

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Carl Bahner, Jeff Warfel, Jon Miller, Jeff Gonsar and Dennis Malone. Tim Neiter was absent. Engineer Logan Jury (along with Jimmy), Solicitor Jack Kerwin, Consultant Jeff Grosser, Secretary/Treasurer Shelley Miller, Operator/Manager Derek Grosser, Operator Logan Stiely and Operator Shane Schadel were in attendance. Citizens Peach & Kathy Snyder, Faye Kelly, Tammy Blain as well as Brian Preski of National Water Specialties were in attendance. Everyone present recited the Pledge of Allegiance.

### **BUSINESS FROM THE FLOOR**

- A. Peach & Kathy Snyder of 74 Sycamore Avenue report a cap that is repeatedly coming off and needs replaced; they have reinstalled several times. Water sample to be drawn at their property re: pump intake filled with rust every couple of years.
- B. Faye Kelly of 52 Creek Road seeking update on meeting/easement and plans for access. May need to send a letter to expedite however, Dennis Malone will speak to the property owner first.
- C. Tammy Blain of 102 Sycamore Avenue inquired if HAWASA was facing any lawsuits as she has heard rumors (unfounded) Also heard rumors about a "T" being placed at each property unfounded. Advised her lock box is currently locked but keys do not work properly to lock/unlock. Also provided images of her yard and requested that 1. Her entire yard is reseeded to match or replace the damaged areas with the original Zoysa grass. Yard restoration has not yet been completed, Engineer Jury to add this property to the Restoration list.
- D.

### **SECRETARY'S REPORT**

#### **Quorum not reached for 02/10/2026 Meeting**

*Jon Miller moved to approve 01/20/2026 Secretary's report. Jeff Gonsar seconded the motion; the motion was carried unanimously.*

*Jeff Warfel moved to approve 02/10/2026 Secretary's report. Jeff Gonsar seconded the motion; the motion was carried unanimously.*

### **TREASURERS REPORT**

*Jeff Warfel moved to approve 02/10/2026 Treasurer's report. Carl Bahner seconded the motion; the motion was carried unanimously.*

*Carl Bahner moved to approve 03/17/2026 Treasurer's report. Jon Miller seconded the motion; the motion was carried unanimously.*

### **ENGINEER'S REPORT**

*See HRG Engineer's Report at the end of the minutes.*

1. Sewer Extension Project-
  - a. Doli will be working on yard & project site restoration over the next 6-12 weeks.
  - b. Final close-out with Doli anticipated for June 2026.
  - c. PSI Final Inspection scheduled for 03/18/2026- they will then move into warranty phase.
  - d. 52 Creek Road: Proposed Easement
  - e. 22 Matamoras Road: Proposed design developed, pending quotes.
2. Well House- No update
3. Halifax Commons - No update since 04/25/2024
4. Rise Street Beverage - No update since 01/17/2025
5. Baker's Pump Station- No update
6. Sycamore Ridge: Initial site improvements may begin early summer.
7. North 6<sup>th</sup> Street Residence: Schematic drawing prepared for sewer connection
8. Misc Items: See Engineer's Report

## **SOLICITOR REPORT**

- A. Lepore Contract Agreement

## **CONSULTANT REPORT**

Completing water meter readings, anticipates completion by 03/26/2026

## **OPERATOR'S REPORT**

- A. Comparative Wage Report presented for review: Topic Tabled pending review, discussion & revised budget.
- B. Activity Report for February Meeting: Pulled arsenic, nitrate/nitrite samples, fixed leak @ old Halifax bank drive through, callout backed up sewer at 341 Riverview drive, monthly pump maintenance, meeting with homeowners on fellowship dr, investigated sewer smell @ 14 Oak Ave, Help Dave from borough with projects around town, PA1 calls,
- C. Activity Report for March Meeting: Certification class, multiple callouts 223 Armstrong for frozen service line, multiple locates and meter reads, PA1 calls, DEP water audit/inspection, Fixed service leak @ 111 Armstrong, Klínes 5 loads of sludge, Turn water off and back on for repair at cemetery, Posted 72 houses for shut off, Coliform and Arsenic samples, Check lateral depth for 3031 PMR, Changed sump pump at sewer plant, Meeting with HRG regarding Sewer connection for new build on 6th St, EJP fire hydrant demo in Gratz, Responded to sewer smell complaint 162 Parmer, 2 water shut offs, Lost power to Well 3 due to squirrel damaging neutral leg of 3 phase main power PPL fix.

