

**Clarion County Career Center
Joint Operating Committee
Minutes
May 28, 2019**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on May 28, 2019 at 7:00 p.m. by Terry Rush, Chairperson. Members present were: Jim Beary, Linda Ferringer, Jill Foys, Hugh Henry, Terry Leadbetter, Bob McGinnis, Donald Nair, Terry Rush, James Shaftic, Lee Stewart, Dwayne VanTassel and Braxton White.

Members: Susan Marron and Adam Vogle were absent.

Administration present were: Doug Mays, Interim Director, Steve Young, Superintendent of Record, David McDeavitt, incoming Superintendent of Record and Linda Skelley, Board Secretary/Confidential Secretary.

The following amendment was made prior to approval of the agenda: *under XII. Considerations, added item G. Permission to advertise for bids to repair and single-coat seal the school driveway.*

On a motion by Donald Nair, seconded by James Shaftic with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the May 28, 2019 meeting, as amended.

Public Comment Period:

Eight individuals from Clarion Hospital and Guardian ElderCare were present to discuss their concerns with the possible changes to the Practical Nursing program. Dr. Catherine Cunningham stated there is a shortage of LPNs at Clarion Hospital and there is a great need for the Career Center program to continue producing nurses. She also stated up to 80% of student tuition could be paid by the hospital. Brian Rendos, Chief Operating Officer at Guardian Eldercare also expressed the same concerns about the need for nurses and the Practical Nursing program helping them to fill those positions. He also stated that Guardian would be willing to help with recruiting new nursing students.

Minutes Approved:

On a motion by Jim Beary, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the April 16, 2019 meeting.

Financial Reports Approved:

On a motion by Donald Nair, seconded by Bob McGinnis, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the general fund bills for May, 2019, the Activity report for April, 2019 and the Treasurer's report for April, 2019.

Executive Session:

An executive session was held to discuss personnel issues. Ann Stanonis-Manes, Frank Magagnotti and Randy Shook discussed items with the board members.

Additionally, School Safety and Planning involving the funds received from the Safe Schools Grant were discussed.

Personnel:

On a motion by James Shaftic, seconded by Bob McGinnis, with all members voting in the affirmative, **IT WAS RESOLVED** to item **A**. Approve hiring Kelly Schrecengost as a Temporary Custodian during the summer break at a rate of \$10.50/hour.

On a motion by Jim Beary, seconded by Lee Stewart, with members, Beary, Ferringer, Foys, Henry, Leadbetter, McGinnis, Rush, Shaftic, Stewart, VanTassel and White voting in the affirmative, and Nair voting in the negative, **IT WAS RESOLVED** to item **B**. Approve the Director of Student Services contract which will be in effect from July 1, 2019 and continue through June 30, 2022.

Travel:

No travel items were presented.

Policy

No policy items were presented.

Considerations:

On a motion by Donald Nair, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to **A**. Approve the 2019-2020 Career Center school calendar.

On a motion by James Shaftic, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to **B**. Approve Allied Health Science to conduct a fundraiser to sell Daffins candy bars to raise funds for the June, 2019 HOSA International Leadership conference in Florida.

On a motion by Lee Stewart, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to **C**. Approve Adult Education, in collaboration with Guardian Eldercare, to conduct CNA (Certified Nursing Assistant) classes with tentative start dates of May 28 and July 1, 2019 for 4 weeks each, from 7:30 a.m. to 4:00 p.m., Monday – Friday.

On a motion by Jim Beary, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to **D**. Approve Cosmetology to conduct three weeks of summer school from June 10-28, 2019. The Cosmetology Instructor will be paid at her per diem and the Cosmetology Instructional Aide will be paid at her current hourly rate.

On a motion by Jill Foys, seconded by James Shaftic, with all members voting in the affirmative, **IT WAS RESOLVED** to E. Decision to appoint a Voting Delegate (Hugh Henry) for the 2019 PSBA Delegate Assembly on October 18, 2019 in conjunction with the PASA-PSBA School Leadership Conference.

On a motion by Jill Foys, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to F. Approve Symetra Financial as an authorized provider for the 403B plan.

On a motion by James Shaftic, seconded by Donald Nair, with all members voting in the affirmative, **IT WAS RESOLVED** to G. Permission to solicit bids to patch and single-coat reseal the school driveway.

Old Business:

No old business was discussed.

Director of Technical Education Report – Doug Mays, Interim Director

Doug Mays provided the following report to the group:

April 22 – The Construction class started repairs on a box culvert in front of the maintenance building. A couple drains need replaced and new brick put in place.

