

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, February 12, 2019
6:00 P.M.**

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

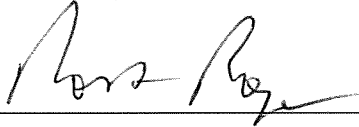
- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: January 8, 2019
- c. Approval of Special Meeting Minutes: January 28, 2019
- d. Approval of Payment of Purchase Order Invoices-\$747,098.40
- e. Financial Reports

III. Regular Agenda

1. Discussion and possible action to amend budgeted income and expense in the amount of \$180,000.00 for legal and accounting professional services.
2. Discussion and possible action regarding setting our allowance for bad debt equal to unpaid 90 day and over accounts receivable.
3. Update with regard to negotiations and proposed changes to Starr Springs Lease Agreement, discussion and consideration of factors related thereto, including possible Board approval and/or rejection of proposed extension of existing agreement to July 17, 2019. Possible Executive Session as authorized by 25 O.S. Section 307 B.4.
4. Discussion, consideration and possible approval, or non-approval, of interim loan proposal and documents related thereto, in the total principal amount of \$4,000,000.00, between Bank of Commerce, Stilwell, Oklahoma, and Stilwell Area Development Authority (SADA), Stilwell, Oklahoma, with regard to a project between United States Department of Agriculture-Rural Development and SADA.
5. Discussion and possible action to enter into an agreement with People Link to hire part time workers.
6. Discussion with possible decision to approve pay application # 1 from HCCCO, LLC in the amount of \$80,750.00 for wastewater treatment plant construction using CDBG-EDIF grant funds.
7. Discussion with possible decision to approve pay application # 1 from Utility Service Co. Inc. in the amount of \$94,410.00 for Water Storage Tank #3 rehabilitation using Cherokee Nation grant funds.

8. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
 9. Status report by Larry Eagleton
 10. Audit Committee Report.
 11. Policy Committee Report.
 12. Budget Committee Report.
- IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**
- V. Adjournment**

Posted: 4:00 P.M. February 8, 2019
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



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