

# LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA

January 19, 2021

1:00 p.m.

I. Call to Order the January 19, 2021 meeting

II. Re-Organization; Election of Officers

III. Public Input

IV. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held December 15, 2020.

V. Old Business

VI. Bills and Communications

Ratify and confirm the payment of the following vouchers (all funds are held at Luzerne Bank):

- Operations Fund; Vouchers December 12, 2020 thru January 15, 2021. (See Attached).
- Wyoming Valley Levee Raising Fund; Vouchers December 11, 2020 thru January 15, 2021. (See Attached).
- Restricted Capital Projects Fund (No Expenditures).

VII. Report of the Treasurer

Reconciled Bank Balances as of December 31, 2020:

<b>Operations Fund (Levee Fee)</b>	<b><u>Nov 30, 2020</u></b>	<b><u>Dec 31, 2020</u></b>
<i>Luzerne Bank</i>	\$2,034,386.13	\$1,854,211.72
<b>Restricted Capital Expenditure Fund</b>		
<i>Luzerne Bank</i>	\$729,013.43	\$747,019.30
<b>Restricted Levee Raising Fund</b>		
<i>Luzerne Bank</i>	\$2,068,947.13	\$2,049,137.90
<i>US Bank:</i>		
Federal Escrow Fund	\$163,143.93	\$163,150.76
Commonwealth Escrow Fund	\$322,809.61	\$322,812.35

**VIII. New Business**

- A. Set 2021 LCFPA Board Meeting dates.
- B. Set 2021 LCFPA Staff Holiday Schedule.
- C. Request permission from the proper officials to issue letters of thanks to the Municipality of Kingston, Forty Fort Borough, Ironworkers Local 404 MJ Spott Crane Rentals and Falzone's Towing Service for their response and assistance in the installation of the Market Street Bridge closure structure(s) during the Christmas 2020 high water event along the Susquehanna River.
- D. Request permission from the proper officials to approve an amendment (Memorandum of Understanding) to the existing Collective Bargaining Agreement between AFSCME District Council 87 and the Luzerne County Flood Protection Authority.
- E. Request permission from the proper officials to approve Amendment No. 5 to the Luzerne County Flood Protection Authority's *Personnel Policy Handbook*.
- F. Request permission from the proper officials to re-hire, Brandon Schmidt, 8 Park Lane North, Mountaintop, PA, as a Levee Maintenance Technician at a starting salary of \$29,000.00. Mr. Schmidt's hiring shall be in accordance with Section 3.4 "Rehire" of the Authority's *Personnel Policy Handbook*.
- G. Request authorization from the proper officials to adopt the amended 2021 Operations Fund Budget, which was previously adopted at the Authority's December 15, 2020 regular meeting.
- H. Mitigation Projects:
  - 1. Request authorization to approve Project PIN #02-20-003 "*Duryea Borough Levee Rehabilitation Project*". The LCFPA will act as the project administrator and will prepare and publicly advertise a Request For Proposals (RFP) from interested firms for professional engineering, surveying and design services. An opinion of probable costs for these professional services is estimated at \$350,000.

**IX. Next Regular Meeting:**

February 16, 2021 at 1:00 p.m.  
300 Laird St. Suite A-1  
Wilkes-Barre, PA 18702

**X. Adjourn/Recess**