

# VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall  
1835 Highway F

Tuesday, November 14, 2017, 5:00 PM

## AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
  - a. Regular Meeting: October 10, 2017
- 6) PUBLIC COMMENTS  
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
  - a. Financial Report
    - i. Bills of The Month
  - b. Administrator's Report
  - c. Planning & Zoning Commission
    - i. Appointment of Commissioner to Fill Vacancy
- 11) UNFINISHED BUSINESS:
  - a. Flag Pole at Village Hall
- 12) NEW BUSINESS:
  - a. **BILL NO. 250 - AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE ZONING CODE OF THE VILLAGE OF INNSBROOK, MISSOURI.**
- 13) ADJOURNMENT

### Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
  - Animal Shelter
  - Dry Hydrants
  - Internet Speeds
- (Next quarterly report Dec. 2017)

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## MINUTES

The November 14, 2017 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Bernie Cosby (972 Aspenetter View); Janet Postlewait (470 Woodlake); Nancy Pound (473 Fairway View); Allen Huddleston (2 Oakwood Estates) and Les Kauble (26119 Rynelle)

### APPROVAL OF AGENDA

Motioned by Trustee Dunn, seconded by Trustee Stevener, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

### APPROVAL OF MINUTES

Chairman Thomsen asked for comments, corrections or suggestions to the October 10, 2017 minutes. There being none, Chairman Thomsen asked for a motion to approve the October 10, 2017 meeting minutes. Motioned by Trustee Stevener, seconded by Trustee Dunn to approve minutes. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

None at this time.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Sator announced that the Concerned Citizens for Animal Control of Warren County (CCAC) had a meeting with the City of Warrenton and will be looking at a building on Highway 47, South of Hwy 70.

Trustee Stevener attended the East Central Missouri Solid Waste Management District (SWMD) – Region I meeting. During that meeting they spoke about the Drug Take Back program Truesdale recently hosted. The Trustees would like to look into this for the Innsbrook Community. The annual membership dues for the SWMD will stay the same, and America Recycles Day is November 15th. During the Transportation Advisory Committee (TAC) meeting, it was discussed that the interchange at Strack's Church Road was still high on the list.

Trustee Dunn stated that she was very pleased with the article in The Village News explaining the differences between Innsbrook Village and Innsbrook Corporation.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Sator to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.  
A discussion about purchasing a table and chairs for an additional meeting room was held. Motioned by Trustee Stevener, seconded by Trustee Sator to approve purchase of six foot table and eight chairs in the amount of \$182.72. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Ayala presented her Administrator Report to the Board of Trustees. Candidate filing opens Tuesday, December 12, 2017 at 8:00am and will close on Tuesday, January 16, 2018 at 5:00pm. The Trustee seats currently held by Ted Sator and Tom Stevener are to be filled during the Municipal Election to be held on Tuesday, April 3, 2018.
- c. Planning and Zoning Commission - A meeting was held on November 1, 2017. Allen Huddleston stated that the Planning and Zoning Commission has recommended Janet Postlewait to fill the vacancy left by Bob Soderholm. Chairman Thomsen asked for a motion to approve the recommendation from the Planning and Zoning Commission to appoint Janet Postlewait to the Planning and Zoning Commission. Motioned by Trustee Dunn, seconded by Trustee Stevener to appoint Janet Postlewait to the Planning and Zoning Commission. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

UNFINISHED BUSINESS:

- a. Flag Pole at Village Hall - A discussion was held and the decision was made to trim the trees around the flag pole instead of cutting the trees down. If this resolves the issue, no further action will needed.

NEW BUSINESS:

- a. **BILL NO. 250 - AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE ZONING CODE OF THE VILLAGE OF INNSBROOK, MISSOURI. (ORD 248)** The Planning & Zoning Commission has recommended approval to amend various sections of the zoning code, with a 4-1 vote. Motioned by Trustee Dunn, seconded by Trustee Stevener to have the first and second reading of Bill No. 250, by title only. Trustees Dunn, Sator, Stevener and Thomsen voted "Aye". Trustee Rust abstained. Motion passed and approved with a 4-0 vote. Chairman Thomsen read Bill No. 250 twice by title only. Chairman Thomsen opened the floor for discussion. Chairman Thomsen voiced his concerns about Residential and Agriculture/Forest Management Districts having different regulations and would like further review from the Planning and Zoning Board Commission. Motioned by Trustee Dunn, seconded by Trustee Stevener to vote on Bill No. 250. By roll call vote, Trustee Dunn - "No", Trustee Rust - abstain, Trustee Sator - "No", Trustee Stevener - "No", Trustee Thomsen - "No". With a 0-4 vote, Bill No. 250 was not enacted as Ordinance No. 248 of the Village of Innsbrook, Missouri.

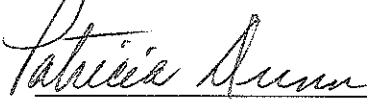
VOTE TO ADJOURN


Motioned by Trustee Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 5:46 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, November 14, 2017.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 12/12/17

  
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Patricia Dunn,  
Village Board Clerk

  
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Attest: Carla Ayala,  
Village Administrator/Clerk

