

**Clarion County Career Center  
Joint Operating Committee  
April 28, 2025 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on April 28, 2025 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Brady Feicht, Kevin Johnson, Todd MacBeth, Chris Mogus, Erica Niznik, Abby Simcheck, Gary Sproul, and Terry Sweeney.

Members absent: Lianna Empfield, David Lewis, Jason McMillen, Jeffrey Powell

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record

Administration absent: Board Secretary/Confidential Administrative Assistant.

Community members present: None

**Public Comment Period:**

None

**Committee Reports: Buildings & Grounds**

None

**Agenda:**

On a motion by Terry Sweeny, seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the March 24, 2025 meeting with the addition of Safety to the Executive Session.

**Minutes:**

On a motion by Brady Feicht, seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the March 24, 2025 regular meeting minutes.

**Financial Reports:**

On a motion by Rick Best, seconded by Kevin Johnson, with all members voting in the affirmative **IT WAS RESOLVED** to approve the payment of the General Fund bills for April 2025, the Activity report for March 2025, and the Treasurer's report for March 2025.

**Other/New Business:**

None

**Executive Session:**

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:03 pm.

On a motion by Brady Feicht, seconded by Kevin Johnson with all members voting in the affirmative, **IT WAS RESOLVED** to exit the Executive Session at 7:28 pm.

**Personnel:**

On a motion by Rick Best seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve hiring Carol Bell as the Confidential Administrative Assistant at a rate of \$42,000/year with benefits, with a start date pending receipt of all required clearances.

On a motion by Kevin Johnson seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to

approve the resignation of Stacy Wiles as the receptionist effective May 2, 2025.

On a motion by Brady Feicht, seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resignation of Jeff Courson as the Welding & Fabrication Instructor effective May, 9, 2025. The JOC expressed thanks for Mr. Courson's efforts during his time at the Career Center..

On a motion by Erika Niznik, seconded by Terry Sweeney with all members voting in the affirmative, **IT WAS RESOLVED** to advertise for a Welding & Fabrication Instructor.

On a motion by Kevin Johnson, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the updated job description for the receptionist position.

**Travel:**

None

**Policy:**

On a motion by Brady Feicht, seconded by Terry Sweeney with all members voting in the affirmative, **IT WAS RESOLVED** to approve; the second reading Policies #311 Reduction of Staff; #312 Evaluation of Administrative Director; #313 Evaluation of Employees.

On a motion by Kevin Johnson, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the first reading of Policy #314 Physical Examination; Policy 314.1 HIV Infection; Policy #317 Conduct/Disciplinary Procedures; Policy 317.1 Educator Misconduct; Policy 318 Attendance and Tardiness; Policy #319 Outside Activities; Policy #320 Freedom of Speech in Nonschool Settings.

**Considerations:**

On a motion by Kevin Johnson, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve Stallion Mechanical to install an RTU economizer at a cost of \$1,748.50; approve Brinks Home Security to replace the fire panel in the adult education building at a cost of \$2,578.23; and approve the listing agreement with Burord & Henry Real Estate for the rental/lease of the adult education building with a broker's fee of 6% fo the total lease or first month's rent, whichever is greater.

On a motion by Kevin Johnson, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve Cosmetology Styling Academy summer school for June 2-13, 2025

**Old Business:**

None

**Director's Report – Traci Wildeson:**

- SPO, Mark Bettwy started on April 28, 2025
- The anticipated 25/26 enrollment is 378 students with 188 in the AM session and 190 in the PM session
- Programs at capacity in the AM session are Allied Health, Cosmetology, Construction, Diesel, Police Science, and Welding
- Programs at capacity in the PM session are Allied Health, Cosmetology, Construction, Diesel, and Welding
- Triangle Roofing began work on the roof replacement on April 21st during the afternoon/evening shifts.
- Daylight shifts will begin when school has ended.
- The Adult Education building's fire panel was replaced.
- The modular home was moved off campus on April 14, 2025.
- The CCAC Welding Certification program graduated on April 22, 2025.

- Twelve (12) students completed the program earning eighteen (18) college credits and at least three (3) industry certifications.
- Thirteen (13) students are participating in cooperative education with three (3) students continuing cooperative education employment over the summer, supervised by Mrs. O'Brien.
- NOCTI Results
  - 97% Advanced or Competent (80% last year)
  - 55% Advanced (43% last year)
  - Waiting on final cut scores for Welding & Construction to finalize results.
- The Job Fair was held on April 23, 2025 with thirty (37) employers and armed services representatives participating.
- New Student Orientation will be held on May 8, 2025 from 5:30 - 6:30 PM
- Senior Recognition Night will be held on May 15, 2025; doors will open at 5:00 PM with the ceremony starting at 6:00 PM.
- The 25/26 budget passed unanimously at each of the district's Board of Directors.

**Superintendent of Record – Dr. David McDeavitt:**

Dr. McDeavitt updated the JOC members regarding the following legislative updates:

- House Memo 2114 requires all students who attend outside Cyber/Charter schools for their parents to pay the costs of tuition if their sending school offers a cyber option.
- Memo 2093 provides for transparency of cyber Schools to reform the funding mechanisms for such schools.
- May 2, 2025 PASBO will be testifying in front of the House Cyber/Charter Committee regarding the cyber charter funding formula.
- May 6, 2025, administrators and one hundred and eight (108) schools along with PASA, PASBO, and Northwest Summit will be in Harrisburg to advocate for cyber reform.

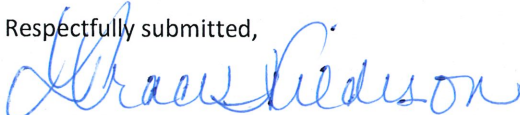
**Announcements:**

- A. Committee: Strategic Planning (if needed), **Tuesday, 5/20/25 at 6pm**
- B. Regular JOC meeting for March 2025: **Tuesday 5/20/25 at 7pm**

**Adjournment:**

On a motion by Kevin Johnson, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:47 p.m.

Respectfully submitted,



Traci Wildeson  
Director