

Crestbrook Homeowners Association

Meeting Minutes, July 19, 2017

- I. Call to order** - Mr. Brabrook began the monthly Crestbrook Homes Association meeting at 7:08 PM at the Hiddenbrook Club House. There were four board members, and Lisa Cornaire from Spectrum Property Management present.

Mark Brabrook	Lisa Cornaire	
Chris O'Donnell	Maria Asbill	

- II. Review / Approval of meeting minutes:** Mr. O'Donnell moved that the April minutes be approved as amended. This was seconded by Mr. Brabrook. All were in favor.

- III. Homeowner Forum:** No homeowners present

IV. Old Business:

a) Easements- Mr. Brabrook reports that 5 out of the 6 easements have been signed. He will follow up with the remaining homeowner.

b) Stone Wall Repairs & Butterchurn intersection- Lisa reports that both of the stone walls have been repaired, new mortar and pointing was performed. The vines growing into the wall were also removed and several stones were replaced which were disintegrating. Lisa reviewed the work after it was completed.

V. New Business:

a) The board agreed to cancel the August meeting and reconvene in September.

- VI. Management Report:** Ms. Cornaire reminded the board to respond to the questions that auditor recently sent by email. Ms. Cornaire reports that the signs have been ordered.

VII. Committee Reports

a) Architectural Reviews were approved

Address	Action	Approval Status
1319 Shallow Ford Rd	Shutters & Exterior Pain	Approved
12410 Shallow Ford Ct	Shed	Approved

VIII. Closed Session: Not required.

IX. Adjournment:

The meeting adjourned at 7:40 PM.
Minutes submitted by: Lisa Cornaire, Property Manager