



VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Innsbrook Village Hall
1835 Highway F
Tuesday, October 11, 2016, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: September 13, 2016
- 6) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Village matters may do so at this time.
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Building Permit Quarterly Report
 - c. Planning & Zoning Commission
 - i. Appendix A Update - Sewer Issues
- 11) UNFINISHED BUSINESS:
- 12) NEW BUSINESS:
 - a. November Board of Trustees Meeting
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Complaint Properties
 - Animal Shelter
 - Dry Hydrants
 - Internet Speeds
- (Next quarterly report Dec 2016)

MINUTES

The October 11, 2016 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Bob Soderholm (L2130) and David Buck, Superintendent of Wright City School District

APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the October 11, 2016 agenda. Motioned by Trustee Stevener, seconded by Trustee Rust, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Chairman Thomsen asked for comments, corrections or suggestions. Being none, Chairman Thomsen asked for a motion to approve the September 13, 2016 Minutes. Motioned by Trustee Rust, seconded by Trustee Stevener to approve minutes from the Regular Meeting on September 13, 2016. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENT

David Buck, Superintendent of Wright City Schools spoke to the Board about Proposition K which will be on the November 8, 2016 ballot.

COMMUNICATIONS, PETITIONS, PRESENTATIONS None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Dunn stated that she attended the Missouri River Country Presentation in Washington, Missouri. Trustee Dunn presented the Board with what she learned.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Heggemann presented her Administrator Report to the Board of Trustees.
- c. Planning and Zoning Commission - A meeting was not held in October. Planning and Zoning Chairman, Bob Soderholm gave the Board of Trustee's an update on the Appendix A update. Public hearings will be held in December pertaining to the change of Appendix A and the Procedures Manual.

UNFINISHED BUSINESS:

- a. Animal Shelter - Trustee Sator updated the Board stating that two fundraisers for the animal shelter were held in the past month. The next step is to approve property for the location of the shelter.

NEW BUSINESS:

- a. November Board of Trustees Meeting - There is a conflict for the regular meeting of the Board of Trustees in November due to election day being the same date. The Board of Trustees decided to reschedule the November regular meeting to Monday, November 7, 2016 at 5pm.

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 6:22 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, October 11, 2016.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 11-7-16


Jerry Rust,
Village Board Clerk


Attest: Carla Heggemann,
Village Administrator/Clerk

(seal)

