

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
OCTOBER 13, 2025 6:00 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the October 13, 2025 Maple Creek Town Board meeting to order at 6:00 p.m. and led the Pledge of Allegiance. The Board meeting started earlier to complete the Road Certification Report.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, October 10, 2025.

Elected Officers present: Sue Griffin, Adam Janke, Tom Stracy, Tory Much, Treasurer and Lynette Gitter, Clerk

Elected Officers absent: None

Others present: Gary Coroneos and Officer Jordan Fox

Complete the Road Certification Report for the Wisconsin Department of Transportation

The Board reviewed the report for any errors. No roads have been added or removed so the total mileage for Maple Creek remains at 21.96 miles for 2026. The Board filled out the maintenance report to include four roads that had crack sealing done this past year.

Approval of September 8, 2025 Town Board Meeting minutes

Stracy made a motion, seconded by Janke, to approve the September 8, 2025 Town Board meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

Monthly Financial Report

The balances for all accounts as of September 30, 2025, are as follows: Checking - \$5,128.43; Investment Savings - \$311,163.53; Town Reserve CD's - \$151,508.46; Town ARPA Reserve CD - \$73,292.17 (currently 0.00) Funds were transferred to the IA account. Total town funds - \$541,092.59. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report.

Officer Jordan Fox was in attendance. He stated that it's been nice and calm in Maple Creek and asked if the Board had any concerns. He was asked if he knew anything about the accident on County Rd D and Kickheifer Road. Someone went off the road and took out a mailbox and hit a power pole. The officer didn't know anything about it.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Specific matters for discussion and possible action:

A. Cemetery Meeting Report + Approval of tree removal/new cemetery-\$600 estimate

The Cemetery Commission held their fall meeting and reviewed their budget needs for 2026. No new equipment is expected. The plat decorations need to be off in October. There is part of a tree in the new cemetery that had come down. The commission decided that the tree should come down. They got a quote from NL Tree Service for \$600. They would like permission from the Board to remove the tree for \$600. Janke made a motion, seconded by Stracy, to approve the removal of a tree in the new cemetery by NL Tree Service for \$600. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

B. Ahern/check of TH fire extinguishers

Griffin made a motion, seconded by Janke, to approve hiring Ahern to complete the annual maintenance of the fire extinguishers in the Town Hall. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

C. Gold Cross Ambulance Contract/minutes/first responder training in 2026

Gold Cross has added a 5th ambulance in Waupaca and was able to fund it with a 1.93% subsidy increase. Also, they have been approved as a DHS Training Center and will begin offering first responder courses to their municipal partners free of charge. This program is anticipated to start in 2026. The contract will increase from a per capita amount of \$13.46 to 13.72 for a total of \$8026 for Maple Creek. They would like the contract back by November 1st. Stracy made a motion, seconded by Griffin, to approve the Ambulance Service Agreement for 2026 with Gold Cross with an annual subsidy of \$8,026. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

D. Town Hall snowplowing

The clerk will get a few estimates for the town hall snowplowing for this winter season. After discussion, no ramp shoveling will be included. This will come back next month.

E. WTA County Unit meeting-T of Freedom-6 p.m.-Attendees

Chairperson Griffin and Supervisor Stracy will be in attendance.

F. Road Work—Chairman Griffin

✓ **5 year Road Maintenance agreement with Outagamie County**

The Board reviewed the 5 year road maintenance agreement with the County. The charges would be \$2,000 per mile. We have 21.96 miles for a total of \$43,920 that we would have to spend each year. This agreement covers all road maintenance projects. Griffin made a motion, seconded by Janke, to sign the 5 year road maintenance agreement with Outagamie County for a total of \$43,920 per year. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

✓ **2026 Transportation Aids=\$64,343**

This is for your review.

✓ **Update on ditch cleaning on Schweitzer**

Chairperson Griffin talked to Road Superintendent Bryce Mares about this. He stated that this will be done after Wagonsen's get their corn off of the field where the ditch cleaning is to be done.

✓ **Update on crack filling**

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The invoice for \$20,000 is in tonight's bills. Schweitzer Road is divided with the Town of Deer Creek. We maintain the north half and they maintain the south half. This is a town line road. Breiting, Schweitzer, Buboltz and Volz Roads were completed.

✓ **Update on Stilen culvert**

The culvert is ordered and will hopefully be here in two weeks. The projected cost is \$57,024.20.

✓ **Update on Bridge inspections**

According to the County, the bridge inspections are scheduled for November.

✓ **County quote on shoulder repair—Roloff/D and Spurr between bridges**

Chairperson Griffin has not received a quote yet.

✓ **Local Road Improvement Program(LRIP) cycle**

Chairperson Griffin contacted the County. They are accepting applications at this time. They need to be in by November 1.

✓ **Contact Spectrum-Removal of large wire rolls**

Chairperson Griffin contacted "Ben" from Spectrum. He needs to contact the subcontractors. There are two on County D, 1 on Stilen, 1 on County D/WW and maybe more.

