10. Council reviewed the contract renewal for the IT services by Victor Cobos and independent Contract Services for Council Minutes, Ms. Anne Macko. Both were approved and signed.
11. The Position for a Tribal Coordinator was sent out January 5, 2108 to ITCN and NV Urban Indians. Council determined to open the position to all applicants so it will be posted with NV Job Connect on Monday.
12. Executive Session: Personnel

MOTION: Vice-Chairman Jerry Barr moved to go into Executive Session for ten minutes for Personnel. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR 0 AGAINST 0 ABSTAINED. The Council went into Executive Session at 10:10 am.

The Council returned from Executive Session at 10:20 am.

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Christine Harjo, Tribal Member entered the meeting at 10:30 am.

Enrollment Committee Report started at 10:35 am.

Ms. Harjo passed out the Enrollment Committee report with an action items form. She asked Council to fill out the disposition of said items. The Council reviewed the report.

Ms. Harjo asked if there were any questions.

Ms. Linton questioned the report. She felt that she should have been notified of any questions on her lineage when they first went through the file. It makes her wonder if any of the files were properly reviewed. Mr. Cowan said they found inconsistencies between two spreadsheets.

There was a discussion of their report.

Ms. DeSoto said that there was no officially approved roll as of yet.

Ms. Linton and Ms. Harjo worked on clarifying the report.

Ms. DeSoto thanked everyone for all the work. She has been working on the control log. The Chairwoman gave the Enrollment Committee the current control log.

Mr. Cowan stated that he feels that Ms. Linton will be pleased with the final membership list as all her input was used and that she should find it accurate.

There is a problem with duplicate enrollment numbers. Ms. DeSoto has been researching this. In 2010 there were new numbers issued. Then more recently there were many duplicated numbers. Ms. Linton explained the Enrollment number gap from 150 to 200 as a way to move forward without adding any new duplicate numbers and also explained the confusion with control numbers and enrollment numbers. Control numbers and enrollments numbers are different numbers.

Ms. DeSoto questioned how to clean up the duplicated roll numbers. Mr. Cowan feels that any decisions should be documented and archived. Ms. Harjo noted that the enrollment number was not included on their resolution for enrollment or disenrollment.

Ms. DeSoto talked about getting Prodegy training. There are many things that it can do. She also talked about setting up policy and procedures and using the existing ones.

Mr. Cowan feels Enrollment is very important for the future. At one time it was discussed to have an enrollment department, but it could not be implemented at the time.

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Ms. Harjo felt that the report detailed the compiling of the base roll and that to their knowledge is complete. The Council reviewed the membership roll.

Ms. DeSoto asked for any more questions on the roll or the report.

Mr. Barr asked why Indian blood other than Paiute must be verified. It was explained that for other identification purposes Tribal and total Indian blood can be needed. It is better to have all the details. It is also good for future member inquiries.

The Committee gave out the roll as a draft with a request for the Council to work on the action items and inform the Committee of the decisions.

Ms. DeSoto asked the Council to get together Friday, January 26, 2018 at 2:00 pm to go over the roll.

Ms. Harjo presented the revised application. She thanked Ms. Linton for writing up the revisions. Ms. DeSoto brought in the revised Family Tree. It is the last thing to add to the application.

Mr. Cowan suggested a place at the top of the page for the applicant's full name in case it gets detached from the rest of the application. Ms. DeSoto explained where the name already goes on the Family Tree form.

Ms. Crane passed out suggested changes to the ordinance and application.

Senate Bill 399, passed in 2017, is regarding Tribal enrollment cards to be accepted as legal identification. The application packet has an example of another Tribe's revised ID card to reference.

Ms. Harjo said it has taken a lot of time to get to this point. Mr. Cowan stated he needs to know the direction of what the Council wants the Committee to do in 2018. Mr. Cowan pointed out the goals the Committee has developed and asked the Council to consider them in their decisions.

Mr. Barr thanked the Committee, Ms. Linton and Ms. DeSoto for all the work to get this done.

Ms. Harjo explained the importance of Enrollment. There are many things that depend on Enrollment such as land assignments, fishing permits, and so forth. Mr. Mace explained it was a factor in applying for a loan.

Ms. DeSoto asked if the Council or the Committee had any other questions. There were

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none at this time.

Mr. Mace or Mr. Barr will attend the February 10, 2018 meeting at 10 am.

The Enrollment Committee report concluded.

OPEN FORUM

Mr. Cowan commented that the Nevada Department of Wildlife has a instituted a new process for fishing and hunting licenses and boat registrations. It is automated. The system is broken and electronic. Previously Natives were exempt from paying for hunting and fishing licenses, now they must pay a discounted fee. Mr. Cowan encourage the Tribe send a protest to the State Commission., They are waiving the rights of Natives to exercise their traditional practices. It is a sovereignty issue. This should be protested especially since there were no requests for input. The electronic system does not work and a person cannot register even if they so wish. There is an assumption that everyone has access to a computer.

Ms. Harjo stated the flags that are currently flying are in need of replacement again. The protocols for this should be observed.

Mr. Cowan left the room at 11:45 am.

Ms. Linton asked about any applications for Council vacancies or for the Election Committee. Ms. DeSoto replied that no there were none, but the Tribal Coordinator position had been posted. The Election Committee flyer has a deadline of February 15, 2018. The Council vacancy flyer will need to be resubmitted.

Mr. Barr also said they would need to think about what to do if there were no people to submit for a position on the Election Committee.

Ms. Harjo left the meeting at 11:53 am.

MINUTES

MOTION: Vice-Chairman Jerry Barr moved to approve the Regular Council meeting minutes of Sunday, December 17, 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR 0 AGAINST 0 ABSTAINED. Minutes are approved at 11:55 am.

MOTION: Vice-Chairman Jerry Barr moved to approve the Special Council

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meeting minutes of Wednesday, December 27, 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 2 FOR 0 AGAINST 0 ABSTAINED. Minutes are approved at 11:56 am.

The next meeting will be February 17, 2018, at the Sparks, Nevada office at 8:00 am. Ms. Macko will not be able to attend the Council meeting, but will get a copy of the recorded meeting for typing upon her return.

The Council discussed the question about fees for the Election Committee. Mr. Barr said to keep the stipend the same, but pay for mileage.

Ms. Crane expressed interest and will need to submit a notarized letter of intent.

After discussion the Council gave approval to revise stipend for Election Committee to \$125.

Ms. DeSoto stated the Enrollment Committee asked for supplies in their budget. She confirmed that there is already money for supplies in the budget.

There will be a Special Council meeting Friday, January 26, 2018 at 2 pm to complete the Enrollment actions items plus any other business.

Ms. Quinn expects to put the Tribal Coordinator at a desk in the conference room. The position is being sent to NV Job Connect who did well in the past.

MOTION: Vice-Chairman Jerry Barr moved to adjourn the meeting. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 2 For 0 Against 0 Abstained. The meeting was adjourned at 12:08 PM.

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the January 20, 2018 Council Meeting were approved by the Council during a duly held meeting February 17, 2018 at which there was a quorum present, and the Council voted:

2 - FOR 0 - AGAINST 1 -ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

03/12/2018
Date

Eugene Mace
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council