

SOG#	Standard Operating Guideline		
	<b>Cumberland Road Fire Department Inc.</b> <input type="text" value="Shift Captain"/>	Approved By	
		<input type="text" value="Steven Parrish, Fire Chief"/>	
		Effective Date	Revised Date
		<input type="text" value="9-1-2022"/>	<input type="text"/>

**Shift Captain:**

General Definition of Work:

Performs difficult protective service directing and supervising a fire company or performing specialized work in the Fire Department; does related work as required.

Work is performed under regular supervision. Supervision is exercised over fire company on an assigned shift.

**Typical Tasks:**

Responds to fire alarms, as company commander directs the work of fire suppression personnel.

Instructs subordinate fire personnel in work assignment and procedures.

Supervises and participates in the work of extinguishing fires and the performance of related life and property protection.

Directs the activities of fire company in the training in all phases of firefighting and rescue.

Provides emergency medical services that complies with accepted and approved NCOEMS and Cumberland County EMS protocols and within the accepted standard of care.

May be assigned to a special area or project as necessary; performs related tasks as required.

Oversees the daily functions within a fire station; ensures apparatus and equipment readiness.

Supervises and conducts hydrant maintenance, hose testing, and related tasks as required.

Supervises and conducts pre-fire planning when scheduled.

Supervises maintenance and testing of apparatus and equipment.

Instructs and conducts daily in-service training.

Keeps records and makes operational and personnel reports.

Performs related tasks as required.

**Knowledge, Skills and Abilities:**

General knowledge of the principles and practices of fire suppression, prevention and emergency medical activities; general knowledge of departmental rules and regulations; general

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	9-1-2022			

knowledge in the operation and maintenance of apparatus and equipment; general knowledge of fire prevention methods and ordinances and stated laws relating to fire prevention methods; general knowledge of supervisory principles and practices; ability to program activities and implement same; ability to establish and maintain effective working relationships; ability to effectively supervise others at fires and other emergencies.

**Special Requirements:**

Possession of a valid appropriate driver's license issued by the State of North Carolina. Must meet and maintain minimum qualifications for position as established by the department.