

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Kent D. Nation, *Chairperson*

Scott A. Lauchlan, *Secretary*

William S. Clark, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*

Joseph S. Boldaz, *Asst. Secretary/Treasurer*

Meeting Agenda – October 23, 2025

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JB) _____, Will Clark (WC) _____, Scott Lauchlan (SL) _____,
Kent Nation (KN) _____ and Joe Sawicki (JS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____

Executive Session

Action on Minutes of Previous Meeting(s)

- September 25, 2025 regular meeting

Public Comment / Presentation.

- Timothy Poth – 71 Kimberwick Circle requests Aqua reads not include watering yard.
- Justin Olear – 211 Reeceville Road Barn (Caln Township)

Reports:

1. Operator
 - a. Monthly Report.
 - b.
2. Engineer
 - a. Monthly Report – general operations.
 - b. Consider the proposed apartment connection on the Brandywine Hospital property.

Motion:

3. Solicitor
 - a.
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January – site visit to be scheduled in the fall

c. Planning – May / August / November / February

5. Administrator

a. Monthly Report.

Old Business:

1. 704 E Reeceville Road – sanitary sewer service application. Tap in fee paid October 17, 2025.

Finances:

As of September 30, 2025:

1. Mid Penn Operating - \$230,676.74
2. Mid Penn Debt Service - \$188,140.59
3. Mid Penn Capital Reserve - \$891,558.12
4. Mid Penn DSRF - \$573,911.84
5. Mid Penn Grant Funding - \$12,877.61
6. Bills paid and to be ratified (10/1/2025 to 10/31/2025) - \$104,658.79
7. Payroll for September 2025 - \$1,544.92

Motion:

Dates of Upcoming Meetings

1. Board of Supervisors on Thursday, November 20, 2025 at 7:30 p.m.
2. Municipal Authority, on **Wednesday, November 19, 2025** at 7:00 p.m.

Adjournment (time: _____)