G. Solar Farm-Town of Rome information

The Clerk has been in contact with the Chairman from the Town of Rome. There is a proposed 2000 acre solar farm in their town. They are farther along in the process than us. The Town Chairman has shared a lot of the information that he has collected over this year. The Town of Morgan in Oconto County is also going through this process. The clerk would like to set up a solar project file on the website and link information to it as it comes in. The clerk feels that a petition against the solar farm is a good idea and then can be used in letters sent to the legislators, etc.

I. Clerk

✓ **Emails from Building Inspector regarding: a proposed large shed and shipping container/camper on property**

*The building inspector received a request for a permit from the resident at N6755 County Road D for a huge shed/garage. She said, "The design, prepared by Torborgs, shows 10-12 overhead doors with 16-foot wall heights. From my review, the scale of the project strongly suggests potential commercial use, likely tied to the owner's trucking business. While submitted as a residential project, the size and apparent intended use do not appear to qualify under one- and two-family dwelling provisions. I also sent the plans to the state commercial inspector at DSPS for this area and he felt that project use is commercial and would need to be reviewed and permitted as such." I suggested she contact the County Land Use Department, also.

*The building inspector received a request for a permit from the owner at N6188 County Road W for 200 amp electric service. She said, "When I went on site for inspection of the service there was a camper and a storage unit. Not sure if anything would be required from the town or county for those or not?" I told her we didn't have a specific ordinance concerning campers but maybe she should check with the County. Supervisor Janke said that he believes they are using the camper for hunting.

✓ **Burning Permit Email/Town Ordinance**

The Town's Burning Ordinance 8.11 covers outdoor burning. Chairperson Griffin stated that issuing a burning permit is not working. Residents call at the last minute or not at all. The ordinance states that one needs to be issued. The question was brought up to the WTA lawyer Carol Narocki. Her response was that the Town Board should consider rescinding the ordinance if they don't wish to enforce it or issue permits. There was discussion regarding the reason to have burning permits and Supervisor Janke talked about the pros/cons from a fire departments prospective. There was discussion about developing more awareness through postings on the website and newsletters, or possible revising the ordinance. The Board would like to table this for now to get more information.

✓ **NL Fire Protection Contract(info only)**

I've included a copy of the NL Fire Protection contract for your information.

✓ **Resolution to exceed levy limits(if needed)**

The clerk doesn't believe we will need to exceed the levy limit, but we will address this more at the October 16th meeting.

✓ **Two Recycle tubs to Pat Williams**

John Knapp stopped and picked up two recycling dumpsters from the basement. This recycling service is covered in the County levy.

✓ **Town Budget work meeting Thursday, Oct 16th**

Just a reminder of the meeting in a couple days.

✓ **Equalized Value Reports: MC/EV=\$83,744,600, MC/AV=\$69,762,900**

The State equalized value for Maple Creek is larger than the assessed value for Maple Creek. That puts us at 83%. We are required to be at 90% or greater. This is what the assessor was saying at the Board of Review earlier in the year. We are already out of compliance with the State and will have 5 years before we will have to do a revaluation.

Report of officers:

- **Cemetery**—Handled earlier
- **Plan Commission**—Did not have a meeting in October
- **Building Inspector**
 - ✓ October Report—Permit to Rosa Doro, N6188 County Rd W, 200 amp service. ISSUED
 - Permit to Larry Natzke, N6755 County Rd D, Porch/Garage addition plus Electrical. PENDING
- **Constable**—Nothing
- **Raft**—Nothing

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Complaints/Correspondence – No action taken

- ✓ Letter from Public Service Commission of Wisconsin seeking comments regarding a generic investigation into cost overruns in energy and water infrastructure construction projects. Docket "5-UI-124" <https://apps.psc.wi.gov>

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Review and payment of vouchers

Vouchers for checks numbering 13112 to 13129 were submitted for review and payment. Additional payments will be made by direct debit from checking for the October Federal Withholding Tax payment.

Future Agenda Items: Discussion/Action on future agenda items? Nothing discussed.

Adjournment/Calendar

- ✓ October 16 – Town Board budget work meeting 5:30 p.m.
- ✓ October 20 – WTA County Unit meeting, Town of Freedom, 6p.m. (A quorum of the Town Board may be in attendance. No Town business will be conducted. This is an informational meeting only.)
- ✓ November 3 – Plan Commission meeting 6:00 p.m. (if needed)
- ✓ November 10 – Town Board meeting 6:30 p.m.
- ✓ November 17 – Budget Hearing, Town Elector and Special Town Board meetings starting at 6:00 p.m.

Janke made a motion, seconded by Stracy, to adjourn at 7:56 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13th day of October 2025, and were entered in this record book by:

_____, Clerk Gitter, And were approved this 10th day of November, 2025 by:

_____, Chairperson Griffin

_____, Supervisor Janke

_____, Supervisor Stracy