April 25 – The National Technical Honor Society held their induction ceremony. There were twenty-two new members inducted. There were seven current members who were on last year's local induction. The older members were added to the National group. A special Thank you to Paula Davis and Linda Skelley for their work in organizing the event, and Tina Bauer and Lisa Carroll for their help with refreshments. Several staff members participated in the event with specific readings.

April 29 and 30 – ASVAB testing for students. Six students took part in the test. These students have indicated a desire to enlist in the military.

May 2 - Morning Construction Technology students had a request from Police Science to repair a small bridge over a stream on their physical training trail. The CT students, along with their Instructors, assessed the situation and determined a solution. The bridge was leveled, anchored and a safety railing was installed.

May 3 – The Culinary Arts program was highlighted in a human interest story in the Oil City Derrick. The article featured food safety as it relates to packing for summer picnics.

May 5 and 6 – Frank Magagnotti and Kelly Schrecengost took 11 students to Camp Nazareth in Greenville, PA for the Rotary Outstanding Vocational Awards sponsored by the Clarion Rotary Club. This is a leadership conference and a great honor to be selected.

May 7 – Teacher/Staff Appreciation Day. The JOC Board President, Terry Rush, was gracious to come in and help me thank the staff for their efforts. We distributed to each staff member a box of 16-piece peanut butter melt-a-ways from Dan Smith's.

May 7 – Construction students, under the direction of their Instructors Mr. Emings and Mr. Black, completed the work to fix a box culvert in the front of the maintenance garage. The students were instructed how to remove some blacktop and hand-dug the old culvert out. A couple drains were replaced and new brick were laid. The grates were reset and maintenance applied blacktop cold patch around the drain. The project was completed with minimal cost to the Career Center and saved the school a few thousand dollars. It was a good example of live work.

May 7 – The Oil City Derrick covered a great story involving Diesel Technology students and teacher, Terry Clark, with helping a local truck driver with repairs to his truck when it was damaged in work related accident. Materials were donated by Hunter Truck Sales. For the Career Center students, it provided a great lesson on giving back to the community through helping someone in need.

May 10 – Blood Drive. There were 29 students and adults who volunteered to donate blood. Due to some students not being permitted by Red Cross, we ended up with 19 pints.

May 16 – Local Advisory Committee, Perkins Preparation Committee – There were 20 members from the local government, industry, and schools at the Career Center to take part in these meetings. The discussion centered on how to spend the Perkins funding and look over the budget prepared for the grant. There was good discussion throughout the meetings between the various stakeholders.

May 17 – PAC meeting with the Superintendents

May 21 – Job Fair – Twenty-five businesses participated in the event. The feedback was extremely positive from each of the employers in attendance. They were appreciative of the opportunity to speak with Career Center students regarding future employment in the businesses.

May 23 – Senior Banquet at Clarion Area High School. Thank you to Terry Rush and Jill Foy for representing the Board through handing out certificates and awards.

August 13 – The Clarion Joint School Safety Taskforce, in working with the Superintendents and Homeland Security are planning to use the Career Center to conduct a table top exercise here for Emergency Preparedness. Superintendents, police, and Homeland Security will be

here during the exercise. The preparation date when Bob Winters will come in to look over the facility to prepare is July 11. Bob Winters is from the Pittsburgh Office of Homeland Security.

May – Throughout this month, sixth graders from our sending schools have been to the Career Center for tours. The tours last approximately a couple of hours and students are able to listen to students in their respective classrooms discuss each program. The tours help to meet the career goals necessary in each district. Paula and Frank divide the class and lead the tour.

On-going – Occupational Advisory Council Meetings

On-going – Perkin's Grant

Superintendent of Record – Steve Young

- Steve Young said in relation to the Perkins funding, once the list of equipment to purchase has been finalized the JOC will be provided a copy of the listing.
- Mr. VanTassel questioned what was going to be done with the CNC machine in Construction. Steve Young stated that at this point because the machine was purchased with Perkins funds, it cannot be sold. However, if one of the sending schools had the room and wanted to use it that would be possible.
- Steve Young told the group he would like to see the Senior Recognition Program go back to having the program include a dinner for the students and their parents.
 - *Mrs. Skelley made the group aware that the Class of 2020 (current 11th graders) has 78 students which could fit into the former venue, Zion Church, for a sit-down dinner. However, the Class of 2021 (current 10th graders) currently has 131 students. The senior program was changed to the current method in 2017 when there were 123 seniors (over 400+ sit-down guests, which no venue in the area could accommodate).*

Mrs. Skelley reviewed with the board the Student News handouts they received and expressed appreciation for the members who attended the National Technical Honor Society Induction Ceremony and the Senior Recognition Program.

Adjournment

On a motion by Lee Stewart, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 9:33 p.m.

Respectfully submitted,

Linda Skelley
J.O.C. Secretary