## **OLD BUSINESS**

- A. New credit card accounts opened, received & activated. Old accounts should be closed out.  
*Jeff Gonsar moved to authorize closure of old credit card accounts. Jeff Warfel seconded the motion, the motion carried unanimously.*
- B. HAHS Account 03480 Water Usage & EDU count review  
*Jon Miller moved to table this topic. Jeff Gonsar seconded the motion, the motion carried unanimously.*
- C. .Gov website/email address: on hold, no federal funding available.  
*Jon Miller moved to table this topic. Jeff Gonsar seconded the motion, the motion carried unanimously.*
- D. Miller 153 Powells Valley Road: HRG to provide written response.
- E. Hess 35 Fellowship Drive: No action required; homeowner has option to secure/ proceed with a trap installation
- F. Chubb 141 Parmer Drive: Exemption Request: No action required.
- G. Halifax Borough MOU: Tabled.
- H. Back-Flow Meters (Brian Presky, National Water Specialties) Following up on Back Flow Meter presentation tabled from July 2025– advised focus to start is non-residential properties, included handouts.
- I. PA Unclaimed Property payments received \$600 from Univar.

## **NEW BUSINESS**

- A. MIS Quote for 2 Factor Authentication for DTC Billing Software & SBW Accounting Software as well as a new firewall for \$1245.00

*Carl Bahner moved to approve the MIS quote as presented at \$1245. Jeff Gonsar seconded the motion, the motion carried unanimously.*

- B. Insurance Renewal: Overall increase of 1.4%. \$645.00/annual across 3 organizations)
- C. Fire & Ice Review
- D. Administrative Office Monthly Expenditure Authorization & Amount

*Dennis Malone moved to authorize Secretary/treasurer up o \$1000/month expenditures. Jeff Warfel seconded the motion, the motion carried unanimously.*

- E. Internet/Phone Accounts Audit: Researching/Negotiating Cost Savings
- F. PP&L Accounts audited for service address description updates as well as tax exemption status.
- G. PMAA Member Training

*Jeff Warfel moved to approve PMAA Virtual Training 04/08/2026 for Shelley Miller. Dennis Malone seconded the motion, the motion carried unanimously.*

## **APPROVAL OF BILLS**

*Jeff Warfel moved to ratify payment of the bills dated 02/10/2026. Jon Miller seconded the motion; the motion was carried unanimously.*

*Jeff Gonsar moved to approve payment of the bills as presented 03/17/2026. Carl Dennis Malone seconded the motion; the motion was carried unanimously.*

## **EXECUTIVE SESSION**

*Jeff Gonsar moved to go into Executive Session at 7:51pm. Jon Miller seconded the motion, the motion carried unanimously.*

## **REGULAR SESSION**

Rejoined Regular Session at 8:13pm.

*Jon Miller moved to accept/approve signing of the Lepore Contract Agreement. Dennis Malone seconded the motion, the motion carried unanimously.*

## **ADJOURNMENT**

*Jon Miller moved to adjourn the meeting at 8:16PM. Dennis Malone seconded; the motion carried unanimously.*

Respectfully Submitted,



Shelley Miller  
Secretary/Treasurer

**NEXT MEETING TUESDAY, APRIL 6TH AT 7:00PM**

**AT THE BORO BUILDING**



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## **ENGINEER'S REPORT**

### **HALIFAX AREA WATER AND SEWER AUTHORITY**

Report Period: March 2026  
HRG Project Number: 001650.0425

March 17, 2026

### **HALIFAX TOWNSHIP SEWER EXTENSION PROJECT**

Project status updates since the February Authority meeting:

#### **Doli Construction (Contract 2022-01):**

- Contract Closeout for Doli Construction is contingent upon final site stabilization/restoration. Based on recent discussions, Doil anticipates providing a schedule for these activities in the coming weeks. PennDOT seeding window opened on March 15.

#### **PSI Contracts (2022-02 & 2022-03):**

- HRG is conducting a Final Completion inspection with PSI on March 18, 2026. Pending positive outcome of this site inspection, HRG anticipates issuing closeout documents and a final AFP for PSI for both contacts at the April Authority meeting.

#### **Miscellaneous Project Items:**

HRG is continuing to address various project related items, including:

- **Water and Sewer Service Extension – 52 Creek Road**
  - In an effort to expedite the connection of this property, HRG recommends issuing a notice to the homeowner from the Authority related to the proposed easement. HRG has drafted a letter for review by the Authority and Solicitor.
- **Sewer Lateral Easement Agreement – 22 Matamoras Road**
  - HRG has developed a proposed design suitable for distribution to a general contractor and will support in soliciting quotations at Authority direction.

## DISINFECTION SYSTEM MODIFICATIONS PROJECT

Entry Point (EP) 102 and EP 103 treat raw water from Well 3 and Well 1, respectively, utilizing chlorine gas. The Disinfection System Modifications Project (Project) will replace existing chlorine gas disinfection system with a sodium hypochlorite disinfection system consistent with current treatment at EP 101. The Project includes the following components: demolition of existing chlorine gas disinfection equipment at EP 102 & 103, installation of new sodium hypochlorite storage and secondary leak containment protection, and installation of new chemical feed pumps (duty and standby).

