

Essex Township- Minutes of the Monthly Meeting¹

June 21, 2023 @ 7:00pm

Members Present: Supervisor Carla Wardin, Clerk Tim Karasek, Treasurer Kathy George, Trustee Jim Gavenda, Trustee Mark Winsor

Visitors: Bonnie Hale- Cemetery Manager, Beth Botke- Assessor, David Smith, Kelby Leiby- MRFD, Eric Verlinde.

Call to Order: Township Supervisor called the meeting to order at 6:59pm followed by the Pledge of Allegiance.

Visitor Statements:

Bonnie Hale, Cemetery Manager

- Reported on her continuing education at the meeting for cemetery managers.
- Discussed cemetery flag issues.
 - o Flags ordered and paid for; company sold.
 - o Will be working on securing a refund.

Beth Botke, Assessor

- Board of Review coming up.
- Poverty issue for veterans will go to the July Board of Review.

Kelby Leiby, MRFD

- Reviewed MFRD report (supplied).
- Asked for support for the Michigan Fire Equipment Grant Program.

M. Carla Wardin, S. Tim Karasek: Support the MRFD request for a grant from the Michigan Fire Equipment Grant Program. Motion Carried Unanimously (**MCU**)

David Smith

- Discussion of solar and wind ordinances in addition to land use planning occurring across Clinton County.

¹

Eric Verlinde

- Introduces himself and gives his background.

Approval of the Minutes: Approval of the April 2023 minutes.

M. Carla Wardin, **S.** Mark Winsor: Approve the April 2023 minutes.

MCU (Motion Carried Unanimously)

Additions to the Agenda: None:

Trustee Report:

Mark Winsor, Trustee

- None.

Jim Gavenda, Trustee

- None.

Treasurers Report: Kathy George,

- Review Transaction Detail Report.
- Discussion of phone purchase for Treasurer.
- Discussion of printer and printing needs.
- NSF fee for resident returned checks discussed. Suggested to keep the fee where it is.
- Discussion on Huntington Bank resolution needs on a credit card use policy. Resolution presented.

M. Kathy George, **S.** Jim Gavenda; Accept the 2023 Credit Card Use Resolution as written. **MCU.**

- Solar Wind and Advisory Committee update.

M Carla Wardin, S Mark Winsor: Accept the Treasurers Report as presented. Motion carried unanimously (MCU).

Clerks Report: Tim Karasek,

- Discussion of the Budget vs Actual Report.
- Discussion on changes in the election format.

M Carla Wardin, S Kathy George: Accept the Clerks Report as presented. Motion carried unanimously.

Supervisors Report: Carla Wardin,

- Road Commission updates.
 - o Discussion on complaints from dust. People asking to double the number of passes. Added expense.
- Discussion of Supervisor Wardin stepping down after the current term (after serving 10 years) and the addition of a Deputy Supervisor.

M. Carla Wardin, **S.** Kathy George; Appoint Eric Verlinde as acting Deputy Supervisor at a rate of \$750 per year. **MCU.**

M. Kathy George, **S.** Jim Gavenda; Move \$750 of unallocated funding to Deputy Supervisor salary line item.

Supervisor Carla Wardin administered the Deputy Supervisor oath of office to **Eric Verlinde.**

Old Business: None

New Business:

August meeting date changed to August 30, 2023 @ 7:00pm.

Adjournment: **M** Carla Wardin, **S** Mark Winsor: Adjourn the meeting at 7:41pm. Motion carried unanimously.

The next regular meeting of the Essex Township Board will be August 30, 2023 at 7:00pm.

Respectfully submitted,

Tim Karasek

Essex Township Clerk