### Updates since previous Meeting:

HRG submitted PWS permits for the improvements to DEP following the February meeting.

## BAKERS PUMPING STATION IMPROVEMENTS PROJECT

In April 2025, HRG assisted the Authority in submitting an application to the Commonwealth Financing Authority (CFA) Small Water and Sewer Program for replacement of the Bakers Water Booster Pumping Station. The Bakers Pump Station is a below grade duplex booster pump station. The steel pump station dry well is severely corroded and in need of replacement. Operations staff have faced challenges with the station including flooding, deteriorating electrical components, and difficulties in obtaining replacements for pumps.

In January 2026, the Authority was awarded \$275,000.00 towards the Project from CFA. HRG will be conducting a site visit with Authority staff on March 24, 2026 to evaluate considerations for the replacement of the station and to determine a direction for preliminary design.

## LAND DEVELOPMENT PROJECTS

### Sycamore Ridge – Halifax Township

HRG has been contacted by the Developer's Engineer to reconvene on discussions related to the proposed development. Based on initial communications, the Developer plans to begin initial site improvements as early as summer 2026, pending necessary approvals.

### Halifax Commons – Halifax Township

**NO UPDATE. PREVIOUS REPORT:** HRG conducted fire hydrant testing on April 25, 2024 with the help of Authority staff. This information was provided to the Developer's Engineer for review.

HRG has been providing some additional assistance to the Developer's Engineer on operation of the water system and available pressure and has provided standard construction details for inclusion in their pending plan resubmission.

### Rise Beverage – Halifax Township

**NO UPDATE. PREVIOUS REPORT:** Light-Heigel & Associates submitted a Preliminary/Final LD plan to Halifax Township and the Authority on January 17, 2025. They have requested a letter verifying capacity

within the system. HRG has had correspondence with the Developer and Kerwin & Kerwin LLP related to relinquishing the easement at the property.

### North Sixth Street Property – Halifax Borough

HRG was contacted by a developer constructing a home on the corner of North Sixth Street and Strawberry Alley. Currently, sewer service on North Sixth Street exists only to the property line of 30 North Sixth Street, which is adjacent to the proposed development. Strawberry Alley is not sewer, but sewer runs along North Fifth Street.

Based on discussions with the Authority and the developers contractor, HRG has prepared a schematic drawing for the sewer extension for concept purposes.

### MISCELLANEOUS SERVICES

HRG continues to provide assistance on the following:

#### Reservoir Water Line Replacement Project:

1. Water lines around the reservoir on Highland Lane, Mountainview Drive, Church lane, and Riverview Drive are 4" ABS lines. These lines are undersized for fire flow and the Authority has been seeking to replace them. Authority staff have received reports of cloudy/dirty water on these mains since removal of a hydrant eliminated the capability of flushing this line.
2. In October 2025 HRG assisted the Authority in submitting a grant application for the project to Dauphin County's CDBG Program.
3. HRG and the Authority have received correspondence from Dauphin County related to the submission. Awards for this program are anticipated in September 2026.

#### SRBC Consumptive Use Mitigation Grant Program:

1. HRG assisted the Authority in submitting a grant application to the Susquehanna River Basin Commission (SRBC) Consumptive Use Mitigation Program in January 2026 for installation of smart water meters within the Authority system.
2. Awards for this program are anticipated in April 2026.

#### Boyer Street Pumping Station Evaluation:

1. HRG conducted a site visit to the Boyer Street Pumping Station on January 9, 2026. The Authority conducted a rehabilitation project on the pump station in 2015 and converted the station from an air lift station to a submersible station. The old wet well structure was maintained and modified to accommodate installation of the new pumps.
2. The rehabilitation project solved the issue of frequent overflows at the pumping station but did little to address safety concerns and did not consider necessary maintenance considerations for the station. The station requires operator entrance but is a confined space with inadequate ventilation. The new submersible pumps cannot be accessed without entering the wet well.
3. The Authority has requested HRG review the conditions of the station and provide recommendations for improvements.

#### CY 2025 Chapter 94 Municipal Wasteload Management Report

1. HRG has prepared the Chapter 94 Wasteload Management Report for submission to DEP by the end of March. Based on review of hydraulic and organic loading to the Authority WWTP in 2025, there are no concerns of current or pending hydraulic or organic overloads.

Engineer's Report  
Halifax Area Water and Sewer Authority  
March 17, 2026  
Page 4

If you have any questions on any of the items contained in our Report or require further information, please do not hesitate to contact me.

Herbert, Rowland & Grubic, Inc.

*Logan M. Jury*

Logan M. Jury  
Team Leader | Water & Wastewater

LMJ

Enclosures

c: Derek Grosser – Halifax Area Water & Sewer Authority (HAWASA)  
Joseph Kerwin, Esq., Solicitor – Kerwin & Kerwin, LLP  
Hoover Financial Services